

**North Boone Community Unit School District No. 200**  
**Minutes of the Facilities-Long Range Planning Committee Meeting**  
**North Boone District Office**  
6248 North Boone School Road  
Poplar Grove, IL 61065  
Tuesday, February 27, 2024  
6:00 p.m.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Joe Haverly at 6:00 p.m. The following Committee members were present: Brian Haselhorst, Joe Haverly, Ed Mulholland, Dr. Greenlee, Jim Nolen, Heather Walsh, Dean Schultz and Sara Istad. Also present were Tom Kinser and Nan Schilling. Members absent were: Stacey Corder, Kelly Hanaman, Angie Koch and Chad Cunningham.

**AUDIENCE TO VISITORS**

Mr. Kelly McKibben spoke about the Athletic Fields, primarily the track. He stated the minimum requirements needed for a track at North Boone, per IHSA, in the hopes to hold home events in the near future.

Mr. William Randall thanked everyone for their hard work and to have a good night.

**REVIEW OF SWOT ANALYSIS**

Dr. Greenlee stated that the results of the SWOT Analysis that was done at the last committee meeting for the Athletic Fields have been included in the downloads for tonight's meeting. He wanted to make sure that we were able to visit the priorities that were established that evening. The items that seemed to be the most prominent were locating the fields closer together, optimizing parking and making sure the public amenities were lined up for concessions, restrooms and usable spaces for all sports during all seasons. These points would be shared with whoever we start to move forward for design work on the facilities.

**10 YEAR LIFE SAFETY SURVEY**

The District's 10 Year Life Safety Survey will be up in 2026. Dr. Greenlee is recommending that the District start the Safety Survey now. By doing this, the 10 years will give us a timeline for any and all work that needs to be done on buildings within the District so that any future building projects (for example, the athletic fields, playgrounds, etc...) can be factored into the timeline and budget. Jim and Dean will be discussing the future building projects that they currently have scheduled. They will present their projects and then a consensus will be taken on if the committee would like to move the 10 Year Life Safety Survey up to 2024.

## FUTURE BUILDING PROJECTS

Jim Nolen and Dean Schultz presented future building projects for every school year through 2026-2027. Please keep in mind that the estimated costs are placeholders and are subject to change. Questions and comments by year included:

### 2023-2024

- In regards to the lighting, are there any programs that align with this work. Com-Ed does offer programs as well as Batteries Plus which Mr. Nolen is waiting to get a proposal from.
- Has this work been budgeted since 2016? \$500,000 has been set aside each year for summer work in O&M.

### 2024-2025

- The biggest push is to update the Life Skills rooms at the HS and UE in order to bring back several outplaced students.

### 2025-2026

*(none)*

### 2026-2027

- It was requested that the age of the roofs, by building, be added to each sheet.
- How can all of this be prioritized? It might seem overwhelming looking at these lists but they are going to be looked at in regards to equity of resources for the District as a whole.
- Once the Life Safety list is presented, when does the timeline start to complete it? It starts right at that year it is compiled.
- An update on the HVAC – on February 19<sup>th</sup>, the architectural engineer came out to go over each unit and an itemized list was compiled. Jim did speak with them today and should have this list shortly. Once received, all parties will meet to figure out how this will be resolved. All those involved want to get to the bottom of this and have it completed as soon as possible.

Returning to the 10 Year Life Safety Survey, the following was mention:

- Is the Life Safety inspection architect driven? Yes, the architects set it up with the inspectors and is then submitted to the ROE who then supplies the District with the report and timelines.
- What does it mean on the forms shown that says Architect and then required? That means that an architect does need to be involved with that specific job in regards to any drawings or specs.
- It was asked to obtain the cost of Greg Stahler doing the Survey. Dr. Greenlee will get that number.
- It was agreed to bring the 10 Year Life Safety Survey request to the Board at the March Board Meeting with the cost that was requested.

### **ADA PROJECTS**

There are currently three ADA projects that need to be addressed across the District two of which have already been addressed by Jim Nolen and Dean Schultz this evening. Dr. Greenlee highlighted the high school bathroom for Life Skills that is needed as the District has an opportunity to hopefully get that completed prior to the beginning of the next school year. A Grant has been awarded to assist with some of the costs that does expire in two years. There would be an initial cost to the District, however, completing this would also bring back several outplaced students which will help cut those costs. The other needs are a Life Skills accessible bathroom at the Upper Elementary along with an ADA compatible playground.

Dr. Greenlee was looking for approval to bring to the Board a request to begin to obtain design work for the high school bathroom to have the work done over the Summer. In order to help move this project along, as of January 1, 2024, a process was passed called Design Build. This would be an individual that designs the work and also oversees all of the construction. This process is meant to not have change orders and be just the one contractor doing all of the work. The other option is to go out for Request for Proposal. It was agreed to have Dr. Greenlee obtain more information on the Design Build Process for the Committee as this might be a good project to try it out on. If the information is received in a reasonable amount of time, an additional Committee Meeting could be held prior to the March Board Meeting to discuss it further.

### **ANNOUNCEMENTS**

The next Facilities-Long Range Planning Committee Meeting will be held on Tuesday, January 9, 2024 at 6:00 pm.

### **ADJOURNMENT**

The meeting adjourned at 7:01 p.m.

Submitted by:

Brian Haselhorst /s/  
Brian Haselhorst, Co-Chair

Joe Haverly /s/  
Joe Haverly, Co-Chair