

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, November 14, 2023

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst (joined at 6:33 pm), Joe Haverly, Vice President Mary Maxey and Treasurer Nan Schilling.

Absent: Judy Hutchinson

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Agenda as presented.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

Mr. William Randall spoke in regards to the enrollment numbers that were provided for the previous year. They are inflated and we are aware of this as it is due to a calculation error and will be corrected. In regards to the Facility/Long Range Planning Committee, he recommended including a list of the outstanding bond amount for school buildings. He suggest including that at every meeting so that the public is aware of how much debt the District currently has.

PUBLIC HEARING ON E-LEARNING PROGRAM RENEWAL

Ms. Emily Wykes, an ELL teacher at Poplar Grove Elementary School, spoke in regards to the e-learning program. She expressed her feelings on e-learning and believes it really is not the best way for us to present beneficial instruction to our students. She feels that it is very challenging for many families to not only provide a safe childcare situation in the context but that there is an adult able to support the children and make sure that they are logging on, finding the right paperwork and connecting to the correct teachers. At the same time, from the teacher's point of view, when there are emergencies like this, it is very hard for the teachers themselves to be prepared to provide the level of instruction that is normally provided in the school. In a situation this past year, several teachers were to provide instruction, only to not have electricity. While she does not like sacrificing days out of the calendar, she feels it would be beneficial to add the days at the end of the year so the students can receive instruction as a team and provide the help of the paraprofessionals.

PUBLIC HEARING ON WAIVER OF SCHOOL CODE

(none)

TREASURER'S REPORT

Stacey Corder stated that the June Treasurer's report was included for approval as unaudited with the knowledge that the fund balance is subject to change with the completion of the audit.

Mrs. Maxey made a motion to approve the Treasurer's Report as presented and seconded by Mr. Haverly.

Discussion:

(none)

The motion was carried by unanimous roll call.

SUPERINTENDENT'S REPORT

Dr. Greenlee started out by stating the Joint Annual Board Conference is being held this weekend from November 16th-19th in Chicago. He stated that everyone attending received a folder with room accommodations, session schedules, event tickets and dinner information. Please review it prior to leaving for the Conference.

He is currently working on the District Calendar for the 2024-25 school year and will be reviewing it with the District Office staff and Administrators. This will be included in the December Board meeting packet.

North Boone has 38 teachers from the Upper Elementary, Middle School and High School that were nominated for the Golden Apple Award. There was a reception held tonight and hopefully a few of our teachers will enter the process to earn the award.

Dr. Greenlee asked Mr. Mulholland to share about a meeting that was held with District 100. Mr. Mulholland stated that they met with the Board of District 100 as well as the Superintendent to discuss potential areas where the Districts can collaborate and combine resources. Areas discussed included outplaced students, behavior programs and credit recovery. The initial meeting went well and they are looking forward to collaborating with District 100 in the future.

Dr. Greenlee stated that November and December are going to be very busy months. There is the Facility/Long Range Planning Committee meeting on November 28th, the Board Meeting on December 19th and winter break is from December 23rd-January 7th. He then went on to wish everyone a Happy Thanksgiving.

COMMITTEE REPORTS

Policy Committee

There is a second reading and approval of policies included in tonight’s meeting packet. We have received a new issue of Press which will require a Committee Meeting on January 10, 2024.

Business Services Committee

A meeting was held on November 7, 2023. Stacey will be discussing the Levy tonight with the Board. The committee did recommend the purchase of a transit van that will help with transportation that a special license is not required. The committee also recommended that the Board approve the software for the Transportation Department as the current program is no longer supported.

The next committee meeting will be on February 13, 2024.

Facility/Long Range Planning Committee

The committee met with a couple of Engineers/Architects who presented ideas for our athletic facilities. The next meeting will be held on November 28, 2023 at 6:00 p.m. to review the presentations and begin a SWOT analysis.

Curriculum, Instruction and Assessment Committee

The committee met on November 8, 2023 and discussed the High School Course Guide for the next school year as well as adding a Teacher’s Assistant Program at the High School. The committee recommends that the Board approve these items tonight.

The next meeting will be held on January 10, 2024.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Consent Agenda as presented.

- A. Minutes of the Regular Board Meeting – October 17, 2023
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Hire				
District	Mark Hanaman	Home Bound Tutor	\$25/hour plus TRS	10/11/2023
PGE	Brianna Weinmann	Special Education Teacher	MA+0, Step 0	09/25/2023
2. Certified - Resignation				
3. Certified - FMLA				

MS	Marcy Wilson	Language Arts Teacher	N/A	01/22/2024 – Appx. 02/02/2024
4. Non-Certified - Hire				
MES	Margaret Lagro	Paraprofessional	Para120, Step 0	11/06/2023
MES/ CES	Laura Znoy	Assistant Custodian	Asst Cust, Step 2	11/06/2023
5. Non-Certified - Resignation				
PGE	Brianna Weinmann	Paraprofessional	N/A	09/25/2023
6. Non-Certified – FMLA/LOA				
HS	Laura Lewandowski	Paraprofessional	N/A	LOA Extension until 11/29/23
7. Extra-Curricular - Hire				
HS	Alexus Garbacz	Girls’ Assistant Soccer Coach	Group IV, Year 1	2023/24 Season
HS	Melissa Torres	JV Competitive Cheer	Group V, Year 5	2023-24 Season
8. Extra-Curricular – Resignation				

- C. Minutes of the Facility/Long Range Planning Committee Meeting – October 10, 2023
- D. Minutes of the Facility/Long Range Planning Committee Meeting – October 24, 2023
- E. Minutes of the Business Services Committee Meeting – November 7, 2023
- F. Minutes of the C.I.A. Committee Meeting – November 8, 2023
- G. Addition of a 1:1 Paraprofessional at Manchester Elementary
- H. Overnight Field Trip Request

Discussion:

(none)

The motion was carried by unanimous roll call.

UNFINISHED BUSINESS

A. State Data

Kari Neri stated that at the end of October, the State released all official data for our summative designations and for our accountability report which she then presented. She did remind the Board that this is a snapshot of what we do in the schools. It is not everything that is done as it cannot encompass everything that the teachers and students do on a daily basis. These results included IAR for Grades 3-8 in the following areas: Assessment, Achievement and Growth, SAT for Grade 11 and ISA for Grades 5,8 and 11 as well as high school graduation rate and 9th Grade on track.

Discussion:

- What is being done about the 9.6% that Meets/Exceeds in the math for SAT? That is all being addressed in the school improvement plan. Also, the number provided this year versus last year is from an entirely different group of students. The same group is not declining. The math teams are currently piloting a new curriculum and they are very excited about that along with the transitional math class, this should all give a hand to raising that percentage.
- In regards to the Next Steps which include School Leadership Teams meeting at least once a month to review progress on their school improvement plans, teachers meeting in building-level collaborative teams at least once a week, District Leadership Team meeting with each SLT three times a year to hear about progress on the school's plan and Tier 1 Teams meeting during each Late Start and who will complete – Are those the same steps that were done last year? No, most of them are new as last year was the first year or having the building level collaborative. Last year was learning the process and this year they are able to actually use what was learned.
- Do we put our focus on trying to get a better SAT score or do we continue to build a culture where we are getting better at all of the areas year after year in the hopes that it will carry over to the SAT? We do put our focus on student growth and student learning throughout the year and not on that one snapshot in time. While that snapshot in time is important, but it doesn't capture everything that our teachers and our students do day in and day out.

B. Second Reading and Approval of Policies

A motion was made by Mrs. Maxey to approve the Policies as presented and seconded by Mr. Haverly.

Discussion:

- The wording on Policy 4:60 has been changed as voted on the October 17, 2023 Board Meeting.

The motion carried by unanimous roll call.

NEW BUSINESS

A. November 2023 Bills

A motion was made by Mr. Haselhorst to approve the November 2023 bills as presented and seconded by Mrs. Maxey.

Discussion:

(none)

The motion carried by unanimous roll call.

B. Levy

a. Overview

Stacey Corder shared the overview that was presented at the November 7, 2023 Business Committee Meeting. A timeline was shared along with information showing the Levy versus the extension from year to year. Ms. Corder gave an explanation of Senate Bill 508 which states that if the amount received to the counties is more than the amount the District levied, the District will get the difference. The EAV was provided showing the estimated versus the actual which generally has been estimated less than the actual. An actual taxpayer rate has been included which was verified with an actual Boone County Property Tax bill. Based on this information, Ms. Corder is recommending that the District request to Levy \$14,193,214. This will be voted on at the December Board Meeting. Ms. Corder also included the bond schedule.

b. Intent to Levy

A motion was made by Mrs. Maxey to a motion to approve the 2023 Intent to Tax Levy and was seconded by Mr. Haselhorst.

Discussion:

(none)

The motion carried by unanimous roll call.

C. Student Aide NBHS Course Proposal

During the Fall of 2023, Mr. Eckmann worked with teachers to create a pass/fail course for Juniors and Seniors who wish to become a student aide working with teachers and in classrooms. This course would provide an additional elective option for student's and aligns to ISBE's career pathways. The Administration recommends that the Board approve this proposal and once approved, it will be included in the NBHS 20241-2025 Course Guide.

A motion was made by Mr. Haverly to accept the Student Aide NBHS Course Proposal and seconded by Mrs. Maxey.

Discussion:

- Under item number 4, it states that students who go to other schools must have parent permission to leave campus and drive. What type of scenario would a student aide need to go to another school? This would go into effect if that student was an aide at another school within the District.

The motion carried by unanimous roll call.

D. Changes to the NBHS 2024-2025 Course Guide

Mrs. Neri stated that the changes for the 2024-2025 NBHS Course Guide did not include adding any new courses. Most of the changes were language for current courses that were highlighted in the packet. The biggest change was removing British Literature as it will now be encompassed in the English 12 Literature curriculum.

A motion was made by Mrs. Maxey to approve the changes to the NBHS 2024-2025 Course Guide and seconded by Mr. Haselhorst.

Discussion:

(none)

The motion carried by unanimous roll call.

E. E-Learning Program Renewal

Mrs. Neri stated that every three years, our district must review our e-learning program and then renew it with the State. She has worked with both principals and teachers to make some revisions to our district's plan. The main revision to the plan is adding some descriptions with some of the related services that students receive. This has been presented at the CIA Committee meeting and it is recommended to approve the plan.

A motion was made by Mrs. Maxey to approve the E-Learning Program Renewal as presented and seconded by Mr. Haverly.

Discussion:

(none)

The motion carried by unanimous roll call.

F. Transit Van Purchase

Dr. Greenlee stated that the District is looking to have more versatile vehicles to transport students and teams with the shortage of drivers. Coaches and club sponsors are being asked more frequently to help with driving. Three quotes were received and there is a 2021 Ford Transit 350 Passenger Van XLT at Hamblock Ford for \$42,623.00. These vans are not easy to come by and based on price, miles and year, this van was our best value. This van would be much easier to handle and drive than the current activity bus which makes it more likely to be driven by a coach. The van is budgeted for this year in the transportation budget and does seat up to 11 people. We are scheduled to trade out 3 school buses this summer. We would then bring two back and this van would replace one of the buses.

A motion was made by Mrs. Maxey to purchase the 2021 Ford Transit Passenger Van from Hamblock Ford and seconded by Mr. Haselhorst.

Discussion:

- To verify, we do have three buses that will be traded in at the end of the year? Yes.
- Is this still available? Dr. Greenlee spoke with them yesterday and it is still available.

The motion carried by unanimous roll call.

G. Transportation Software Update

Ms. Corder stated that the transportation department currently uses a program from Tyler Technology Pro called Versatrans that is no longer being supported. They have moved to a more upgraded service called Transverse, which is still through Tyler Technology. This program is where all of our student information, transportation and routes are calculated. This was brought to the Business Services Committee Meeting and it is recommended that the Board approve this purchase. This cost is included in the Transportation budget.

The motion was made by Mrs. Maxey to approve the Transportation Software Update and seconded by Mr. Haselhorst.

Discussion:

(none)

The motion carried by unanimous roll call.

H. Waiver of School Code

Ms. Corder stated that after the budget was approved, administrative costs grew in certain areas by more than 5% from last year's actuals to this year's budgeted. This is primarily due to the hiring of our highly qualified Special Education Director and keeping the salary in line with the area's other Directors. Because of this, we are required to ask the State for a waiver of school code for that area for this year. This does come as a recommendation from the Business Services Committee.

The motion was made by Mrs. Maxey to approve the Waiver of School Code and seconded by Mr. Haselhorst.

Discussion:

(none)

The motion carried by unanimous roll call.

I. Proposed Pay Scale for Game Workers.

Dr. Greenlee stated that it is recommended that the Board approve a pay increase for all Game Workers to \$18.00 per hour. This would keep us competitive with area districts and hopefully bring more people to fill these positions. This increase would be effective as of January 1, 2024.

The motion was made by Mrs. Maxey to approve the proposed pay scale for game workers and seconded by Mrs. Haselhorst.

Discussion:

- What is meant by Game Worker? A game worker would be when at the athletic events the people taking tickets, running the clock and crowd supervision.
- Are there any hesitations or concerns about the workers? One reason indicated was that it is really important to have certified or non-certified staff filling these positions as they have the background checks completed. They understand what it is to be an employee.

The motion carried by unanimous roll call.

EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Enrollment
- C. Student Activity Fund Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 7:56 p.m. The motion was carried by unanimous voice vote.

PRESIDENT Ed Mulholland /s/

SECRETARY Brian Haselhorst /s/

APPROVED: 12/19/2023