

**North Boone Community Unit School District No. 200**

Minutes of the Regular Meeting of the  
Board of Education

**District Office**

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, January 17, 2023

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:32 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Mary Maxey, Nan Schilling and Becky Self.

Absent: None

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Agenda as presented.

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

*(None)*

**TREASURER'S REPORT**

Dr. Greenlee stated the November Treasurer's Report is as presented. A question was raised as to where the funds to cover the boilers was being deducted. They are coming out of the ESSER II funds.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee will be sending the calendar for the 2023/24 school year to the staff for their feedback. He hopes to have it ready for approval at the February Board Meeting.

Greg Stahler is currently working on Phase II of the air handling units. There are three buildings that will be included in this Phase. The hope is to have those bids brought to the February Board Meeting. Capron Elementary will have a unit for the gym and one for the cafeteria. Manchester Elementary will have one for the gym. Poplar Grove Elementary will also have some air handling units for the gym.

Lastly, there is an overnight field trip request in the Consent Agenda for the Board’s Approval. This is a trip to Washington DC for 8<sup>th</sup> Grade students and a few staff members. This is not a school sponsored trip, it will all be arranged through a touring company that specializes in school trips.

**COMMITTEE REPORTS**

**Policy Committee**

There is a tentative meeting date of February 1, 2023 that Mr. Haverly is unable to attend. Dr. Greenlee will look into other dates and have the meeting rescheduled.

**Business Services Committee**

Dr. Greenlee will be looking into dates to hold this meeting.

**Facility/Long Range Planning Committee**

Dr. Greenlee will talk with Mr. Haselhorst and schedule a meeting.

**Curriculum, Instruction and Assessment Committee**

Mrs. Hutchinson noted that a meeting was held on January 11, 2023 for CIA. Mrs. Neri gave an update on the Instructional Coaches and how the year has been going. She also gave a summary of the Winter MAPS and Fall PSAT scores. Mrs. Neri will be presenting these as well in tonight’s meeting. The next meeting will need to be rescheduled from March 8, 2023 to March 1, 2023 at 4:45 p.m.

**CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting December 13, 2022
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - Hire</b>				
<b>2. Non-Certified - Resignation</b>				
HS	Robin Childers	Assistant Custodian	N/A	12/15/2022
HS	Monique Robinson	Assistant Custodian	N/A	12/15/2022
<b>3. Extra-Curricular - Hire</b>				
MS	Abigail Hopkins	Vocal-Choir (half year)	Group V, Year 1	12/05/2022
HS	Katie Kurczewski	Scholastic Bowl Assistant	Group V, Year 1	1/10/2023
<b>4. Extra-Curricular - Resignation</b>				
HS	Kathleen Podraza	Scholastic Bowl Assistant	N/A	1/9/2023

C. Overnight Field Trip – Washington DC

**UNFINISHED BUSINESS**

**Strategic Plan Update**

Kari Neri presented an update on the Strategic Plan: District and Building. Her focus at this meeting was Goal 1: Student Achievement, Strategy 3 – Implement an aligned, articulated curriculum and assessment system to ensure a guaranteed and viable learning experience for all students.

- Instructional Coaching to support curriculum and instruction
- Student Data - Winter MAPS Scores and Fall PSAT Data

This school year, we have 4 Instructional Coaches. One at the High School, one at the Upper and Middle Schools, one at Manchester and Capron Elementary Schools and one at Poplar Grove Elementary School. Their main focus is student-centered coaching that measures student growth on a specific standard or skill during the coaching cycle.

The overall feedback, from teachers and students, has been very positive. So far this year, the coaches have been able to get through 12 coaching cycles (lasts 6-8 weeks with the coach and teacher working together on the goal/standard that the teacher wants to achieve) with 84% of the students showing growth. The goal is for 20-24 coaching cycles per semester. Aside from the Coaching Cycles, the coaches also provide support by:

- Assisting new teachers
- Analyzing data for school improvement goals
- Attending team meetings
- Assisting teachers with the K-4 literacy pilot
- Planning lessons with teachers
- Assisting teachers with their SLOs
- Providing professional development opportunities
- Creating resources for instructional and assessment strategies
- Assisting Tier 1 Teams during Late Starts

The coaches have constructed an inner district webpage which provides information on each of the coaches, along with the ability to schedule an appointment with them.

Dr. Greenlee noted how encouraged he is with how the staff has fully accepted the instructional coaches. It is a very positive impact on instruction.

There was some discussion had about the possibility of mandating those teachers, whose classes show low test scores, to use the instructional coaches. Mrs. Neri noted that this was not a part of the program that was adopted and it was actually discouraged to require staff to utilize the coaches. Dr. Greenlee noted that if a teacher continually has students scoring lower, this would be addressed in their yearly evaluations.

Mrs. Neri also presented the Winter MAP Data to the Board. Assessments were done in both Literacy and Mathematics. NWEA MAP tests were done in grades K-8. This is the first year that all Kindergarten and 1<sup>st</sup> grade students have taken MAP in the Fall, Winter and Spring. For grades 9-11, the test taken was the Fall PSAT.

For MAP, Mrs. Neri presented the results on the following: Fall to Winter Growth, Percentage of Students that Met Growth Projections from Fall to Winter, and Winter to Winter Growth. In regards to the PSAT's the results presented were the percentage of students who met Benchmark in each separate subject as well as the subjects combined.

The School Leadership Teams and Grade Level Teams will meet during the month of January to review the data.

Questions were raised regarding getting our students to meet their goals and raise the percentiles. These can be answered with each school's School Improvement Plan. The plans will be presented and discussed at another meeting.

In regards to the Strategic Plan, every meeting, one of the Goals will be presented and discuss where the District stands in each goal.

#### **NEW BUSINESS**

**A. January 2023 Bills**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the January 2023 bills as presented.

The motion was carried by unanimous roll call.

**B. Farmland Rental Agreement**

The District owns two parcels of farmland, one consisting of 25 acres and the other consisting of 46 acres. Currently, this land is rented out to local farmers at a rate of \$215 per acre. After consulting with the University of Illinois Extension Office on the average cash county rental rates for cropland, Dr. Greenlee is proposing charging \$250 per acre for this year.

There was some discussion of how else the land could be utilized.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the continuation of the rental of two district farmland properties for 2023.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey,  
Mr. Mulholland and Mrs. Self.

Nays: None

Abstain: Mrs. Schilling

The motion passed 6-1 with one abstention.

**B. January 2023 Bills – Addendum**

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the Addendum to the January 2023 bills as presented.

The motion was carried by unanimous roll call.

**EXECUTIVE SESSION**

A motion was made at 7:33 p.m. by Mrs. Maxey and seconded by Mrs. Self to recess to Executive Session to discuss the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2 (c)(2)

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Judy Hutchinson, Mary Maxey, Ed Mulholland, Becky Self and Nan Schilling. Also present: Dr. Greenlee.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Open Session at 8:07 p.m. The motion was carried by unanimous voice vote.

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Fund Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 8:08 p.m.

The motion was carried by unanimous roll call.

**PRESIDENT** Ed Mulholland /s/

**SECRETARY** Brian Haselhorst /s/

**APPROVED:**