

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, IL 61065
Tuesday, September 20, 2022
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Vice President Mary Maxey, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Nan Schilling and Becky Self.

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Agenda as presented.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

Ms. Beth Geishert, a support staff employee that works at North Boone Middle School, spoke in regards to increasing the salary of those in NBESS. She stated that she has been an employee for five years as well as a sub for three years prior to that. Newly hired employees are coming in at a higher rate of pay than those that have been employed for several years. Recently, she has taken on extra hours to help make sure all of the work is completed daily. She asked that they really take into consideration the employees that have worked in the District for a long period of time.

Mrs. Holly Houk wanted to introduce herself as she is the new President of NBESS and there are upcoming meetings with NBESS and the Board. She thanked the Board for all of their hard work. She understands the difficult decisions that are brought to the Board, as she is a member of the Board of Education in Belvidere. She encouraged the Board to look hard into the wages and benefits of our support staff in order to become competitive and to help retain our employees. Mrs. Houk urged them to really consider these changes that will help the NBESS members feel valued as they are crucial to all of the North Boone schools.

TREASURER'S REPORT

Dr. Greenlee stated that the Treasurer's Report is still not completed due to issues with the software. The most up to date Financials were included in the attachments for today's meeting.

SUPERINTENDENT'S REPORT

Dr. Greenlee started by recognizing three donations that are included in the Consent Agenda. He thanked Edward's Apple Orchard for the \$1,500 donation to be used towards microphones for the NBHS Music Department, John Wolf donated \$1,000 towards our NB Technical Education Scholarship and Ayre Excavating for their donation of \$250 to be used by the Booster Club.

Dr. Greenlee stated that the booster pump has been installed at Capron Elementary School and the quote has also been included in the Consent Agenda. This will solve the water pressure issue that the building did have. We are currently waiting for the manufacturer to come and test to make sure that it is set correctly in order to not null and void the warranty.

The Board Conference is in Chicago from November 18-20, 2022. If you have not yet signed up, please see Andrea to get your reservations completed. We are once again invited to the Cruise put on by our attorney's for Friday, November 18th. If you are interested in going on the Cruise, please let Andrea know and she will reserve your place on the boat.

Dr. Greenlee and Mrs. Difford from Capron Elementary have been meeting with landscapers and currently have five quotes. They are looking to make that decision in the near future. The average cost is around \$7,000.

Dr. Greenlee noted that in all of the Board Member's folders there is a copy of our Strategic Plan, a copy of the Debt Schedule, our up to date staff rosters and a note from some students in Mrs. Laing's 2nd Grade Class from Poplar Grove Elementary.

Mrs. Schilling did ask about the balance on the Debt Schedule on the first page. Dr. Greenlee stated that he will get that total verified with Dr. Zelek, done bond by bond, and have it included in this week's Board Report.

COMMITTEE REPORTS

Policy Committee

Mr. Haverly stated the next Policy Committee meeting date is to be determined. There has been nothing received from PRESS.

Business Services Committee

Mrs. Maxey stated the next Business Services Committee meeting date is October 11, 2022 at 5:00 p.m. In this meeting, the discussion for the Levy will begin.

Facility/Long Range Planning Committee

Mr. Haselhorst stated the next Facilities Committee meeting date is October 11, 2022 at 6:30 p.m.

Curriculum, Instruction and Assessment Committee

Mrs. Hutchinson stated the next Curriculum meeting date is September 21, 2022 at 4:30 p.m.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting August 16, 2022
- B. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Certified – Hire				
2. Certified – Resignation				
3. Certified – FMLA				
4. Non-Certified – Hire				
PGE	Taryn Christensen	Special Education Teacher Assistant	TA30, Step 1	8/18/2022
CES	Nicole Greenstreet	Pre-K Teacher Assistant	TA30, Step 3	8/18/2022
NBHS	Shantel Rabe	Special Education Teacher Assistant	TA30, Step 1	8/18/2022
District	Mary Piskie	Data & Assessment Analyst	\$48,500 w/IMRF	8/22/2022
PGE	Isabelle Seipts	Special Education Teacher Assistant	TA30, Step 1	8/18/2022
District	Andrea Sowers	Executive Assistant to the Superintendent	\$52,000 w/IMRF	8/29/2022
CES	John Riley	Head Custodian	Head Custodian, Step 7	9/8/2022
NBHS	Monique Robinson	Assistant Custodian	Asst Custodian, Step 1	TBD
CES/ MES	Hobert Jones	Assistant Custodian	Asst Custodian, Step 2	10/1/2022
PGE	Bridgette Shook	Building Secretary	Secretary, Step 7	9/9/2022
PGE	Jeri Schuster	Teacher Assistant	TA120, Step 7	9/19/2022
PGE	Brittany Sorensen	Special Education Teacher Assistant	TA30, Step 7	9/26/2022
5. Non-Certified – Resignation				
NBHS	T. Bruce Ford	Special Education Teacher Assistant	N/A	End of 2021/2022 School Year
UE/MS	Kristine DeNolf	Teacher Assistant/Math Interventionist	N/A	End of 2021/2022 School Year
PGE	Rochelle Forester	Special Education Teacher Assistant	N/A	End of 2021/2022 School Year

CES	Carol McCullom	Special Education Teacher Assistant	N/A	End of 2021/2022 School Year
PGE	Mary Piskie	Building Secretary	N/A	8/21/2022
PGE	Andrea Sowers	Secretary – PT	N/A	8/28/2022
PGE	Bridgette Shook	Teacher Assistant	N/A	9/8/2022
6. Non-Certified – Retirement				
CES	Maria Nino	Bilingual Assistant	N/A	End of 2022/2023 School Year
7. Extra-Curricular - Hire				
NBHS	Britton Morris	Volunteer Assistant Football Coach	N/A	2022/2023 Season
NBHS	Mitchell Massino	Assistant Baseball Coach	Group III/Year 1	2022/2023 Season
MS	Matt Protz	7 th Grade Boys Basketball Coach	Group IV/Year 5	2022/2023 Season
NBHS	Connie Cooke	Freshman Class Advisor	Group V, Year 1	2022/2023 School Year
NBHS	Diane Vlase	French Club Sponsor	Group VII, Year 1	202/2023 School Year
NBHS	Chris Shank	Math Team (Split Stipend)	Group VII, Year 7	2022/2023 School Year
NBHS	Sean Smart	Math Team (Split Stipend)	Group VII, Year 1	2022/2023 School Year
8. Extra-Curricular - Resignation				

- C. Donation of Microphones to NBHS Music Dept. Approval
- D. Donation for North Boone Technical Education Scholarship Approval
- E. Donation to North Boone Booster Club Approval
- F. Capron Booster Pump
- G. Poplar Grove Checking Accounts
- H. Minutes of the Facilities – Long Range Planning Committee Meeting July 12, 2022
- I. Additional Paraprofessional position for Capron Elementary
- J. Additional Paraprofessional position for Pre-K program at Capron Elementary

UNFINISHED BUSINESS

A. August 2022 Bills

Dr. Greenlee noted that the end of the year roll over in our software system seemed to distort our numbers. Dr. Zelek, our contact at DSI and Brenda Zellner have all been working together with the checkbooks to ensure that all of the numbers align. Dr. Greenlee is hopeful that this will all be resolved by the October 11th Business Committee meeting. Dr. Zelek has asked that the Board please approve the bills necessary as to not incur late fees.

A motion was made by Mrs. Schilling to pay the August bills in ordinary course and was seconded by Mr. Haselhorst.

The motion was carried by unanimous roll call.

B. Approve 2022-2023 Budget

Dr. Greenlee stated that there have been no changes since the Budget was presented in August. He asked that the Board gives their approval as the Budget does need to be filed with the State.

A motion was made by Mrs. Maxey to approve the 2022/23 Budget as presented and was seconded by Mr. Haverly.

The 2022-2023 Budget was approved by unanimous roll call.

C. Strategic Plan Update

Each month, Dr. Greenlee, Kari Neri and Ashley Doetch will be elaborating on at least one of the goals of the Strategic Plan and highlighting on the key strategies that are being implemented.

Kari Neri presented information on Goal One – Student Achievement. The first strategy of this goal centers around MTSS to improve overall student achievement. An overview of the timeline of the process was shown. By the end of the year, two assessments will have been created with data to be analyzed. Depending on the content area, there will be a different amount of priority standards to assess. Our MTSS team will be meeting five times over the year and they will not only be monitoring and giving support to the teachers but will also be looking at how many of the 15 priority standards will the district actually assess. There was some discussion on who will be analyzing the data. Will there be a team? Will there be a “lead” teacher in each area? This has not yet been decided as we are still learning the process of compiling the data but this is definitely an area for discussion for the near future.

The second strategy under Goal One, is the utilization of effective teams processes with fidelity to enhance the adult collaboration efforts to improve student outcomes. After a year and a half of training, we are fully implementing the Effective Teams across our district. There are two ways that this is being done. Each building has built a schedule to support collaboration between teachers as well as utilizing late start days, where Tier One teams from across the district are meeting to work on the MTSS goal.

Heather Walsh from Poplar Grove Elementary and Jeff Corn from North Boone High School were present to elaborate on what is being worked on at the schools. Mrs. Walsh stated that collaboration is something that was desperately needed at the Elementary School level because there was not any team time built into the day as there was just not enough time in the day. This year, the principals were tasked with building in at least 30 minutes during the week for the grade level teams to meet. This was easier to accomplish this year with the addition of the Tech Teacher which provided a third special that gave the teachers

extra time to meet during the school day. They do work from an agenda and the Instructional Coach will also stop by these meetings. It has been made clear that this time is solely dedicated to collaboration. This time has really proven beneficial to the teachers and is reviewed each week with the principal. There will be an SLT (School Leadership Team) meeting once a month which will include one teacher from each grade level. Mr. Corn stated that this is also the first time that the High School has had collaboration time for their teachers and it has proven to be beneficial. The teachers begin their day at 8:00 a.m. whereas the students do not start until 8:45 a.m. This time is being used one day a week to work with their team and another day to work with the course specific teachers. The other three days are then made available to students to come in for extra help or to work with their teams if there is time. There are agendas also being followed along with minutes being taken. All of the teachers are required to be at the school by 8:00 a.m.

The third strategy under Goal One is nothing new to our district but was rewritten to work with the Strategic Plan by implementing an aligned, articulated curriculum and assessment system to ensure a guaranteed and viable learning experience for all students. Over the Summer, Mrs. Neri was able to meet with her teams and published the completed curriculum maps on the website for 5th-11th grade ELA and Social Studies that will go along with the already completed maps for Science and Math. This now allows parents to go online and see exactly what their student is learning. We are also piloting two K-4 literacy resources this school year: Savvas MyView and Collaborative Literacy.

Ashley Doetch presented information regarding Goal Two – Learning Conditions. Her main focus would be Strategy Five which entails building confidence, self-sufficiency and wellness in students by enhancing students’ social and emotional needs. The first area Mrs. Doetch spoke about is Care Solace. Care Solace is a 24-hour online tool that works alongside the MTSS and helps the schools support the mental health needs and resources for not only our district’s families, but our staff members and their families as well. It aids in finding quality local mental health and substance use programs and counseling services. We do have access to seeing the progress of what is happening with our students. It extends support outside of our school day. Heather Walsh added that it has already been promoted at Poplar Grove Elementary and she has seen firsthand just how fast their turn around can be to get our families the help that they need. We are able to see, on our dashboard, just how many individuals (anonymously) in our district they are helping. Information is being emailed and sent out this week about this program. It was suggested, for our older students, perhaps posting the information on the inside of the bathroom stalls.

The second portion of Strategy Five is a program entitled Handle With Care. North Boone has partnered with the Boone County Sheriff’s department in regards to this program. If law enforcement encounters a child at the scene of an incident, that child is identified and law enforcement will then contact the school giving only the child’s name and the three words “handle with care”. This will prompt the school to take notice of any changes in behavior of the child and respond appropriately. This information goes to the building principal who then pushes it out to the appropriate staff members. Per Mrs. Self, this program has been very successful in other areas and she is very happy to see it now in our district. She did inquire if all staff members have been trained in this crisis intervention? Not all of the staff at this moment, but there will be training forthcoming. It is very important that every adult in the schools is aware of this program and are trained. Mrs.

Doetch added that a survey went out this week to all paraprofessionals inquiring as to what professional development they would like to receive.

The final portion of Strategy Five is the Satchel Pulse SEL Screener. This is a self-assessment tool for students regarding self-awareness, self-management, social awareness, relationship skills and responsible decision making. The first assessment will be completed before November 1st and the results will help the school understand how best to help the student and their needs. This will be done at all grade levels.

Mrs. Self did express that the team is doing a great job and are going in the right direction.

NEW BUSINESS

A. September 2022 Bills

A motion was made by Mrs. Schilling to pay the September bills in ordinary course and was seconded by Mr. Haselhorst.

The motion was carried by unanimous roll call.

B. November 2022 Regular Board Meeting Date Change

The date of the current Board Meeting in November is November 8th, which is Election Day- a State Holiday. We would like to reschedule the meeting to November 15, 2022 at 6:30 p.m.

A motion was made by Mr. Haselhorst to move the November 8, 2022 Regular Board Meeting to November 15, 2022 and was seconded by Mrs. Maxey.

The motion was carried by unanimous roll call.

C. 2023 Regular Board Meeting Tentative Schedule

A copy of the Tentative Board Meeting Schedule through the end of 2023 was presented. It was suggested to move the November 14, 2023 meeting to November 7th, 2023.

A motion was made by Mrs. Maxey to move the November Regular Board Meeting to November 7, 2023 and to approve the remaining dates and was seconded by Mr. Haselhorst.

The motion was carried by a unanimous roll call.

EXECUTIVE SESSION

A motion was made at 7:40 p.m. by Mr. Haselhorst and seconded by Mrs. Maxey to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).

The motion was carried by unanimous roll call.

RECOMMENDATIONS FROM EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Enrollment
- C. Student Activity Fund Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 8:15 p.m. The motion was carried by unanimous voice vote.

PRESIDENT Ed Mulholland /s/

SECRETARY Judy Hutchinson /s/ (protem)

APPROVED: 10/18/22