

**North Boone Community Unit School District No. 200**

Minutes of the Regular Meeting of the  
Board of Education

**District Office**

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, September 21, 2021

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Vice President Mary Maxey, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Becky Self and Nan Schilling.

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Agenda as amended.

Move Item X. E – Covid to after XII. Executive Session

Correct Item XI.A May 2021 Bills to September 2021 Bills

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

Ms. Stephanie Meyers addressed the Board in regard to the Paper online tutoring item that is on the agenda. She wished the District would take a pause on purchasing, and go back to basics. She had reviewed this program and felt the majority of students are tired of being on a screen. Ms. Meyers stated programs don't make life-long learners.

**PUBLIC HEARING ON 2021-2022 BUDGET**

*(none)*

**TREASURER'S REPORT**

Ms. Geyman stated the Treasurer's report was as presented.

**SUPERINTENDENT'S REPORT**

Mr. Jarrod Peterson introduced Upper Elementary student, Ledijs Felipe and congratulated him for his performance at the regional golf tournament at Medinah where he took first place in driving and chipping, and tied for second place in putting. He will compete at the national tournament in Augusta on April 3, 2022. Ledijs was interviewed by WREX and WIFR, as he is the first local junior golfer to go to Augusta. Mr. Peterson congratulated Ledijs on his accomplishments and also shared he was a straight A student and was known around school for his kindness. Mr. Mulholland congratulated the family said he was very proud of Ledijs.

- A. Recognition of School Nurses - Dr. Greenlee thanked the nurses for working extremely hard and being the first line for parents over the last 18 months. He noted they have become an extension of the Health Department and deserved recognition for going above and beyond their school nursing positions. Dr. Greenlee will treat them to lunch on the next SIP day.
- B. Bike Path - Dr. Greenlee is writing a letter of support for the grant to bring a bike path from Belvidere to the central campus.
- C. School Year 2021 Compensation Report - The compensation report has been uploaded to the website.
- D. MTSS Update - Dr. Greenlee is working with the CEC for MTSS. All staff will be required to complete a self-assessment, and the results will be shared.

**COMMITTEE REPORTS**

**Policy Committee**

Mr. Haverly said next Policy Committee meeting is to be determined.

**Business Services Committee**

Mrs. Maxey said the next Business Services meeting is scheduled for September 28, 2021 at 6:00 p.m. This will be a joint meeting with Facilities.

**Facility/Long Range Planning Committee**

Mr. Haselhorst said the next meeting is scheduled for September 28, 2021 at 6:00 p.m.

**Curriculum, Instruction and Assessment Committee**

Mrs. Hutchinson said the next CIA meeting will be held November 10, 2021 at 4:30 p.m.

**CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting August 17, 2021
- B. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Certified - Hire</b>				
NBHS	Melissa Barry	FACS Teacher	BA, Step 0	8/13/21
NBMS	Carol North	Special Education Teacher	MA16, Step 8	8/13/21
MES	Payton Abbott	Social Worker	MA, Step 0	8/13/21
District	Michelle Bottensek	Homebound Tutor	\$25.00/hour plus TRS	9/13/21
<b>2. Certified - FMLA</b>				
NBUE	Matt Brinkmeier	6 <sup>th</sup> Grade Teacher	N/A	10/25/21 – 11/23/21

<b>3. Certified - Retirement</b>				
CES/ MES	Tami Doetch	Reading Specialist	N/A	2023-2024 School Year or option of 2022-2023 School Year
<b>4. Non-Certified – Hire</b>				
District	Sara Istad	Bus Assistant (2 hours/day)	\$14.18/hour without IMRF	8/18/21
District	John Pohlman	Bus Driver (2 routes per day)	\$31.88 per route with IMRF	8/17/21
NBHS	Jennifer Riley	Assistant Cook (3.5 hours/day)	Asst. Cook, Step 2	8/17/21
CES	Katya Roberts	Special Education TA (5.75 hours/day)	TA30, Step 1	9/7/21
PGE	Kimberly Hall	Special Education TA (5.75 hours/day)	TA30, Step 1	9/13/21
District	Kathy Prince	HR & Payroll Specialist	\$41,000 including IMRF	10/1/21
District	Patty Moore	Bookkeeper/Receptionist	\$40,373.82 including IMRF	9/22/21
NBHS	Amee Robertson*	Assistant Custodian (8.0 hours/day)	Asst. Custodian, Step 7	9/20/21
<b>5. Non-Certified – Leave of Absence</b>				
PGE	Brianna Weinmann	Special Education TA (5.75 hours/day)	N/A	9/14/21 for 6-8 weeks
PGE	Bethany Weberpal	Certified Occupational Therapist Assistant	N/A	11/1/21 - 1/31/22
CES	Carol McCollum	Pre-K TA (5.75 hours/day)	TA30, Step 1	8/16/21 through approximately end of 1 <sup>st</sup> semester
<b>6. Non-Certified – Resignation</b>				
NBHS	Amee Robertson*	Assistant Custodian (8.0 hours/day) <i>(resigned before starting)</i>	N/A	9/20/21
PGE	Lori Hodges	Special Education TA (5.75 hours/day)	N/A	8/13/21
NBUE	Rebecca McFarlin	Special Education TA (5.75 hours/day)	N/A	8/12/21
NBHS	Nayely Hernandez	Bilingual TA (5.75 hours/day)	N/A	End of 2020-2021 School Year
CES	Cullin Walling	Assistant Custodian (4 hours/day)	N/A	8/17/21
District	Deb Pritchard	Bus Assistant	N/A	7/23/21
District	Robin Baker	Bus Assistant	N/A	7/22/21
District	Sonia Stanski	Bus Assistant	N/A	1/1/21

<b>7. Extra-Curricular - Hire</b>				
NBHS	Joe Pienta	Music-Drama-Play	Group I, Year 6	2021-2022 School Year
NBHS	Troy Doetch	Music-Drama-Play Assistant	Group III, Year 1	2021-2022 School Year
NBHS	Chris Shank	Music-Drama-Play Tech Stage Director	Group III, Year 1	2021-2022 School Year
NBHS	Megan Nilson	Senior Class Advisor Assistant	Group VI, Year 1	2021-2022 School Year
NBHS	Jessica Haselhorst	Junior Class Advisor Assistant	Group VI, Year 1	2021-2022 School Year
NBHS	Keven Hohenzy	Sophomore Class Advisor	Group V, Year 1	2021-2022 School Year
NBHS	Phil Baker	Wrestling Assistant	Group III, Year 4	2021-2022 School Year
NBHS	Ryan Kelley	Boys Basketball Assistant	Group II, Year 4	2021-2022 School Year
NBMS	Kassandra Bowman	Play-Drama	Group III, Year 1	2021-2022 School Year
NBMS	Katelyn Kurczewski	Play-Drama Assistant	Group IV, Year 1	2021-2022 School Year
NBMS	Jillian Zelek	Assistant Soccer Coach	Group V, Year 1	2021-2022 School Year
NBMS	Kassie Bowman	Mentor (2 staff) 1.0 stipend	Group VI, Year 2	2021-2022 School Year
NBUE	Jennifer Kamholz	Yearbook Advisor	Group VI, Year 1	2021-2022 School Year
NBMS	Patty Wolski	Football Cheer Advisor	Group VI, Year 1	2021-2022 School Year
NBMS	Patty Wolski	Basketball Cheer Advisor	Group VI, Year 1	2021-2022 School Year
NBMS	Johnny Lammersfeld	Band	Group V, Year 6	2021-2022 School Year
NBMS	Ben Doyle	8 <sup>th</sup> Grade Boys Basketball Coach	Group IV, Year 1	2021-2022 School Year
<b>8. Extra-Curricular - Resignation</b>				
NBMS	Jodie Rogers	Mentor (1 staff) .5 stipend	N/A	2021-2022 School Year

C. Extra-Curricular Stipends

**UNFINISHED BUSINESS**

**A. Approval 2021-2022 Budget**

A presentation was provided. Since the August 2021 Board meeting the following changes have occurred: Increased ESSER II and ESSER III expenditures and revenue; adjusted bond fund to reflect upcoming bond payments; adjusted transportation budget to reflect bid proposals for transportation parking lot.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the FY2022 Budget as presented.

The motion was carried by unanimous roll call.

**B. Strategic Planning**

Dr. Greenlee has been in communication with the CEC to begin the strategic planning coordination. He will contact them to work out availability of dates.

**C. Bus Parking Lot**

Dr. Greenlee noted specs were sent to ten contractors and three replies were received. It was recommended to accept the base and alternate bids from R. Stenstrom Construction Group for \$550,742.00.

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the base and alternate bids from R. Stenstrom Construction Group for \$550,742.00 as presented.

The motion was carried by unanimous roll call.

**D. Board Meeting Streaming**

Mr. Mulholland asked the Board if they would like to continue streaming Board and Committee meetings. Overall, the Board felt the live streaming should continue for these meetings.

**E. Covid**

Topic moved to after XII. Executive Session.

**F. Coke Contract**

North Boone CUSD 200 has been in a contract with Great Lakes Coca-Cola Distribution which will expire in October of 2021. Three beverage distributors have been contacted in regard to a contract with North Boone. Final proposals and a recommendation with be presented at the October Board meeting. Ms. Geyman will also be reviewing past beverage contracts.

**NEW BUSINESS**

**A. September 2021 Bills**

A motion was made by Mrs. Schilling and seconded by Mr. Haselhorst to approve the September bills as presented.

The motion was carried by unanimous roll call.

**B. NBYS Contract**

North Boone Youth Sports typically contracts with North Boone School District on a yearly basis to use our facilities. NBYS did not have a contract for the 2020-2021 school year due to COVID restrictions and is looking to begin using the facilities again. In the past North Boone has charged NBYS \$4,000 a year for the use of the facilities. It was recommended that we charge NBYS \$2,000 for the upcoming year.

A motion was made by Mrs. Hutchinson and seconded by Mrs. Schilling to approve the NBYS Contract charging \$2,000 per year as presented.

The motion was carried by unanimous roll call.

**C. Paper 24/7 Online Tutoring**

To address learning loss and to increase student achievement, it was recommended to purchase Paper 24/7 Online Tutoring for North Boone High School. Students will be able to access Paper at any time to receive real-time tutoring through a chat feature. Paper also offers SAT and ACT tutoring. It was recommended to purchase for 12 months for 520 high school licenses, using ESSER funds for a total cost of \$27,331.20. Student usage will be monitored to determine if we will purchase in additional years and for additional

schools. The Board discussed the possibility of the usage of Paper being correlated to student achievement. Mrs. Hutchinson noted this would be the first time ESSER money would be spent at the high school.

A motion was made by Mrs. Maxey and seconded by Mrs. Self to approve the purchase of Paper 24/7 for 12 months using ESSER funds for a total cost of \$27,331.20.

The motion was carried by unanimous roll call.

**D. Summer School Summary**

Mrs. Neri presented the summer school data. She felt encouraged by Pre-K-6, but grades 7-12 were not as successful. Mrs. Neri said they will have to re-think how they address summer school for those grades.

**E. Nurse Work Hours**

Since March of 2020, our school nurses have had extra responsibilities placed upon them with the pandemic and by working as an extension of the Boone County Health Department. It was recommendation to move three nurses that are part time to full time. Their day would be a seven-hour day with a half an hour unpaid lunch, and would be eligible for health insurance. Dr. Greenlee also recommended hiring two additional full-time nurses. One nurse would cover the Upper Elementary School and the other nurse would be used to help with testing, contact tracing, communication and reporting. The cost for these positions would be covered by ESSER Funds through the summer June of 2024. Our certified nurse that covers the UE would now oversee the IEP's, testing, tracing and communications, and reporting district wide for COVID related cases. The current cost for the nursing staff is \$246,656, and the new cost with these recommendations would be \$365,162.

Many Board members would like to move to the test to stay protocol. Mrs. Brosnan said if the rate is low to moderate, and we get Shield testing, we could do test to stay.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the new nursing hours and the addition of two full time nurses.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey, Mr. Mulholland and Mrs. Schilling

Nays: Mrs. Self

Abstain: None

The motion passed 6-1 with no abstentions.

**F. Minimum Wage Requirement**

Ms. Geyman suggested raising the pay for the following positions to meet the minimum wage requirement of January 1, 2022. This \$12.00 per hour rate would be effective as of 9/22/2021 for the freshman volleyball scoreboard, bookkeeper and libero tracker, as well as bus aides.

A motion was made by Mrs. Maxey and seconded by Mrs. Self to approve the Minimum Wage Requirement as presented.

The motion was carried by unanimous roll call.

**G. Board Communication**

Mrs. Schilling said if the Board needs to be polled on votes and opinions, they should call a Special meeting. She stated there were a couple of Board members that could not accept text messages based on the nature of their jobs and the potential of FOIA's. She felt not one person should speak for the Board. Mr. Mulholland said it had always been the prerogative to poll the Board and provide feedback to the Superintendent. Mrs. Schilling has been approached by the community asking about issues of which she was not aware, and she would like consistent communication amongst the Board. Mr. Mulholland will email those that cannot accept text messages.

**H. Impact Fees**

Mrs. Schilling wished to follow up on the Village of Poplar Grove impact fee meeting, as it has been put off for three months and 100 homes have been missed. Dr. Greenlee said he will set up a meeting this week.

**EXECUTIVE SESSION**

A motion was made at 8:10 p.m. by Mr. Haselhorst and seconded by Mrs. Maxey to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; litigation, when an action against, affecting or on behalf of the particular public body has been filed, is pending or probable; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Judy Hutchinson, Mary Maxey, Ed Mulholland, Becky Self and Nan Schilling. Also present: Dr. Greenlee.

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

*(none)*

**UNFINISHED BUSINESS**

**E. Covid**

Mrs. Schilling stress the need for clear, consistent communication to the public. Mr. Haselhorst agreed and wished to get test to stay in place like other districts. Mrs. Self felt we are not moving forward and it is frustrating for parents. She feels we aren't holding buildings, principals, staff, and the Health Department accountable. She sees a lot of quarantines, but only a few positive tests. She wants to put quarantine and Covid policy information on the website. Dr. Greenlee said they will start putting weekly Covid statistics on the website. When asked if we could start testing to stay, Dr. Greenlee said schools are not allowed to stray from the Health Department. He will send a chart that the Health Department uses, which shows the number of cases per 100,000 to determine our Covid numbers. Winnebago County has test to stay, and McHenry County has test to stay, but no test to stay if you were in a high-risk activity. Dr. Greenlee agreed we need to be clear across the District and will work on consistency. Mr. Haselhorst asked what we need to do to get test to stay. Mr. Mulholland said we are waiting on the U of I to finish the

Shield test and we are hoping to have it next week. Mr. Haverly encouraged the monitoring of indoor activities, and feels we need to control the narrative and not be reactionary.

Mr. Haverly thinks it is important that Dr. Greenlee let parents know what went on with the homecoming dance.

#### **ANNOUNCEMENTS & OTHER INFORMATION**

Mr. Mulholland asked if there was a Board user agreement for Chromebooks. It was suggested to get the Technology team together to draft an agreement which should be brought to the Board next month.

- A. Enrollment
- B. Student Activity Fund Reports
- C. FOIA Log

#### **ADJOURNMENT**

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to adjourn at 10:18 p.m. The motion was carried by unanimous voice vote.

**PRESIDENT** Ed Mulholland /S/

**SECRETARY** Brian Haselhorst /S/

**APPROVED: 10/26/21**