

**North Boone Community Unit School District No. 200**

Minutes of the Regular Meeting of the  
Board of Education

**District Office**

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, June 22, 2021

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by Vice President Mary Maxey.

Present: Vice President Mary Maxey, Secretary Brian Haselhorst, Joe Haverly, Nan Schilling and Becky Self.

Absent: Judy Hutchinson and Ed Mulholland

**APPROVAL OF AGENDA**

A motion was made by Mr. Haselhorst and seconded by Mrs. Schilling to approve the Agenda as presented.

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

*(none)*

**TREASURER'S REPORT**

Ms. Geyman stated the Treasurer's report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee said the nurses are working with health care agencies on guidelines regarding the Shield test. There would need to be parent permission and a certain percentage of participation would be required for the test to be administered weekly to students. There would be no cost to the District.

The RFP for the CES and bus parking lots are anticipated for the July meeting. He noted the HVAC RFP's are moving along. Mrs. Self asked if students would still need to quarantine if they were vaccinated. Dr. Greenlee said it was not yet confirmed, but was anticipated.

Dr. Greenlee suggested setting Policy and Facilities meetings in July.

**COMMITTEE REPORTS**

**Policy Committee**

The next Policy Committee meeting is tentatively scheduled for July 13, 2021.

**Business Services Committee**

Mrs. Maxey said they discussed substitute pay, technology devices, budget, the CEC and insurance at the last meeting. The next Business Services meeting it to be determined.

**Facility/Long Range Planning Committee**

Mr. Haselhorst said the Committee reviewed projects and directed Dr. Greenlee to work with the architect to put costs together for the outdoor athletic facilities using an inflation multiplier. The next meeting date is tentatively set for July 13, 2021, and there was some interest in holding monthly Facilities Committee meetings, with future dates to be determined.

**Curriculum, Instruction and Assessment Committee**

Dr. Greenlee said the next meeting is expected to be held when school resumes.

**CONSENT AGENDA**

A motion was made by Mr. Haselhorst and seconded by Mrs. Self to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting May 12, 2021
- B. Minutes of the Regular Meeting May 18, 2021
- C. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Certified - Hire</b>				
NBMS	Mark Hanaman	Permanent Substitute	\$31,000 plus TRS	8/16/21
MES	Anne Manning	Permanent Substitute	\$31,000 plus TRS	8/16/21
CES	Lisa Falk Kopala	Permanent Substitute	\$31,000 plus TRS	8/16/21
PGE	Lisa Schultz	Special Education Teacher	MA, Step 7	8/13/21
CES	Jacqueline Anderson	ESL/EL Teacher	BA, Step 1	8/16/21
CES	Erica Barron	Speech Language Pathologist	MA32, Step 1	8/16/21
District	Elise Olson	UE Summer School Tutor (3.5 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 9-30, 2021
District	Bianka Serrano	Elem Summer School Tutor (1.5 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 9-30, 2021
<b>2. Certified - Resignation</b>				
CES	Amanda Fluegel	3 <sup>rd</sup> Grade Teacher	N/A	6/7/21
<b>3. Non-Certified – Hire</b>				
District	Baylee Baumann	Occupational Therapist	\$62,000 plus IMRF	8/13/21
CES	Angela Koch	Pre-K Assistant (5.75 hours/day)	TA60, Step 6	8/16/21
UE/MS	Jessica Martinez	Bilingual TA (5.75 hours/day)	TA60, Step 3	8/16/21
District	Rachel Gill	UE/MS EL Summer School TA (3.5 hours/day for 5 days/week)	Per Substitute Pay Scale	June 9-30, 2021

District	Chris McKibben	Summer School Nurse (3.5 hours/day for 5 days/week) 14 days	Per NBESS Schedule	June 9-30, 2021
District	Jennifer Krause	Elem Special Education Summer School TA (3.5 hours/day for 5 days/week)	Per NBESS Schedule	June 9-30, 2021
District	Tom Frick	Special Education Summer School TA (3.5 hours/day for 5 days/week)	Per NBESS Schedule	June 9-30, 2021
<b>4. Non-Certified – Resignation</b>				
MES	Cheryl Bongiovanni	Nurse (5.75 hours/day)	N/A	6/17/21
<b>5. Extra-Curricular - Hire</b>				
NBHS	Jen Nichols	Head Varsity Girls Basketball Coach	Group I, Step 8	2021-2022 School Year
NBHS	Jared Lang	Cross Country Coach	Group II, Step 0	2021-2022 School Year
NBMS	Jared Lang	Head Track Coach	Group IV, Step 3	2021-2022 School Year
NBHS	Wes Timpe	JV Football Coach	Group II, Step 1	2021-2022 School Year
NBHS	Rob Wessel	JV Girls Basketball Coach	Group II, Step 0	2021-2022 School Year
NBHS	Lilly Halom	National Honor Society	Group VII, Step 0	2021-2022 School Year
NBHS	Melissa Ford	Junior Class Advisor	Group V, Step 4	2021-2022 School Year
NBHS	Patty Wolski	Freshman Class Advisor	Group VI, Step 0	2021-2022 School Year
NBHS	Jacqueline Anderson	Head Girls Soccer Coach	Group II, Step 2	2021-2022 School Year
NBHS	Brian Camp	Golf Coach	Group III, Step 0	2021-2022 School Year
<b>6. Extra-Curricular - Resignation</b>				
NBHS	Jen Nichols	JV Girls Basketball Coach	N/A	2020-2021 School Year
NBMS	Jared Lang	Cross Country Coach	N/A	2020-2021 School Year
NBHS	Wes Timpe	Freshman Football Coach	N/A	2020-2021 School Year
NBMS	Sarah Streed	8 <sup>th</sup> Grade Volleyball Coach	N/A	2020-2021 School Year
NBMS	Elise Olson	Head Track Coach	N/A	2020-2021 School Year
NBMS	Jared Lang	Assistant Track Coach	N/A	2020-2021 School Year
NBHS	Rob Wessel	Freshman Class Advisor	N/A	2020-2021 School Year
NBHS	Jacqueline Anderson	Assistant Girls Soccer Coach	N/A	2020-2021 School Year
NBUE	Sarah Streed	Yearbook Advisor	N/A	2020-2021 School Year

- D. NIA Executive Board
- E. Resolution of Prevailing Wages
- F. Overnight Field Trip – FFA
- G. Approval of Treasurer’s Bond
- H. Consolidated District Plan for Title Grants
- I. Solutions Bank Account Signers

## UNFINISHED BUSINESS

### A. Substitute Rates

It was recommended to increase the substitute pay rates in coordination with the base pay of the contracts.

A motion was made by Mr. Haselhorst and seconded by Mrs. Schilling to approve the Substitute Rates and Incentives as presented for the FY22 school year.

The motion was carried by unanimous roll call.

### B. Custodial Staffing

The administration recommended increasing our custodial staff by 2 FTE and moving the current seasonal grounds position to a full time FTE. The full time grounds position would now provide us flexibility to help at schools with custodial work or fill in when a substitute is needed.

A motion was made by Mr. Haselhorst and seconded by Mrs. Self to approve the Custodial Staffing proposal as presented.

The motion was carried by unanimous roll call.

## NEW BUSINESS

### A. June 2021 Bills

A motion was made by Mr. Haselhorst and seconded by Mrs. Schilling to approve the June bills as presented.

The motion was carried by unanimous roll call.

### B. Approval of Student Handbook 2021-2022

The handbook now includes information on Pandemic Preparedness, Management and Recovery; a minor change to Graduation Requirements which was amended to reflect the requirement of completion of a FAFSA or waiver in order for a student to receive a high school diploma; the Student Behavior Procedure was updated to specify that the discipline code applies during periods of remote learning. Also, language was added to the new time-out and restraint requirements imposed by ISBE; and an Annual Notice to Parents About Educational Technology was added to provide notice to parents/guardians about educational technology vendors pursuant to the Student Online Personal Protection Act (SOPPA). The IPA also adds state aligned initiatives and law changes to our student handbook.

A motion was made by Mr. Haselhorst and seconded by Mrs. Self to approve the Student Handbook as presented.

The motion was carried by unanimous roll call.

### C. CEC Professional Development and Programming

Administration recommended consultation and training from the CEC for MTSS, Strategic Planning and Role development. The presentation was also provided at the June Business Committee meeting. In the Fall of 2019, North Boone partnered with the ROE for School Improvement support. All schools went through the process to analyze data and create a

multi-year plan. The strategic plan readiness will cost \$2,600; the planning will be \$16,900; MTSS Systems and Structures will cost \$62,800 for year one and \$52,000 for years two through four; and Board training will be \$1,250.

A motion was made by Mr. Haselhorst and seconded by Mrs. Schilling to approve the CEC consultation work for MTSS, Strategic Planning and Role Training as presented. The motion was carried by unanimous roll call.

**D. Budget**

Ms. Geyman presented on overview of the FY22 draft budget. The draft budget will be presented again in July at the Regular Board meeting. Approval of the tentative budget will be in August and approval of the budget will take place at the September Board meeting. Ms. Geyman anticipated state funding would be held flat, and said budget impacts due to Covid may include CPI being lower or reduced, and noted that interest revenue rates have decreased. We will receive an additional \$2.9M between FY21 and FY24 through ESSER funds, with ESSER II funding at \$842K and ESSER III at \$1.8M. ESSER I was spent on hot spots for student internet access, student devices for remote learning and staff devices for remote learning. ESSER II is planned for summer school opportunities, HVAC systems, after school tutoring and intervention, and upgrading and install outdoor learning environments at Capron. ESSER III requires 20% of the funds to be spent on learning loss. The grant plan includes upgrading and installing outdoor learning environments at MES, PGE and UE, high impact tutoring and intervention, social emotional supports, other academic support including personnel supports, MTSS process in collaboration with the CEC and summer school.

Mrs. Schilling asked when the HVAC numbers will be available. Dr. Greenlee thought we would have the costs for approval by the January meeting. She also inquired about the final cost of the CES and transportation parking lots. Dr. Greenlee said the money has already been earmarked for those estimated costs and we should be seeing final numbers in the near future.

**E. Technology Devices**

The technology devices presentation was shared at the May 2021 Business Committee meeting. The following items were recommended for purchase from ItSavvy: 70 Non-touch Dell 3100 Chromebooks at \$19,250 for 5<sup>th</sup>-9<sup>th</sup> grade, funded by the Emergency Connectivity Fund, ESSER Funding and technology budget; 168 Dell 2 in one touch Chromebooks for kindergarten at \$55,944 funded by the Emergency Connectivity Fund, ESSER Funding and technology budget; and 43 Interactive projection devices (Smartboards) for all grades at \$99,271.57, using Title Funding and the technology budget.

A motion was made by Mrs. Schilling and seconded by Mr. Haselhorst to approve the purchase of technology devices from ItSavvy for a total of \$174,465.57 for Chromebooks and interactive projection devices as presented. The motion was carried by unanimous roll call.

**F. IXL Learning**

This supplemental, online learning platform provides skill-building opportunities in multiple content areas. The Middle School and the Upper Elementary have been using IXL for 2 years, and we are expanding the usage to the High School, Capron, and Manchester. Each school has selected this platform as a supplemental resource, however PGE currently uses Moby Max. Dr. Greenlee will use data to compare Moby Max with IXL. The total cost is \$17,010.00 for the 2021-2022 school year using Title I money.

The Board elected to table this topic until we had a full Board in July, and until Mrs. Neri could be present.

**~~G. Renewal of Workman's Comp, Property, Liability, Auto, Umbrella Insurance~~**

The Board elected to move this topic to after Executive Session.

**EXECUTIVE SESSION**

A motion was made at 7:23 p.m. by Mr. Haselhorst and seconded by Mrs. Schilling to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Mary Maxey, Ed Mulholland (via phone), Becky Self and Nan Schilling. Also present: Dr. Greenlee and Melissa Geyman.

**G. Renewal of Workman's Comp, Property, Liability, Auto, Umbrella Insurance**

Administration recommended the Board approve the 2021-2022 renewal of workers compensation insurance as proposed by the Prairie State Insurance Cooperative, Inc. The cost for 2021-2022 worker's compensation coverage will be \$90,209. It was also recommended that the Board of Education approve the 2021-2022 renewal of property / liability / auto / umbrella insurance as provided by the Prairie State Insurance Cooperative. The cost for 2021-2022 coverage would be \$142,704. This renewal also includes the Board legal liability and student accident insurance. North Boone will be going out to bid for worker's compensation coverage as well as property/liability/auto/umbrella insurance coverage for the 2022-2023 school year.

A motion was made by Mrs. Schilling and seconded by Mr. Haselhorst to approve the purchase of Renewal of Workman's Comp, Property, Liability, Auto, Umbrella Insurance and the amendment to modify cyber insurance as discussed.

The motion was carried by unanimous roll call.

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mr. Haselhorst and seconded by Mrs. Schilling to adjourn at 7:46 p.m.  
The motion was carried by unanimous voice vote.

**VICE PRESIDENT**     *Mary Maxey / S /*    

**SECRETARY**     *Brian Haselhorst / S /*    

**APPROVED: 7/20/21**