

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Tuesday, June 23, 2020
6:00 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:08 p.m. by President Joe Haverly.

Present: President Joe Haverly, Vice President Tom Kinser, Secretary Mary Maxey, Brian Haselhorst, Ed Mulholland and Carl Rudy.

APPROVAL OF AGENDA

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Agenda as amended.

Move 10.D Personnel to after second Executive Session.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

(None)

EXECUTIVE SESSION

A motion was made at 6:09 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; the selection of a person to fill a public office as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance or the discipline performance or removal of the occupant of a public office when the public body is given power to remove the occupant under law or ordinance or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Ed Mulholland and Carl Rudy.

The Open Session of the Board of Education was called to order at 6:51 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Ed Mulholland and Carl Rudy.

RECOMMENDATIONS FROM EXECUTIVE SESSION

(none)

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's report was as presented.

SUPERINTENDENT'S REPORT

Dr. Greenlee provided an update on the facilities throughout the district. Carpeting had been completed at the UE, custodial doors are completed, cafeteria doors are on order and the bleachers still need to be repaired and will be inspected mid-July. The CES smoke doors and sewer work is scheduled for mid-July and terrazzo bathroom floors will be completed. New terrazzo floors and fixtures were installed at MES. The gym and cafeteria have been painted at the MS. The gym floors were finished at the HS and they have received quotes for a new PA system. Quotes are coming for a PA system at PGE.

He stated there will be a few changes to the 2020-2021 calendar with November 3 becoming a state holiday and December 18 will become a regular attendance day.

Dr. Greenlee said the FEMA grant application had been submitted to get PPE and sanitation supplies.

He mentioned technology security will be addressed in the closed session of the July Board meeting.

Dr. Greenlee thanked the NBEA for organizing a successful food drive for families in our district.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey stated there was a First Reading of Policies on the agenda tonight.

Business Services Committee

Mr. Kinser noted there were several business items on the agenda tonight including 403(b) and the insurance renewal. Dr. Greenlee mentioned Item XII-H and I 403(b) Plan Administrator and Document will be tabled until we can have a committee meeting.

Facility/Long Range Planning Committee

Mr. Mulholland said the next Facilities Committee is to be determined.

Curriculum, Instruction and Assessment Committee

Mr. Rudy said the CIA Committee is to be determined.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Kinser to approve the consent agenda as amended.

The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting May 12, 2020
- B. Minutes of the Regular Meeting May 19, 2020
- C. Minutes of the Special Meeting June 9, 2020
- ~~D. Personnel~~
- E. First Reading of Policies
- F. Extra-Curricular Positions 2020-2021
- G. Resolution of Prevailing Wages
- H. Approval of Treasurer's Bond
- I. Approval of HS Student Parking Refunds
- J. Addition of Special Education TA for Manchester
- K. Addition of Special Education TA for Poplar Grove
- L. Consolidated District Plan for Title Grants
- M. BMO P-Card Manual

UNFINISHED BUSINESS

A. Substitute Rates

Ms. Geyman recommended to increase the substitute pay rates in coordination with the base pay of the contract. She presented information the 2020-2021 Substitute Pay Scale and incentives for substitutes. The incentives are working days in a year bonus, day of bonus, and staff referral bonus for Substitutes.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Substitute Rates as presented.

The motion was carried by unanimous roll call.

B. ESY Summer School

It was recommended the District operate an online extended school year program for students identified by the Individual Education Plan requiring additional services.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the ESY Summer School at a cost of approximately \$400-\$500 as presented.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. June 2020 Bills

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the June bills as presented.

The motion was carried by unanimous roll call.

B. Approval of Student Handbook 2020-2021

Mrs. Walsh updated the handbook with additions and revisions based on recommendations from the Administration. The Illinois Principals Association (IPA) has a student handbook service which recommends the wording that was added. Those recommendation are

consistent with changes in the school code and IASB policy changes. The calendar is expected to change.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Student Handbook as presented.

Mr. Haverly asked for discussion. Mr. Kinser suggested waiting until next month to approve, since the calendar will likely change, and the Governor just released a plan today. The motion failed carried by unanimous roll call.

C. Middle School Improvement

With the guidance of the Chris Collins from the ROE, the North Boone Middle School Improvement Team determined three goals for improvement as well as actions, resources, responsibilities, and timelines for the School Improvement Plan required by the State. The SMART goals include: 1. By the end of the 2022 school year, 100% of staff at North Boone Middle School will be in effective, collaborative teams that will regularly engage in an ongoing process of collective inquiry and action research to achieve improved academic and behavioral results for the students we serve. 2. By the end of the 2023 school year, 80% of all North Boone Middle School students will produce clear and coherent writing as measured by our common rubric that integrates literacy standards in all courses of instruction. And 3. By the end of the 2023 school year, all students will receive core instruction in the general education setting. The State requires School District Board approval of the School Improvement Plan.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve Middle School SIP as presented.

The motion was carried by unanimous roll call.

D. E-Learning Surveys

A comprehensive presentation was compiled from the survey results received from students, teacher and families regarding the COVID-19 E-Learning experience. Next steps include administration review of responses by building, development of goals, common expectations for teachers, TA's, common routines and schedules for students, and staff and parent training.

E. Re-Entry Plan

The re-entry plans, including the IHSA Phase 1 plan were presented. Opening options, dates, student and staff considerations were all discussed. Dr. Greenlee noted he had participated in a meeting with the Boone County Health Department and will be meeting with the union on June 30, 2020 to discuss job responsibilities and working conditions. Mr. Mulholland feels we owe the community what we are going to do and is comfortable making a decision tonight. Dr. Greenlee offered to have parents surveyed regarding attendance with masks. He suggested pushing the calendar back to start after Labor Day. Mr. Kinser said we could use this extra time in postponing to shore up e-learning and give parents an opportunity to make plans.

Our AD's have shared their practice plans with the state, and the first day for athletics is scheduled for July 6. A few Board members felt it may be hard to sustain practices within the IHSA guidelines.

The Board suggested holding a Special Board meeting on July 7 to discuss the calendar, the e-learning and re-entry plans.

F. Board Meeting Streaming

There was a brief discussion on whether to continue the live streaming of meetings. At this point, the Board would like to continue streaming Board and Committee meetings. Mr. Haverly will consult with the attorney on the Open Meetings Act, in person member voting and limiting the numbers for in person meetings.

G. Utility Contracts

Ms. Geyman presented informational data on the utility contracts. The current electric and gas contract will be up for renewal in 2021. Due to the current low market price on utilities, it was recommended to enter into a contract beginning in 2021 after our current contracts are over. This topic was presented at the Business Committee Meeting on June 16, 2020. Further information is being gathered from vendors regarding pricing options on electric and gas to get the best market price. Some of these options include fixed, hourly or a combination. New price quotes will be presented including information on electric options at the July Board meeting. Mr. Mulholland wished to have solar energy put on a future Facilities Committee meeting agenda. Mr. Kinser thought that would be first discussed as a Board goal.

H. 403(b) Plan Administrator

Tabled until they can hold a committee meeting.

I. Update 403(b) Plan Document

Tabled until they can hold a committee meeting.

J. Board and Superintendent Goals

The Board decided to adopt the goals from last year.

K. Renewal of Workman's Comp, Property, Liability, Auto, Umbrella Insurance

Ms. Geyman provided the costs for the 2020-2021 renewal for property, liability, auto and umbrella insurance. The cost is \$117,039, which is a 32% increase from this last year. The Board was not pleased with the high increase. Ms. Geyman will investigate if we are entitled receive a return of equity for 2020. Mr. Kinser felt Prairie State's justification for the increase was lacking and suggested we shop around for other insurance.

A motion was made by Mr. Rudy and seconded by Mrs. Maxey to approve the Insurance Renewal as presented.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Maxey, Mr. Mulholland and Mr. Rudy

Nays: Mr. Kinser

Abstain: None

The motion passed 5-1 with no abstentions.

EXECUTIVE SESSION

A motion was made at 8:57 p.m. by Mrs. Maxey and seconded by Mr. Rudy to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; the purchase or lease of real property for the use of the public body including meetings held for the purpose of discussing whether a particular parcel should be acquired or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Ed Mulholland and Carl Rudy.

The Open Session of the Board of Education was called to order at 10:54 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Ed Mulholland and Carl Rudy.

RECOMMENDATIONS FROM EXECUTIVE SESSION

D. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Hire				
NBMS	Ben Doyle	PE Teacher	BA16, Step 5	8/17/20
NBHS	Aaron Oetting	Special Education Teacher	MA32, Step 8	8/17/20
PGE	Taylor Bielski	Special Education Teacher	MA, Step 0	8/17/20
NBHS	Lilly Halom	Math Teacher	BA, Step 0	8/17/20
NBHS	Grant Dietz	Special Education Teacher	MA, Step 10	8/17/20
NBUE	Kelly Mroz-Swanson	5 th Grade Science Teacher – One year contract	BA, Step 6	8/17/20
NBHS	Katie Pfligler	Counselor	MA24, Step 0	8/17/20
PGE	Linnea Lerch	Reading Specialist	Per NBEA Schedule	8/17/20
2. Certified - Resignation				
PGE	Suzette Muck	Special Education Teacher	N/A	End of 2019-2020 School Year
PGE	Amanda Mortimer	Reading Specialist	N/A	End of 2019-2020 School Year
3. Certified – Leave of Absence				
CES	Lauren LiCausi	SLP	N/A	2020-2021 School Year
CES	Sarah Korpan	Bilingual Teacher	N/A	2020-2021 School Year
4. Certified – FMLA				
NBHS	Jason Geiger	Spanish Teacher	N/A	Intermittent 2020-2021 School Year

5. Non-Certified - Hire				
District	Dean Schultz	District Maintenance Repair	\$52,356 including IMRF	7/1/20
NBMS	Shawn Izzo	Head Cook	Per NBESS Schedule	2020-2021 School Year
6. Non-Certified – Resignation				
CES	Dean Schultz	Head Custodian	N/A	6/30/20
District	Zach Schwarz	Computer Technician	N/A	7/17/20
NBMS	Shawn Izzo	Assistant Cook	N/A	End of 2019-2020 School Year
7. Extra-Curricular - Hire				
NBHS	Ben Doyle	JV Baseball	Group III, Step 0	2020-2021 School Year
NBHS	Sean Smart	JV Volleyball Coach	Group II, Step 0	2020-2021 School Year
8. Extra-Curricular - Resignation				
NBHS	Wes Timpe	JV Baseball Coach	N/A	6/5/20
NBUE	Sarah Streed	Yearbook advisor	N/A	End of 2019-2020 School Year
NBHS	Jairo Alvarez	Assistant Spring Soccer	N/A	6/16/20

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Personnel Consent as presented.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the wage increases for non-bargaining certified and non-certified as discussed.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the wage increases for transportation as discussed.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to appoint Lisa Leden to the open Board seat.

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mr. Mulholland and seconded by Mr. Rudy to adjourn at 10:58 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT *Joe Haverly / S /*

SECRETARY *Mary Maxey / S /*

APPROVED: 7/21/20