

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
District Office  
6248 North Boone School Road, Poplar Grove, Illinois 61065  
Tuesday, September 24, 2019  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Joe Haverly.

Present: President Joe Haverly, Vice President Tom Kinser, Secretary Mary Maxey,  
Tom Moon, Ed Mulholland and Carl Rudy.  
Absent: Brian Haselhorst

**APPROVAL OF AGENDA**

A motion was made by Mr. Kinser and seconded by Mrs. Maxey to approve the Agenda as amended.

Remove: IX. J – Appointment to North Boone Education Foundation Board  
The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

Ms. Nancy Schilling, North Boone Club Booster Member, had spoken at the Facilities meeting last week and wanted to address the Board regarding the growing concern about the high school facilities. She said the Boosters are ready to support the School Board and are willing to help with funds saved for stadium facilities. She said the community is very excited to press forward with improvements of the facilities. She said from her experience it is the same track as years ago, there are many things the community is looking for, and that the Boosters were in attendance tonight to help support the Board. The Boosters were looking for guidance on how they should go about fundraising, and felt they should let the community know if the fundraiser was for a track, bleachers, lighting, etc. She said the Boosters do not feel comfortable committing until they know how the Board wants to proceed since it is a large community project. She invited the Board to come to senior night and see the athletes and band, and are hoping in the near future they will start to progress on facilities. Mr. Haverly thanked Ms. Schilling for addressing the Board.

**PUBLIC HEARING ON 2019-2020 BUDGET**

There were no comments.

**TREASURER'S REPORT**

Ms. Geyman stated the Treasurer's report was as presented.

## **SUPERINTENDENT'S REPORT**

Dr. Greenlee stated the compensation report has been posted to the website. He provided an update on staffing, noting all elementary teaching positions were filled. He noted we are down one FTE at the K-4 level due to lower kindergarten enrollments, and said we also have one less multi-age classroom. Dr. Greenlee mentioned we have openings for a social worker, a special education paraprofessional, a pre-k assistant, a certified nurse, and bus drivers.

Dr. Greenlee announced we had our first late start last week and invited the principals to describe how they used the time in their buildings. Mr. Hubert said two HS English teachers presented on data they received from Mastery Manager. The teachers then broke out by department and worked on test data, common rubrics, and PE teachers worked on heart rate monitors. Mrs. Walsh said the PGE teachers met to make predictions on what MAPS and IAR data would look like, then tried to break down data points by trends and patterns. They made assumptions and how to incorporate practices to improve scores. She stated there was great dialog and very good, honest conversations. Mrs. Difford shared that CES looked at data and then discussed why they are collecting and how the data is used. They evaluated historical MAPS and ECRA data, reviewed trends and accomplishments, and discussed how that trickled down into the classroom. They then discussed the next steps at classroom and building levels. They closed with celebrations of the strengths they saw in the data and the strengths they see in one another and as a team. Mrs. Louis said the MS teachers looked at charts of MAPS and IAR data, then discussed their strengths, challenges, what can be controlled vs. what is out of their control. The SIP team will then categorize each of those specific topics to set academic, social/emotional, behavioral and community communication goals. They are taking this information and categorizing them into goals. The next meeting they will discuss how they will use that data and incorporate the SWIS data. Dr. Greenlee said the next steps include having Kim Maville from the ROE join us this week to lead us on Illinois quality framework for a new SIP.

Mr. Haverly asked if schools received feedback from parents about full days vs. late or early starts. Dr. Greenlee stated we received a few calls at the District Office about child care concerns, and we tried to balance that by sharing information on YMCA care, etc.

Mr. Mulholland asked if we are using recommendations from the CEC audit. Dr. Greenlee said Mrs. Neri has been working with those outcomes, and involving curricular standards to ensure the standards are driving our education. Mr. Haverly wondered if the result of the CEC audit were ever shared and suggested putting the CEC report on our website. Dr. Greenlee said it was shared and had been used at faculty meetings as well.

Dr. Greenlee said he would be out the rest of the week for an IASA Superintendent's conference in Springfield to hear legal issues and proposals from the Governor.

He also told the Board that a tree branch fell on a Manchester employee's car. He said according to our insurance, we were not liable as it was deemed an act of God. Mr. Mulholland said historically the District would have covered the loss. Dr. Greenlee was not aware of that past practice, but is in agreement that it is a good gesture to cover the loss. Mr. Mulholland would like to have someone evaluate and trim the trees at Manchester.

**COMMITTEE REPORTS**

**Policy Committee**

Mrs. Maxey said there will be a Policy Committee meeting scheduled in October.

**Business Services Committee**

Dr. Greenlee said he will work with the Business Committee chair for an upcoming meeting.

**Facility/Long Range Planning Committee**

Mr. Mulholland stated the Facilities Committee had met on September 18<sup>th</sup> to review projects from last summer, and will be meeting again next month. He said the Committee will begin to meet regularly.

**Curriculum, Instruction and Assessment Committee**

Mrs. Neri said the CIA Committee met at the end of August to present the curriculum plan for the year. She said they are continuing their work with K-12 math and science, and are beginning 5-12 ELA and social studies. At the meeting, she shared the tracking document that will measure progress, and they also discussed assessments and goals. Mr. Rudy noted the meeting was largely informational and they will plan to have quarterly meetings with the next meeting October 29, 2019 at 3:45 p.m.

**CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting August 20, 2019
- B. Minutes of the Special Meeting September 9, 2019
- C. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - Hire</b>				
NBMS	Jared Lang	7 <sup>th</sup> Grade ELA Teacher	MA32, Step 9	8/23/19
<b>2. Non-Certified – Hire</b>				
MES	Katrina Blodgett	Special Education Teacher Assistant (5.75 hours/day)	TA30, Step 3	9/3/19
PGE	Ashley Capes	Special Education Teacher Assistant (5.75 hours/day)	TA30, Step 1	8/26/19
PGE	Brandon Heifner	Special Education Teacher Assistant (5.75 hours/day)	TA90, Step 1	9/4/19
NBHS	Anabith Estrada	Bilingual Teacher Assistant (5.75 hours/day)	TA120, Step 2	9/9/19
PGE	Christine Mayborne	Special Education Teacher Assistant (5.75 hours/day)	TA30, Step 1	9/5/19
PGE	Karen Berringer	Special Education Teacher Assistant (5.75 hours/day)	TA120, Step 2	9/9/19

NBUE/ NBMS	Tiffany Ridings	Bilingual TA (5.75 hours/day)	Per NBESS Contract	8/24/19
<b>3. Non-Certified - Resignation</b>				
CES	Liz Burns	Pre-K Assistant (EC) (5.75 hours/day)	N/A	8/27/19
PGE	Tiffany Ridings	Special Education TA (5.75 hours/day)	N/A	8/23/19
District	John Pohlman	Bus Driver	N/A	9/5/19
<b>4. Extra-Curricular - Hire</b>				
NBHS	Elise Olson	Freshman Class Advisor	Group VI, Step 0	8/23/19
NBMS	Sarah Fleming	Cheerleading Coach - Basketball	Group VI, Step 0	8/20/19
NBMS	Sarah Fleming	Cheerleading Coach - Football	Group VI, Step 0	8/20/19
NBMS	Elise Olson	Head Track Coach	Group IV, Step 1	8/20/19
NBMS	Tyler Jensen	7 <sup>th</sup> Grade Boys Basketball Coach	Group III, Step 0	9/9/19
NBMS	Ryan Frederick	Cross Country Coach	Group IV, Step 0	9/3/19
NBMS	Jason Mamer-Cox	Athletic Director	\$2,500/year	9/10/19
District	Leah Velisek	Mentor	Group VI, Step 0	9/17/19
<b>5. Extra-Curricular - Resignation</b>				
NBMS	Kelly Hanaman	Student Council Advisor	N/A	8/27/19
NBMS	Kelly Hanaman	Athletic Director	N/A	8/27/19
NBMS	Beth Doetch	Cross Country Coach	N/A	8/29/19

- D. Overnight Field Trip Request – NBHS FFA
- E. IGA for Regional Alternative School
- F. Workers’ Compensation Insurance Proposal for Regional Alternative School
- G. Group VIII Program Request – NBMS
- H. Contracts with Notes88 Music Therapy Services
- I. Renewal of Advertising Milestone Agreement with Poplar Grove State Bank
- J. ~~Appointment to the North Boone Education Foundation Board~~
- K. RVC Running Start Agreement
- L. MS Activity Accounts
- M. Addition of 1:1 Para at Poplar Grove Elementary

**UNFINISHED BUSINESS**

**A. Approval of 2019-2020 Budget**

Ms. Geyman provided an update on the balanced budget for the 2019-2020 school year. She outlined the following changes since the August 2019 Board meeting:

- Moved all budget amounts from non-capital outlay to supply based upon recommendation from the audit team
- Added budget codes for staff incentive programs
- Allocated Evidence Based Funding between Education and O & M Funds

- Created Performing Arts Budget, reviewed salary and adjusted expenditures to align with current staffing
- Reviewed Debt Services Fund and added expenditures to allow for planned abatements

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the 2019-2020 Budget as presented.

The motion was carried by unanimous roll call.

**B. AP Courses**

Mr Hubert gave a presentation on the AP programs. He shared that he had spent two days with Andrew Sharos from Lydon School District to discuss strategies, techniques and student support. North Boone scheduled an AP writing workshop, but there were no students that came due to a variety of reasons. He said the number of Running Start students are increasing, which does take away students from our own AP classes. He suggested surveying students on their opinions of preparedness. Mr. Hubert noted we offer seven AP classes in the curriculum guide, but are only running three this year due to numbers. He shared only about 25% of students in AP classes are keeping up with their reading, and suggested continued efforts of tutoring and exposing students to writing samples. Mr. Hubert said among other things, they will continue to look for ways to promote and support students in AP.

Mr. Rudy thanked Mr. Hubert for pulling the information together on this challenging topic. Mr. Rudy asked if the grade distribution was typical. Mr. Hubert said it is actually an improvement from the past. Mr. Rudy asked if they had been discussing strategies for the correlation between the passing grade in the class vs. the AP test grade. Mr. Hubert said North Boone allows students to do re-takes on tests or parts of tests, using different questions for the same concepts. They also ensure students perform remediation prior to re-visiting that target. The HS currently lets students re-learn and they are currently having discussions to ensure students are held accountable.

Mr. Mulholland had spoken with a Board member at a different district about our AP issues. He had been a college professor at MCC and a teacher in Woodstock, and was a huge advocate of AP programs. He would like to meet with our Board at the Tri-Conference to share his ideas. Mr. Hubert also offered to bring in Andrew Sharos as well to speak to the Board.

Mr. Kinser asked if there was a cost to send students to Running Start, and suggested a way to encourage AP classes would be to possibly reimburse test costs as an incentive.

**C. Superintendent Goals**

Mr. Haverly stated the goals were added to the evaluation tool and Dr. Greenlee will be adding supporting evidence to the document.

## NEW BUSINESS

### A. September 2019 Bills

A motion was made by Mr. Kinser and seconded by Mr. Mulholland to approve the September bills as presented.

The motion was carried by unanimous roll call.

### B. District Sports Programming

Mr. Purvis and Mrs. Louis prepared presentations on the status of the high school and middle school sports programs. The information contained current programs and levels, participation numbers, trends, challenges and successes.

Mr. Kinser said he was surprised and disappointed that the soccer program isn't growing. Mr. Aaron Sullivan, high school AD, said the middle school averages five girls and five boys per grade that are interested in soccer, which would equate to only 20 per team at the high school level. It was noted that four years ago we had 522 high school students, and we now have 463 students, which may have an impact on our participation. Mr. Mulholland said when he requested this presentation, he was hoping to see a vision, and in order to build enough momentum for a stadium we need to have that field used five nights per week. He stated the community has spent a lot of money on the stadium, from bathrooms at the MS, lights, re-grading the football field, upgrading the bleachers, the track, and putting power to the scoreboards. He said all of those preparations were done in anticipation of growing the athletic programs. He said if coaching stipends were the issue, it needs to be brought to the Board. He was hoping he would see a vision in this presentation and it made the argument that we probably shouldn't yet be spending money on the stadium. He stated again this was not what he wanted in a presentation.

Mrs. Louis said middle school football and soccer teams are moving to three nights per week, and noted the field would get used more frequently if soccer and football shared a field. Mr. Mulholland said he appreciated her trying to make that argument, but said we have to have a HS soccer program to justify going forward in spending on a stadium. He said he was looking for a presentation to enhance making the argument. Mr. Sullivan said he did not realize that is what the Board was looking for in a presentation. Mr. Mulholland would like to see the high school recruit coaches and have more teachers coach. Mr. Sullivan felt part of the issue may be student time constraints as it is demanding to be a high school athlete, and athletic commitments can compete with jobs. Mr. Haverly said they need to see data to support decisions and needs to see a vision from the different programs.

Mrs. Louis then presented the challenges and successes of the MS athletic program. She noted schools compete with travel teams for players. She also identified some challenges including old cross country uniforms, lack of practice space for the four volleyball teams, and the inability to host home track meets. Mr. Mulholland asked why the MS can't go to the UE to practice. Mrs. Louis said for volleyball, it is due to nets and standards. Mr. Mulholland said there are volleyball standards at the UE, and they may just need a net. He wondered why there was not a budget for uniforms. Mrs. Louis remarked she is still

learning, but thought possibly the rotation of uniforms may have stopped. She understood she had a budget of \$2,000 for athletics, but will delve deeper into her budget to review. Mrs. Geyman said that amount was just for MS athletic supplies, and she will look at the whole budget. Mr. Mulholland asked to please bring back solutions to these challenges. Mr. Haverly felt if the trend in general is a decrease in HS sports, then they should allocate funds accordingly. Dr. Greenlee said he had discussions with Mr. Purvis regarding creating a student survey questioning why or why not they participate in extra-curriculars. Mr. Mulholland said he wanted Mr. Sullivan's opinion since Mr. Purvis is retiring.

**C. Capron Freezers**

At the September Facilities meeting, it was determined the freezer at Capron needed to be repaired or replaced. Three quotes were obtained, and it was recommended that we purchase the freezer and refrigeration components from Norlake at a cost of \$9,027, with the District removing the old freezer and installing the new freezer.

A motion was made by Mr. Mulholland and seconded by Mr. Moon to approve the replacement of the Capron Freezer from Norlake at a cost of \$9,027 as presented.

The motion was carried by unanimous roll call.

**D. Capron Fencing**

At the August Board meeting, it was determined the Capron backstop and playground fencing needed attention. It was recommended Rock County Fence and Deck perform the work for an estimated cost of \$5,606, pending a site visit.

A motion was made by Mr. Mulholland and seconded by Mr. Moon to approve Rock County Fence and Deck to install the fencing at Capron for the estimated cost of \$5,606 as presented.

The motion was carried by unanimous roll call.

**EXECUTIVE SESSION**

A motion was made at 8:32 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; the placement of individual students in special education programs and other matters relating to individual students; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Joe Haverly, Tom Kinser, Mary Maxey, Tom Moon, Ed Mulholland and Carl Rudy.

The Open Session of the Board of Education was called to order at 9:46 p.m. by President Joe Haverly.

Present: Joe Haverly, Tom Kinser, Mary Maxey, Tom Moon, Ed Mulholland and  
Carl Rudy.

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

*(none)*

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. FOIA Log
- C. Student Activity Reports

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to adjourn at 9:47 p.m. The motion was carried by unanimous voice vote.

**PRESIDENT**                     *Joe Haverly / S /*                    

**SECRETARY**                     *Mary Maxey / S /*                    

**APPROVED: 10/22/19**