

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
District Office  
6248 North Boone School Road, Poplar Grove, Illinois 61065  
Tuesday, August 22, 2017  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Brian Haselhorst, Vice President Joe Haverly, Tom Kinser, Secretary Mary Maxey, Tom Moon (arrived at 6:46 p.m.) and Ed Mulholland.

**APPROVAL OF AGENDA**

A motion was made by Mr. Kinser and seconded by Mr. Haselhorst to approve the Agenda as amended.

Move Item VIII. Consent Agenda after Item XII. Recommendations from Executive Session  
The motion was carried by unanimous voice vote.

**AUDIENCE TO VISITORS**

*(None)*

**TREASURER'S REPORT**

Mrs. Saunders stated the Treasurer's Report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee announced the IASB workshop with the Board is scheduled for September 11, 2017, with a plan to review roles and responsibilities, Board agreements, expectations and the legacy statement.

He thanked the North Boone staff and Administrators on a smooth start to the school year.

Dr. Greenlee stated the extra-curricular stipend list will be finalized and presented at the September Board meeting.

He noted the Senate overrode the veto on school funding, and a vote was expected tomorrow. Dr. Greenlee stated we are currently two state aid payments behind for the 2017-2018 school year.

Dr. Greenlee thanked Swedish American Health Systems for the \$1K donation toward extra-curricular programs at the high school. Mr. Hubert and Dr. Greenlee will be accepting the check on September 6, 2017.

Mr. Mulholland asked about athletic numbers for the HS fall sports. Mr. Hubert said participation has increased at the HS. Mr. Mulholland noted the MS football numbers were down. Mr. Hubert said area schools have reported a decrease in lower level participation. Mr. Mulholland mentioned we could possibly revisit the policy that allows outside participation.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mrs. Maxey stated the Policy Committee had not met and the next meeting is to be determined.

### **Business Services Committee**

Mr. Mulholland said the Business Committee had not met and the next meeting is to be determined.

### **Facility/Long Range Planning Committee**

Dr. Greenlee said the Committee had not met and the next meeting is to be determined.

### **Curriculum, Instruction and Assessment Committee**

Mr. Haverly reported the CIA Committee had not met and the next meeting is to be determined.

Dr. Greenlee suggested holding a CIA meeting on September 20, 2017 at 3:45 p.m., followed by a Business Committee meeting on September 20<sup>th</sup> at 6:30 p.m.

Mr. Haverly would like a presentation on where the District is with green initiatives, such as recycling.

## **UNFINISHED BUSINESS**

### **A. Second Reading and Approval of Policies**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the second reading and approval of policies as presented.

The motion was carried by unanimous roll call.

### **B. Second Reading and Approval of Policy 6:310**

The second reading and approval of Policy 6:310, with no limits on the maximum number of outside credits that may be counted toward the requirements for a student's high school graduation was presented to the Board.

A motion was made by Mr. Mulholland and seconded by Mr. Haverly approve the second reading and approval of Policy 6:310 as presented.

Ayes: Mr. Haselhorst, Mr. Haverly and Mr. Mulholland

Nays: Mr. Ellingson and Mrs. Maxey

Abstain: Mr. Kinser

The motion passed 3-2, with one abstention.

**NEW BUSINESS**

**A. August 2017 Bills**

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the August bills as presented.

Mr. Ellingson asked for discussion. Mr. Mulholland questioned if we had recourse for the damage to the baseball and softball fields. Mr. Hubert said the grass is coming back per Mr. Guthrie. Mr. Mulholland suggested pulling the bill from Lawn Care by Walter.

The motion failed by unanimous roll call.

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Mr. Moon arrived at 6:36 p.m.  
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A motion was made by Mr. Haselhorst and seconded by Mr. Mulholland to remove the bill from Lawn Care by Walter.

Ayes: Mr. Ellingson, Mr. Haselhorst, Mr. Haverly, Mr. Kinser, Mrs. Maxey  
and Mr. Mulholland

Nays: none

Abstain: Mr. Moon

The motion passed 6-0, with one abstention.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the remaining August bills as presented.

The motion was carried by unanimous roll call.

**B. Approval of FY2018 Tentative Budget**

Dr. Greenlee said this budget was similar to what was presented last month. Mrs. Saunders noted some changes from last month were due to new staff. She stated the Transportation report had been completed which also changed the budget. Mrs. Saunders said the benefits portion would change in September as insurance paperwork has not yet been received from all new staff. She noted the contract for the teachers had not yet been settled, and revenues will need updating.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the FY2018 Tentative Budget as presented. Mr. Haverly asked for an overarching summary that generalizes the budget. Dr. Greenlee said when we have the details we can discuss further in a Business Committee meeting.

The motion was carried by unanimous roll call.

**C. Policy Committee Structure**

Dr. Greenlee stated Mr. Haverly requested this topic be placed on the agenda. Mr. Haverly would like to Board to take a look at the Policy Committee structure. He prepared a visual slide identifying the total number of members and the amount needed for quorum. Mr. Haverly felt a quorum of four seemed small for the Policy Committee. He suggested reviewing policy 2:150-Committees at the next Policy Committee meeting.

**D. Class Sizes**

Dr. Greenlee asked the Board to approve the hiring of two additional staff members to meet the policy guidelines at Poplar Grove and Manchester. Both schools had kindergarten registrations that exceeded our policy of 25 per class, putting Poplar Grove at 3 sections of kindergarten again, and will give Manchester a second section of kindergarten.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the hire a kindergarten teacher at Poplar Grove and a 1<sup>st</sup>/2<sup>nd</sup> teacher at Manchester.

The motion was carried by unanimous roll call.

**EXECUTIVE SESSION**

A motion was made at 7:00 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and collective negotiating matters between the public body and its employees or their representatives; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Brian Haselhorst, Vice President Joe Haverly, Tom Kinser, Secretary Mary Maxey, Tom Moon and Ed Mulholland. Also Present: Dr. Greenlee.

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Dr. Greenlee left Executive Session at 7:43 p.m.  
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The Open Session of the Board of Education was called to order at 8:05 p.m. by President Matt Ellingson.

Present: Matt Ellingson, Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey  
Tom Moon and Ed Mulholland.

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

**CONSENT AGENDA**

A motion was made by Mr. Mulholland and seconded by Mr. Moon to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting July 25, 2017
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - Hire</b>				
PGE	Tammy Dunbar	Kindergarten Teacher	BA8, Step 7	8/11/17
MES	Retha Dreyer	1 <sup>st</sup> /2 <sup>nd</sup> Grade Teacher	BA, Step 2	8/11/17
MES	Hollie Sterud	4th Grade Teacher	BA16, Step 6	8/11/17

<b>NBHS</b>	<b>Zena McFadden</b>	Science Teacher	MA32, Step 10	8/11/17
<b>MES</b>	<b>Richard Williams</b>	PE Teacher	BA, Step 5	8/11/17
<b>UE/MS/ MES</b>	<b>Laura Grant</b>	Speech Language Pathologist	MA32, Step 1	8/21/17
<b>2. Certified - Resignation</b>				
<b>MES</b>	<b>Ian Rago</b>	4 <sup>th</sup> Grade Teacher	N/A	8/02/17
<b>3. Non-Certified – Hire</b>				
<b>NBHS</b>	<b>Nayely Ruiz- Hernandez</b>	Special Education Teacher Assistant (5.75 hrs)	TA30, Step 2	8/14/17
<b>NBUE</b>	<b>Tara Johnston</b>	Special Education Teacher Assistant (5.75 hrs)	TA30, Step 7	8/14/17
<b>PGE</b>	<b>Janis Huff</b>	Nurse/Special Education Teacher Assistant (5.75 hrs)	Nurse, Step 1	8/14/17
<b>NBUE</b>	<b>Monica McGinniss</b>	Special Education Teacher Assistant (5.75 hrs)	TA30, Step 3	8/15/17
<b>PGE</b>	<b>Kim Phetteplace</b>	Special Education Teacher Assistant (5.75 hrs)	TA30, Step 7	8/16/17
<b>District</b>	<b>Bernie Burke</b>	Bus Driver – Permanent Sub 2 routes per day	\$26.00 per route plus IMRF	8/16/17
<b>NBHS</b>	<b>Michael Ferguson</b>	Assistant Custodian (5.5 hrs)	Asst. Custodian, Step 1	8/21/17
<b>4. Non-Certified – Resignation</b>				
<b>PGE</b>	<b>Mindy Brown</b>	Special Education Teacher Asst.	N/A	7/28/17
<b>CES</b>	<b>Katlin Denoto</b>	Special Education Teacher Asst.	N/A	8/04/17
<b>District</b>	<b>Sherrie Roderick</b>	Bus Driver – Permanent Sub	N/A	8/03/17
<b>NBHS</b>	<b>Stephanie Schmitz</b>	Special Education Teacher Asst.	N/A	8/14/17
<b>CES</b>	<b>Alyssa Zielonka</b>	Special Education Teacher Asst.	N/A	8/14/17
<b>5. Extra Curricular - Hire</b>				
<b>NBHS</b>	<b>Tyrone Ford</b>	Head Boys Soccer Coach – Fall	Group II, Step 0	7/25/17
<b>NBHS</b>	<b>Brett Luth</b>	Chess Coach	Group V, Step 0	8/09/17
<b>NBHS</b>	<b>Aaron Sullivan</b>	High School AD	\$5,000 plus TRS	8/15/17
<b>NBMS</b>	<b>Janet Ellingson</b>	Football Cheer/Dance Coach	Group VI, Step 0	8/17/17
<b>NBMS</b>	<b>Janet Ellingson</b>	Basketball Cheer/Dance Coach	Group VI, Step 0	8/17/17
<b>6. Extra Curricular – Resignation</b>				
<b>NBHS</b>	<b>Brenda Kamholz</b>	Middle School AD	N/A	TBD
<b>7. Extra Curricular - Volunteer</b>				
<b>NBHS</b>	<b>Jonathan Lilly</b>	Volunteer Football Coach	N/A	8/07/17
<b>NBHS</b>	<b>Angela Mouroukas</b>	Volunteer	N/A	8/09/17

- C. Audit Proposal from Siepert & Co.
- D. Appointment to the North Boone Education Foundation Board

#### ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Student Activity Reports

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Moon to adjourn at 8:08 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_ *Matt Ellingson / S /*

**SECRETARY** \_\_\_\_\_ *Mary Maxey / S /*

**APPROVED: 9/26/17**