

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
District Office  
6248 North Boone School Road, Poplar Grove, Illinois 61065  
Tuesday, April 25, 2017  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Ed Mulholland, and Don Ward (arrived at 6:35 p.m.). Present via phone: Brian Reininger  
Absent: Secretary Tom Moon

President Matt Ellingson appointed Mary Maxey as Secretary Pro Tem.

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Reininger to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

**AUDIENCE TO VISITORS**

*(No Audience to Visitors)*

**TREASURER'S REPORT**

Mrs. Saunders said the Treasurer's Report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee shared there were updated Board/Superintendent goals in the packet.

He said the Insurance Committee met on April 4, 2017 to discuss Aflac and Allstate supplemental insurance packages. Dr. Greenlee stated the Committee chose Allstate as the vendor.

Dr. Greenlee mentioned the Business Committee and the Facilities Committee each met on April 18, 2017. He stated the summer projects were finalized by the Facilities Committee and they elected to allocate \$409K toward projects.

Dr. Greenlee also informed the Board that YMCA care will be offered at CES and MES next school year, and will work on solutions with Mr. Novak for coverage by custodians.

He described the bids and delinquent fee conversations from the Business Committee meeting, and noted additional information was included in the Board packet.

Dr. Greenlee mentioned that Jill Grove, PGE Elementary Reading Specialist, received \$500 of portable partitions to use in their classrooms. He thanked the Niemiec Foundation for their generous donation.

He suggested holding a Business Committee meeting and a Curriculum Committee meeting on May 17<sup>th</sup>, 2017.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mr. Ward said the Policy Committee had not met since March 13, 2017.

### **Business Services Committee**

Mr. Mulholland noted a Business Services Committee meeting was held on April 18, 2017.

### **Facility/Long Range Planning Committee**

The Facility/Long Range Planning Committee met on April 18, 2017.

### **Curriculum, Instruction and Assessment Committee**

Mr. Haverly reported the next Curriculum, Instruction and Assessment Committee meeting is to be determined.

## **CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting March 21, 2017

## **UNFINISHED BUSINESS**

### **A. First Reading of Policy**

On March 13, 2017, the Policy and Curriculum Committee members reviewed policy 6.310 - High School Credit for Non-District Experiences; Course Substitution; Re-Entering Students.

Dr. Greenlee invited our attorney, Scott Nemanich to address questions from the Board regarding this policy. Mr. Nemanich stated he had the same concerns as the IASB attorney in that if we didn't limit outside courses we could have a variety of problems including calculating class rank, determining valedictorian, National Honor Society, and eligibility for home schooled students participating in sports. Mr. Nemanich felt this could be problematic and could result in a host of issues. Mr. Nemanich questioned if the Board really wanted to travel down the road with no limits. Mr. Hubert noted the only course open to home schooled students is driver's education. Mr. Mulholland felt we should not stray from PRESS. Mr. Nemanich stated PRESS says to check with counsel and most of

the time there are options and danger zones. He said we could wait until a problem arises and could explore with NHS, IHSA, etc. Mr. Ward asked if it was Mr. Nemanich's opinion that PRESS puts forward the minimal policy required by statute with Federal or State or current case law to keep the District in the legal boundaries. Mr. Nemanich said policies are kept in accordance with present law, and that PRESS recommends that schools check with their legal counsel. Mr. Nemanich said most changes from PRESS are based on state and federal law.

A motion was made by Mr. Haverly and seconded by Mr. Mulholland to table this topic until May when the new Board members are in force.

Ayes: Mr. Haverly and Mr. Mulholland

Nays: Mr. Ellingson, Mrs. Maxey, Mr. Reininger and Mr. Ward

The motion failed 4-2.

A motion was made by Mr. Ward and seconded by Mrs. Maxey to pass the first reading of Policy 6:310 as presented.

Ayes: Mr. Ellingson, Mrs. Maxey, Mr. Reininger and Mr. Ward

Nays: Mr. Haverly and Mr. Mulholland

The motion passed 4-2.

.....  
Mr. Ward left at 6:50 p.m.  
.....

#### **NEW BUSINESS**

**A. April 2017 Bills**

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the April 2017 bills as presented.

The motion was carried by unanimous roll call.

**B. Acceptance of Letter of Resignation**

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to accept the letter of resignation from Sarah Myers, effective April 25, 2017.

The motion was carried by unanimous roll call.

#### **ACCEPTANCE OF CANVASS OF ELECTION**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Canvass of Election.

The motion was carried by unanimous roll call.

#### **ADJOURN SINE DIE**

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to Adjourn Sine Die.

The motion was carried by voice vote.

**REORGANIZATION OF THE NORTH BOONE CUSD  
BOARD OF EDUCATION**

**A. Reconvene Meeting**

**B. Recognition of Retiring Board Members**

Mr. Ellingson stated that the role of a school board member is a difficult one, and Don Ward's dedicated, long service on the Board has had impact on more than twenty years of students and staff. Mr. Ellingson said Mr. Ward has given up countless hours of his time to improve education for our county and thanked Mr. Ward for his lengthy service and dedication to North Boone. There was a round of applause by the audience and the Board.

Mr. Ellingson then shared that Brian Reininger has served on the Board for four years, and even while his job has taken him out of state, he still makes an effort to participate remotely in both Committee and Board meetings. He thanked Mr. Reininger for his four years of service, and wished him well as he relocates to a warmer climate. The audience and Board gave another round of applause.

**C. Administration of Oath to Newly-Elected Board Members**

Mr. Haverly administered the Oath of Office to the newly-elected Board members:

Matt Ellingson

Brian Haselhorst

Tom Kinser

(Tom Moon was absent, and will take the oath at the May Board meeting.)

**D. Election of President *Pro Tempore* Officers**

**1. Election of President *Pro Tempore***

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to nominate Mr. Ellingson to serve as President *Pro Tempore*. There were no other nominations. The motion was carried by unanimous voice vote for Mr. Ellingson to serve as President *Pro Tempore*.

**Election of Secretary *Pro Tempore***

A motion was made by Mr. Haverly and seconded by Mr. Haselhorst to nominate Mrs. Maxey to serve as Secretary *Pro Tempore*. There were no other nominations. The motion was carried by unanimous voice vote for Mrs. Maxey to serve as Secretary *Pro Tempore*.

**E. Nomination/Election of Board Officers**

President *Pro Tempore*, Mr. Ellingson, called for nominations for the office of President of the Board of Education, which office is to be held for two years:

Mr. Haverly nominated Mr. Mulholland.

Mr. Kinser nominated Mrs. Maxey.

Mr. Haselhorst nominated Mr. Ellingson.

Votes were as follows:

For Mr. Mulholland: Mr. Haverly and Mr. Mulholland

For Mrs. Maxey: Mr. Kinser and Mrs. Maxey

For Mr. Ellingson: Mr. Ellingson and Mr. Haselhorst

With a three-way tie, Mrs. Maxey withdrew her name from the nominations.

Votes were as follows for Mr. Ellingson and Mr. Mulholland:

For Mr. Ellingson: Mr. Ellingson, Mr. Haselhorst, Mr. Kinser and Mrs. Maxey

For Mr. Mulholland: Mr. Haverly and Mr. Mulholland

Mr. Ellingson was declared President of the Board of Education.

Newly-elected President, Mr. Ellingson, called for nominations for the office of Vice President of the Board of Education, which office is to be held for two years:

Mr. Mulholland nominated Mr. Haverly. There were no other nominations.

The nomination was carried by unanimous voice vote.

Mr. Ellingson declared Mr. Haverly the Vice President of the Board of Education.

Mr. Ellingson called for nominations for the office of Secretary of the Board of Education, which office is to be held for two years:

Mr. Mulholland nominated Tom Moon. Since Mr. Moon was not present and had not yet taken the oath, he was not eligible for the nomination. Mr. Mulholland withdrew the nomination.

Mr. Haselhorst nominated Mrs. Maxey. There were no other nominations.

A motion was made by Mr. Haselhorst and seconded by Mr. Haverly to close nominations and cast a ballot for Mrs. Maxey.

The motion was carried by unanimous voice vote.

Mr. Ellingson declared Mrs. Maxey the Secretary of the Board of Education.

Mr. Ellingson called for nominations for the office of Treasurer of the Board of Education, which office is to be held for two years:

Dr. Greenlee said Mark Olson would like to remain as Treasurer if there were no objections. There were no other nominations.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to close nominations and cast a ballot for Mr. Olson.

The motion was carried by unanimous voice vote.

## **F. Appointments**

President Ellingson made the following appointments:

- Business Committee: Mr. Mulholland, Chair and Mr. Kinser
- C.I.A. Committee: Mr. Haverly, Chair and Mr. Haselhorst
- Facilities-Long Range Planning Committee: Mr. Moon, Chair and Mr. Kinser
- Policy Committee: Mrs. Maxey, Chair and Mr. Moon
- Booster Club: Mr. Haverly and Mr. Haselhorst

- Communications Committee: Mr. Mulholland, Chair and Mr. Haverly
- IASB Governing Board Representative: Mrs. Maxey
- North Boone Education Foundation: Mr. Mulholland  
 The Chair on the Foundation is Jeremy Doetch and Mr. Kent Kniep will continue to manage the funds.

**APPROVAL OF AGENDA**

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the Agenda as presented.  
 The motion was carried by unanimous voice vote.

**CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the consent agenda as presented.  
 The motion was carried by unanimous roll call.

A. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - Hire</b>				
District	Kristi Gerl	Pre-School Special Education Summer School Teacher (3 hours/day)	\$25.00/hour plus TRS	6/5/17 – 6/29/17
District	Jessica Brunk	Elementary Special Education Summer School Teacher (3 hours/day)	\$25.00/hour plus TRS	6/5/17 – 6/29/17
District	Julia Cheek	UE/MS Summer School Teacher (3 hours/day for 10 days)	\$25.00/hour plus TRS	5/30/17 – 6/29/17
District	Kassie Bowman	UE/MS Summer School Teacher (3 hours/day for 10 days)	\$25.00/hour plus TRS	5/30/17 – 6/29/17
District	Sarah Korpan	ELL Summer School Teacher (3.5 hours/day for 4 days/week)	\$25.00/hour plus TRS	5/30/17 – 6/29/17
District	Cindy Maten	ELL Summer School Teacher (3.5 hours/day for 4 days/week)	\$25.00/hour plus TRS	5/30/17 – 6/29/17
District	Sarah Parker	K-1 Summer School Teacher (3.5 hours/day for 4 days/week)	\$25.00/hour plus TRS	5/30/17 – 6/29/17
District	Jenny Phimmachack	K-1 Summer School Teacher (3.5 hours/day for 4 days/week)	\$25.00/hour plus TRS	5/30/17 – 6/29/17
<b>2. Certified - Resignation</b>				
NBHS	Lisa Boswell	Social Worker	N/A	End of 2016-2017 School Year
<b>3. Certified - FMLA</b>				

<b>CES</b>	<b>Lauren LiCausi</b>	Speech Language Pathologist	N/A	9/2/17 for 12 weeks
<b>4. Non-Certified – Hire</b>				
<b>District</b>	<b>Eva Rutiaga</b>	ELL Summer School TA (3.0 hours/day for 4 days/week)	Per NBESS Schedule	5/30/17 – 6/29/17
<b>District</b>	<b>Maria Nino</b>	ELL Summer School TA (3.0 hours/day for 4 days/week)	Per NBESS Schedule	5/30/17 – 6/29/17
<b>District</b>	<b>Liz Saveley</b>	K-1 Summer School TA (3.0 hours/day for 4 days/week)	TA120, Step 7	5/30/17 – 6/29/17
<b>District</b>	<b>Megan Crocker</b>	K-1 Summer School TA (3.0 hours/day for 4 days/week)	TA120, Step 4	5/30/17 – 6/29/17
<b>5. Extra Curricular - Hire</b>				
<b>NBHS</b>	<b>Jim Nolen</b>	Assistant Football Coach	Group II, Step 1	2017-2018 School Year
<b>6. Extra Curricular - Resignation</b>				
<b>NBHS</b>	<b>Matt Lerner</b>	Asst. Varsity Football Coach	N/A	4/4/17
<b>7. Extra Curricular - Volunteer</b>				
<b>NBHS</b>	<b>Jessica Rodriguez</b>	Assistant Softball Coach	Indemnify	3/21/17
<b>NBHS</b>	<b>Andrew Baden</b>	Assistant Baseball Coach	Indemnify	4/10/17

- B. Bakery Products Bid
- C. Milk Products Bid

**NEW BUSINESS**

**A. Establishment of Regular Meeting Dates and Place**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to accept the Regular meeting dates as presented, keeping the dates to Tuesday and the time at 6:30 p.m. The motion was carried by unanimous voice vote.

**B. Budget Progress**

Mrs. Saunders provided an overview of the budget status to the Board, including stating revenues in the Education Fund were down, as we haven't received our state payments. Mrs. Saunders said we are also owed money from the state for the Transportation Fund.

**C. Delinquent Fees**

Delinquent Fees were discussed at the Business Committee Meeting on April 18, 2017. At the end of the 2016 school year, the District had approximately \$63K in outstanding student fees. Currently, the District has approximately \$107K in outstanding student fees. The Committee recommended families that have outstanding balances and have moved from the district be sent to collections.

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to accept the Delinquent Fees recommendation as presented. The motion was carried by unanimous roll call.

**D. Board Committee Discussion**

Dr. Greenlee said this topic was requested by Mr. Haverly, as he wanted to address how our current committees had been constructed. Dr. Greenlee referenced committee

members are outlined by Board policy. Mr. Haverly noted the Policy Committee had the least amount of members and that quorum could be met with four people. He asked if the Board wanted to change the configuration of the Policy Committee. Dr. Greenlee suggested it may be a good time to review the list of committee members and make replacements for those that are not regular participants. A current list of Committee members will be sent to each Board member.

**E. Summer School Library Program**

The Summer School Library Program was discussed at the Curriculum Committee meeting on April 18, 2017. The purpose is to give students an opportunity to continue their positive reading momentum throughout the summer by having both libraries open as well as Books on Wheels to deliver the libraries to the students. The program would require approximately 147 hours of librarian staff, equaling \$4022, including materials.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Summer School Library Program as presented.

The motion was carried by unanimous roll call.

**F. Contract Renewal with Drive Right School of Driving, Inc.**

Two other driving schools have been contacted for price comparisons, and DRIVE-RIGHT remained the company with the most competitive pricing. It was recommended that the district accept the new one-year contract for DRIVE-RIGHT School of Driving, Inc, which includes classroom instruction, behind-the-wheel instruction and observation instruction.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the contract with DRIVE-RIGHT School of Driving, Inc. as presented.

The motion was carried by unanimous roll call.

**G. Acceptance of E-RATE Summer Projects**

The Federal Communications Commission has set money aside for schools to upgrade network infrastructure. The FCC has would like all students to have access to the internet within instructional settings. The proper steps in obtaining this subsidy have been completed. The bids have been received and the Technology department has decided to use Current technology for the Hardware purchase, and IPC for the wiring install. Upon approval, the following buildings will be upgraded to give all instructional areas proper wireless internet access. Middle School, Upper Elementary, Poplar Grove, Capron, and Manchester. The High School already has full wireless access. The total cost of the project is \$65,746.95. After the E-rate subsidy is applied, North Boone would be responsible for \$19,724.09.

A motion was made by Mrs. Maxey and seconded by Mr. Kinser to approve the E-RATE Summer Project as presented.

The motion was carried by unanimous roll call.



**EXECUTIVE SESSION**

A motion was made at 7:57 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; pending or imminent litigation or other matters provided for pursuant to §2(c) of the Open Meetings Act.  
The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Brian Haselhorst, Vice President Joe Haverly, Tom Kinser, Secretary Mary Maxey and Ed Mulholland. Also Present: Scott Nemanich, Dr. Greenlee and Julia Saunders  
Absent: Tom Moon

.....  
Mrs. Saunders left Executive Session at 8:45 p.m.  
Dr. Greenlee left Executive Session at 9:18 p.m.  
.....

The Open Session of the Board of Education was called to order at 9:40 p.m. by President Matt Ellingson.  
Present: Matt Ellingson, Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey and Ed Mulholland.

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

(none)

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to adjourn at 9:41 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT**                     *Matt Ellingson /S/*                    

**SECRETARY**                     *Tom Moon – Secretary Pro Tem /S/*                    

**APPROVED: 5/23/17**