

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
District Office  
6248 North Boone School Road, Poplar Grove, Illinois 61065  
Tuesday, December 13, 2016  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Ed Mulholland, Secretary Tom Moon. Present via phone: Brian Reininger  
Absent: Don Ward (arrived at 6:37 p.m.)

**PUBLIC HEARING ON 2016 TAX LEVY**

*(No Comments)*

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

**AUDIENCE TO VISITORS**

*(No Audience to Visitors)*

**TREASURER'S REPORT**

Mrs. Saunders stated the Treasurer's Report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee reported we submitted a Farm to School grant, which is intended to fund seeds and the planting of a vegetable garden. Students will care for the garden, and the vegetables will ultimately be served in the cafeteria. The total grant is \$98K and includes the Boone County Health Department, Belvidere and North Boone School Districts.

He stated both Driver's Education waivers have been approved by the state.

Dr. Greenlee noted the YMCA has a summer school grant which will target primary readers. Their program would include instruction in the morning, followed by lunch, and the afternoon would include structured activities. He asked the Board if they would like him to continue conversations with the YMCA regarding this program. Mr. Mulholland asked if transportation would be required. Dr. Greenlee said we would likely need to transport students, and may incur some other

costs. Mr. Mulholland noted that summer transportation can be challenging when we are short staffed.

Dr. Greenlee stated in an effort to improve communications, our newsletter was published in the Boone County Shopper and was also sent out via email.

### COMMITTEE REPORTS

#### Policy Committee

Dr. Greenlee said the next Policy Committee meeting is tentatively scheduled for January 10, 2017 at 6:30 p.m.

#### Business Services Committee

Mr. Reininger reported the next Business Services Committee meeting is to be determined.

#### Facility/Long Range Planning Committee

Mr. Moon reported he had met with Dr. Greenlee and Mr. Novak to discuss roof and window replacements. He said the Facility/Long Range Planning Committee meeting had not met and the next meeting is to be determined.

#### Curriculum, Instruction and Assessment Committee

Mr. Haverly said the next Curriculum, Instruction and Assessment Committee meeting is to be determined.

### CONSENT AGENDA

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the consent agenda as presented.

Ayes: Mr. Ellingson, Mrs. Maxey, Mr. Moon, Mr. Mulholland, Mr. Reininger and Mr. Ward

Nays: Mr. Haverly

The motion passed 6-1.

A. Minutes of the Regular Meeting November 22, 2016

B. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - FMLA</b>				
NBHS	Emily Elms	English Teacher	N/A	Extend original request to 1/04/17 – 5/24/17
<b>2. Certified - Resignation</b>				
NBHS	Scott Brady	Science Teacher	N/A	12/13/16
<b>3. Non-Certified - Retirement</b>				
CES	Terry Grimm	Teacher Assistant	N/A	6/30/17
<b>4. Non-Certified – Leave of Absence</b>				
PGE	Evelyn Rivera	Assistant Cook	N/A	11/21/16 – 01/03/17

NBHS	Stephanie Schmitz	Special Education Teacher Assistant	N/A	2/21/17 – end of 2016- 2017 School Year
<b>5. Non-Certified – Resignation</b>				
District	Kara Bullard	A/P & Purchasing Specialist	N/A	12/31/16
District	Patty Urbietta	HR & Payroll Specialist	N/A	1/06/17
<b>6. Extra Curricular - Hire</b>				
NBMS	Donna Sremaniak	Assistant Track Coach	Group VI, Step 0	2016-2017 School Year
<b>7. Extra Curricular - Volunteer</b>				
NBHS	Alexa Cunningham	Drama Chaperone	Indemnify	2016-2017 School Year
NBHS	Ryan Johnson	Chess Coach	Indemnify	2016-2017 School Year

- C. Additional Signer for Flex and Imprest Accounts
- D. Notes88 Music Therapy
- E. COTA Position and Job Description
- F. Approval of Curriculum Guide

**UNFINISHED BUSINESS**

(None)

**NEW BUSINESS**

- A. **December 2016 Bills**  
 A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the December 2016 bills as presented.  
 Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Moon, Mr. Mulholland and Mr. Reininger  
 Nays: none  
 Abstain: Mr. Ward  
 The motion passed 6-0, with one abstention.
  
- B. **2016 Tax Levy**  
 A motion was made by Mr. Reininger and seconded by Mrs. Maxey to approve the Tax Levy as presented.  
 The motion was carried by unanimous roll call.
  
- C. **Resolution abating the tax heretofore levied for the year 2016 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2008A, and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016, of Community Unit School District Number 200, Boone and Winnebago Counties, Illinois**  
 A motion was made by Mr. Moon and seconded by Mr. Mulholland to approve the Resolution as presented.  
 The motion was carried by unanimous roll call.

**D. Resolution abating a portion of the tax heretofore levied for the year 2016 to pay debt service on \$5,171,661.35 General Obligation Capital Appreciation School Building Bonds, Series 2006, of Community Unit School District Number 200, Boone and Winnebago Counties, Illinois.**

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the Resolution as presented.

The motion was carried by unanimous roll call.

**E. Roof Replacement and Repairs**

On December 6, 2016, the Facilities Committee Chairman, Superintendent, and Director of Facilities met and agreed to follow the 10-year plan and bring this project to the next Regular Board meeting for approval. The Middle School gym roof is 30 years old and has required an increased need for repairs, the latest being the strapping of the membrane on one corner due to adhesion failure. The cost for this work has been estimated at \$300,000 to \$350,000.

Mr. Mulholland asked about the status of looking for new architects. Dr. Greenlee confirmed this topic was on the agenda for January. Dr. Greenlee felt if we performed the architect search now, we wouldn't have time to complete this upcoming summer work.

A motion was made by Mr. Moon and seconded by Mr. Haverly to give consent to the Facilities Director to contact the Cashman Stahler, District Architect, to draw designs, prepare bid documents and collect bids for replacement of the gym roof, gutters and necessary fascia at the Middle School as well as the HLS "Required" repairs cited for Upper Elementary school, including alternate, small repairs on other buildings.

A motion was made by Mr. Mulholland and seconded by Mr. Haverly to amend the original motion to include lead paint testing at CES and PGE, and any other buildings per the HLS report.

Ayes: Mr. Haverly, Mrs. Maxey, Mr. Moon, Mr. Mulholland and Mr. Reininger.

Nays: Mr. Ellingson and Mr. Ward

The amendment passed 5-2.

The amended motion was then carried by unanimous roll call.

**F. Window Replacement at Manchester Elementary**

On December 6, 2016, the Facilities Committee Chairman, Superintendent, and Director of Facilities met to discuss Manchester window replacement. The north classroom windows at Manchester Elementary School are estimated to be original to the building and due to their age are failing and in need of replacement. Over the past few years the worst of the rotten sills & styles have been replaced to stop air and water infiltration into the school but this temporary work will soon be inadequate to prevent catastrophic failure. This project would replace those old windows with an energy efficient thermal break window system, conforming to the latest energy codes. Cost for this work has been estimated at \$50,000 to \$60,000.

A motion was made by Mr. Reininger and seconded by Mrs. Maxey give consent to the Facilities Director to contact Cashman Stahler, District Architect, to draw designs, prepare

bid documents and collect bids for the replacement of the north face windows at Manchester Elementary School.

The motion was carried by unanimous roll call.

**G. Goal Setting**

Dr. Greenlee stated this agenda item was requested by Mr. Mulholland. He said Mr. Ellingson had suggested scheduling a Special Board Meeting that would also involve the Administrative Team. Mr. Mulholland shared he would like to have a collaborative effort, and ultimately create a working document that may be enhanced by the Strategic Plan.

A motion was made by Mr. Moon and seconded by Mr. Mulholland to hold a Special Board Meeting on January 17, 2017 at 6:30 p.m. to discuss Goal Setting for the Board.

The motion was carried by unanimous voice vote.

**EXECUTIVE SESSION**

A motion was made at 6:55 p.m. by Mr. Haverly and seconded by Mrs. Maxey to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; pending or imminent litigation or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Vice President Joe Haverly, Secretary Tom Moon, Mary Maxey, Ed Mulholland, and Don Ward. Present via phone: Brian Reininger.

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Dr. Greenlee left Executive Session at 7:25 p.m

Dr. Greenlee joined Executive Session at 7:39 p.m  
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The Open Session of the Board of Education was called to order at 7:44 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Secretary Tom Moon, Mary Maxey, Ed Mulholland and Don Ward. Present via phone: Brian Reininger

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

A motion was made by Mr. Moon and seconded by Mr. Mulholland to accept the resignation of: Mike Timmerman, District Bus Driver, effective 12/23/16

The motion was carried by unanimous voice vote.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to accept the resignation of: Kaylee Peterson, NBUE Secretary, effective 12/26/16

The motion was carried by unanimous voice vote.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the hiring of: Kaylee Peterson, A/P & Purchasing Specialist at \$33,000 including IMRF, effective 12/27/16

The motion was carried by unanimous roll call.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to accept the resignation of:  
Scott Brady, Head Soccer Coach – Fall, effective 12/13/16  
Scott Brady, Head Soccer Coach – Spring, effective 12/13/16  
The motion was carried by unanimous voice vote.

A motion was made by Mr. Moon and seconded by Mr. Mulholland to settle pending litigation with Cindy Sturm, not to exceed the amount of \$8,500.00.  
Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Moon, Mr. Mulholland and Mr. Reininger.  
Nays: Mr. Ward  
The motion passed 6-1.

#### **ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

#### **ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Reininger to adjourn at 7:48 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT**                     *Matt Ellingson / S /*                    

**SECRETARY**                     *Thomas Moon / S /*                    

**APPROVED: 1/24/17**