

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
District Office  
6248 North Boone School Road, Poplar Grove, Illinois 61065  
Tuesday, October 27, 2015  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Ed Mulholland, Brian Reininger and Don Ward.

Absent: Secretary Tom Moon

**APPROVAL OF AGENDA**

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

**AUDIENCE TO VISITORS**

*(none)*

**TREASURER'S REPORT**

Mrs. Saunders said the audit is scheduled with Siepert beginning November 16, 2015.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee noted the Strategic Planning meeting is scheduled for November 13, 2015 from 9:00 a.m. – 4:00 p.m. at the North Boone Fire Station. He said invitations have been sent to approximately 30 people, and once strategies have been mapped out, action teams will be identified. He is hoping to have a document from that meeting available at the next regular Board meeting.

He said the architects have started reviewing Life Safety Survey documents, and will be in the elementary schools and the Upper Elementary in November, and will finish the Middle School and High School by December 8, 2015. Dr. Greenlee said the week of January 11, Wold Architects would like to meet with the Facilities Committee to discuss findings.

Dr. Greenlee said the Illinois state report card will be released on October 30, and he will send copies to the Board. He also shared PARCC data is still being assembled, but scores aren't anticipated to be high due to the pilot year.

Dr. Greenlee said he would send the parent/teacher conference data soon.

He also said we have several policy updates that are planned to be presented at the November regular Board meeting.

Mr. Haverly asked about the Strategic Planning committee process. Dr. Greenlee said he was advised by the facilitator to include only one or two Board members, and explained the initial committee meets to cover strategies over six years. From there, action team committees are formed and eventually report back to the steering committee. The steering committee would then bring the Strategic Plan to the Board to be recognized. He stressed how crucial participation is at all levels. Mr. Mulholland said they were looking for an opportunity to be part of the process. Dr. Greenlee said Mr. Ellingson and Mrs. Maxey have been selected to be on the committee, and if they cannot participate, another Board member will be appointed.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mr. Ward said the most recent suggested changes from PRESS are mainly housekeeping and do not require a Policy meeting. The next Policy Committee meeting is to be determined.

### **Business Services Committee**

Mr. Reininger said the next Business Services Committee will likely be after the audit.

### **Facility/Long Range Planning Committee**

The next Facility Committee meeting is to be determined.

### **Curriculum, Instruction and Assessment Committee**

Mr. Haverly said the Curriculum, Instruction and Assessment Committee will likely meet once the Strategic Planning starts.

## **CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Reininger to approve the consent agenda as presented.

Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Mulholland and Mr. Reininger

Nays: Mr. Ward

Motion passed 5-1.

A. Minutes of the Regular Meeting September 29, 2015

B. Personnel

| Site                                     | Person            | Position                                                                                         | Salary                  | Effective/End Date           |
|------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------|-------------------------|------------------------------|
| <b>1. Certified – Hire</b>               |                   |                                                                                                  |                         |                              |
| CES/MES                                  | Colleen Blaney    | Math Interventionist                                                                             | MA8, Step 6             | 11/02/15                     |
| <b>2. Certified – FMLA</b>               |                   |                                                                                                  |                         |                              |
| NBHS                                     | Cathy Excell      | PE/Health Teacher                                                                                | N/A                     | 10/13/15 – 10/26/15          |
| <b>3. Certified – Resignation</b>        |                   |                                                                                                  |                         |                              |
| NBHS                                     | Ron Hamilton      | Social Studies / English Teacher                                                                 | N/A                     | 10/23/15                     |
| <b>4. Non-Certified – Hire</b>           |                   |                                                                                                  |                         |                              |
| NBHS                                     | Vicki Nelson      | Assistant Custodian – Long Term Sub                                                              | Asst. Custodian, Step 1 | 10/19/15                     |
| NBHS                                     | Stephanie Schmitz | Special Education Teacher Assistant (5.75 hours)                                                 | TA30, Step 5            | 10/14/15                     |
| UE/MES                                   | Linda Mulholland  | Library Assistant (5.75 hours)                                                                   | Per NBESS Contract      | 10/19/15                     |
| <b>5. Non-Certified – Retirement</b>     |                   |                                                                                                  |                         |                              |
| MES                                      | Linda Donley      | Assistant Cook                                                                                   | N/A                     | End of 2015-2016 School Year |
| <b>6. Non-Certified – Resignations</b>   |                   |                                                                                                  |                         |                              |
| PGE                                      | Rebecca Sheldon   | Special Education Teacher Assistant                                                              | N/A                     | 10/8/15                      |
| PGE                                      | Linda Mulholland  | Special Education Teacher Assistant                                                              | N/A                     | 10/18/15                     |
| <b>7. Non-Certified – Correction</b>     |                   |                                                                                                  |                         |                              |
| CES                                      | Ashley Malone     | Special Education Teacher Assistant ( <del>3 hours</del> )<br>3.5 hours<br>(due to student need) | N/A                     | 9/14/15                      |
| <b>8. Extra-Curricular - Resignation</b> |                   |                                                                                                  |                         |                              |
| NBHS                                     | Ron Hamilton      | Head Wrestling Coach                                                                             | N/A                     | 10/23/15                     |

- C. Title I Parental Involvement Agreements
- D. Approval of IASB PRESS Subscription Renewal
- E. North Boone Education Foundation Appointment

## UNFINISHED BUSINESS

### A. Board Workshop

Mr. Ellingson said options are to call Laura Martinez to come out for \$400, discuss in Open Session, or set a special Board meeting date to work through the unfinished Board Agreements.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to call a Special Board Meeting on Tuesday, November 10, 2015 at 6:30 p.m. to complete the Board workshop.

The motion was carried by unanimous voice vote.

## NEW BUSINESS

### A. October 2015 Bills

Dr. Greenlee said starting in November, he will assign a Board member to review the bills each month.

A motion was made by Mr. Reininger and seconded by Mrs. Maxey to approve the October bills as presented.

Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Mulholland and Mr. Reininger

Nays: *(none)*

Abstain: Mr. Ward

Motion passed 5-0, with one abstention.

### B. Approval of 2015-2016 Board Meeting Dates

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the 2015-2016 Board meeting dates, moving the November 24, 2015 Board meeting to November 17, 2015 at 6:30 p.m.

The motion was carried by unanimous voice vote.

### C. Multi-District Request for Proposal for Copiers

Dr. Greenlee said in an effort to obtain copiers at a better price and increase our purchasing power, we are interested in a multi-district proposal. Mrs. Saunders said our current contract ends in March, and noted the new proposal would add one copier in the Technology Department, but the total cost should be the same or less.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Multi-District Request for Proposal for Copiers.

The motion was carried by unanimous roll call.

### D. Rural School Insurance Pool Cooperative

Dr. Greenlee said we were approached by our insurance agent, Arthur J. Gallagher Co., to gauge our interest in joining an insurance pool to lower costs. The study will cost \$1800 to run the numbers, including our claim history. Dr. Greenlee said this is an effort to contain costs. Mrs. Saunders stated this is just for medical insurance, and we will

remain with BCBS PPO. Mr. Mulholland suggested looking at other brokerages and agents to see what deals are available, and felt we should also meet with the unions. Mrs. Saunders noted if we were going to look at other agents, we would need to do an RFP for a new agent. She said historically, Gallagher has been top notch. Mr. Ward felt this wasn't a change in policy, and asked why the insurance committee would get involved if it's using the same carrier at a lower cost. Mrs. Saunders said July 1 is the contract for healthcare, but they'd like the study completed now. Mrs. Saunders said our agent shops Humana and other companies, but noted BCBS is a dominant player in our area.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to participate in the Rural School Insurance Pool Cooperative Study for \$1800.

The motion was carried by unanimous roll call.

### **EXECUTIVE SESSION**

A motion was made at 7:08 p.m. by Mr. Mulholland and seconded by Mrs. Maxey to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Ed Mulholland, Brian Reininger and Don Ward. Also Present: Scott Nemanich.  
Absent: Secretary Tom Moon

A motion was made by Mr. Haverly and seconded by Mr. Mulholland to return to Open Session of the Board of Education, and was called to order at 7:50 p.m. by President Matt Ellingson. Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Ed Mulholland, Brian Reininger and Don Ward.

The motion was carried by unanimous voice vote.

### **RECOMMENDATIONS FROM EXECUTIVE SESSION**

Mr. Reininger was appointed Secretary Pro Tem.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the removal of discipline letter(s) from personnel file of Employee A2-2015, based on signed Memorandum of Understanding dated April 2014, Case # 2014-CA0026-C and Case # 2015-CA-0083.

Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Mulholland and Mr. Reininger

Nays: Mr. Ward

Motion passed 5-1.

**ADJOURNMENT**

A motion was made by Mr. Ward and seconded by Mr. Reininger to adjourn at 7:54 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_ *Matt Ellingson / S /*  
**Matt Ellingson**

**SECRETARY** \_\_\_\_\_ *Thomas Moon / S /*  
**Thomas Moon**

**APPROVED: 11/17/15**