

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, September 23, 2013

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon, Mrs. Amy Morris and Mr. Brian Reininger

Absent: *(None)*

**AUDIENCE TO VISITORS**

Mrs. Franseen, teacher at Poplar Grove Elementary School, extended an invitation to the Board members to attend Kindergarten Reading Night on October 1, 2013 from 5:30 – 7:00 p.m. They experienced a very good turnout last year and are expecting high participation again this year. The evening will begin with a pasta dinner served at 5:30 p.m., followed by students, teachers and families returning back to the kindergarten classrooms. This event will highlight how the school is engaging children, will feature songs performed by the students, and provide every student with a game and a book to take home. The books were received by Mrs. Jill Grove through an Andy's Books Grant.

**PUBLIC HEARING ON 2013-2014 BUDGET**

Mr. Ward opened the Public Hearing on the 2013-2014 Budget, and asked if there were any members of the public that would like to give testimony on the budget that has been on display. There were no responses; therefore Mr. Ward closed the Public Hearing.

**APPROVAL OF AGENDA**

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the Agenda as amended.

XI. New Business      B. Presentation and Acceptance of 2012-2013 Audit Report by SVA  
Certified Public Accountants, S.C.  
Move to VII. Item B – Superintendent's Report

The motion was carried by unanimous voice vote.

### **TREASURER'S REPORT**

The Treasurer's Report was submitted to the Board. Mrs. Zwart was not present.

### **SUPERINTENDENT'S REPORT**

Dr. Baule invited Mrs. Lindsay Abbeduto to share the exciting news that Matthew McGovern achieved a perfect score on his 5<sup>th</sup> grade math ISAT. Matthew was invited to join Mrs. Abbeduto in front of the audience for recognition of his outstanding accomplishment. After a round of applause, Mrs. Abbeduto noted Mrs. Perkins and Mr. Breakfield, two of Matthew's teachers, were in the audience, and that both teachers had mentioned to her how pleased they were with Matthew's work ethic, sense of responsibility and character. Mr. Ward presented a certificate of accomplishment to Matthew and congratulated him on his achievement.

Babbette Rowe retired at the end of August after serving for 12 years as a bus driver for North Boone.

Tracy Schabacker received notification that she was awarded a Donors' Choose Grant for her "Read All About It" non-fiction texts grant. Dr. Baule also recognized and thanked Jane Lenser on her efforts to obtain grants. He reminded everyone that the Monsanto representatives would be here on Friday for a check presentation at 6:30 p.m., and in accordance with Monsanto's guidelines, this grant money will be used to purchase tablets and other math equipment.

The official enrollment will be available September 30<sup>th</sup>. Currently we are just under 1700 students, partly as a result of the efforts by Mr. Dale Purvis, Mr. Jake Hubert and Dr. Baule working to ensure the students that are enrolling are actually within our District boundaries. Our numbers are down by approximately 25 as a result of following through on proof of residency. Free and reduced lunch rates are up to over 54% district-wide.

The administrative team will be meeting on Tuesday, September 24<sup>th</sup> with the police, EMS and fire departments in order to review our emergency drills and establish drill dates for the year. Dr. Baule is working with the Sheriff's department to update the inter-governmental agreement to enable sharing of information and anticipates the document to be presented at the October board meeting.

Our Summer Library program was successful again this year and was funded through Title I, Target, and Woodman's. Dr. Baule thanked Jane Lenser and all others involved for coordinating this effort.

This is homecoming week with the parade and bonfire on Thursday, football game on Friday and the dance on Saturday.

The Boone County Sheriff came to a NBMS staff meeting to discuss some of the new names and types of drugs that are appearing and how to recognize the signs of drug use in our students.

The Capital Development Board has requested a great deal of information about the land sales previous to the CDB Grant application. We are currently working to gather these documents. Dr. Baule and Mrs. Boeke met with Baird finance to review a couple of the potential ways to address the CDB funding and potentially how to restructure some of our debt.

Mr. Novak was informed that the septic line at Manchester is crushed beneath the gymnasium. He is currently working on getting estimates to repair. Mr. Novak is also working to obtain estimates for safety upgrades to the current bleachers. Although the bleachers meet safety code, we are looking into modifying them to ensure greater safety.

Dr. Baule feels the next RVC president will be an important piece to building a vocational educational program for the area, looks forward to the college being supportive and involved with our high school.

The students are already accessing the new bandwidth. The first real test of the new infrastructure will be during MAP testing later this month.

A. **2012-2013 Teacher and Administrator Salary and Benefits**

This information is posted to our website and will be submitted to the state by October 1, 2013.

B. **Presentation and Acceptance of 2012-2013 Audit Report by SVA Certified Public Accountants, S.C.**

Mr. Rich Wolf from SVA presented the 2012-2013 Audit Report. After approval, it will need to be submitted to the Department of Education by October 15, 2013. Mr. Wolf noted we had paid off almost \$1,000,000 in long term debt in 2011-2012 and \$900,000 in 2012-2013. SVA tested two programs and there were no audit findings. SVA made the recommendations to improve on software modules and ensure we have the right mix of personnel in the business office to handle tasks. When asked by Mrs. Balsley if the state had a recommended amount to have in the education fund, Mr. Wolf replied that it is important to keep a balanced budget and if tax revenues are received in June and September, the cash flow should be fine. Mrs. Balsley asked Mr. Wolf if many school districts use accrual basis and was told that most did not as it is more work to track receivables and payables. SVA has signed off and the Board should have bound copies in about ten days.

Dr. Baule noted that we should receive the \$13,000,000 in six to eight months. Mr. Wolf recommended we speak to financial advisors on how to allocate the money

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to accept the 2012-2013 Audit Report.

The motion was carried by unanimous roll call.

## COMMITTEE REPORTS

### Policy Committee

The next Policy Committee meeting is scheduled for September 30, 2013 at 3:30 p.m.

### Business Services Committee

The next Business Services Committee meeting is to be determined.

### Facility/Long Range Planning Committee

The next Facility/Long Range Planning Committee is still waiting for additional information, but might meet in October.

### Curriculum, Instruction and Assessment Committee

The next Curriculum, Instruction and Assessment Committee meeting is to be determined.

## CONSENT AGENDA

A motion was made by Mr. Reininger and seconded by Mrs. Morris to approve the Consent Agenda as presented.

The motion was carried by unanimous roll call.

### A. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Non-Certified – Leave of Absence</b>				
NBHS	Cindy Sturm	Head Cook	N/A	8/16/13 – 11/05/13
District	Dominic Perri	Bus Driver	N/A	9/20/13 – 8/01/14
<b>2. Non-Certified – Hire</b>				
NBUE	Katrina Bowen	Special Education Teacher Asst.	TA120, Step 0	9/03/13
District	Janet Butler	Bus Aide	9.00/hour	9/03/13
District	Tracy Markus	Bus Driver	21.75/Route	9/23/13
District	Donna Coffman	Bus Driver	21.75/Route	9/23/13
PGE	Jeri Schuster	Special Education Teacher Asst.	TA120, Step 1	10/01/13
<b>3. Non-Certified – Resignation</b>				
MES	Hollie Thompson	Special Education Teacher Asst.	N/A	9/10/13
District	Sarah Fleming	Transportation Secretary	N/A	9/13/13
District	Mike Agrippa	Bus Driver	N/A	9/20/13
<b>4. Extra-Curricular - Hire</b>				
NBHS	Adam Schultz	Head Wrestling Coach	Group I, Step 0	2013-2014 School Year
NBHS	Matt Sbertoli	Assistant Wrestling Coach	Group II, Step 0	2013-2014 School Year
NBHS	Larry Watts	8 <sup>th</sup> Grade Boys Basketball Coach	Group III, Step 0	2013-2014 School Year
NBHS	Glen Gratz	Head Chess Coach	Volunteer	2013-2014 School Year
NBHS	Tony LaGrassa	Assistant Chess Coach	Volunteer	2013-2014 School Year
<b>5. Extra-Curricular - Resignation</b>				
NBHS	Brad Breakfield	Head Softball Coach	N/A	9/15/13

- B. Title I Parental Involvement Agreements
- C. Minutes of the Regular Meeting August 26, 2013
- D. Applications for Recognition of Schools 2013-2014
- E. Group VIII Program Request

### **UNFINISHED BUSINESS**

**A. Approval of 2013-2014 Budget**

Dr. Baule highlighted the changes between the tentative budget and the final budget. The final budget for operating revenue is approximately \$9,000,000 with a \$414,000 deficit. Mr. Ward asked if we were projecting a deficit for the Education Fund. Dr Baule shared that overall we should expect about a \$700,000 deficit between the operating funds. The Education Fund will have a \$280,000 deficit, the Operations/Maintenance Fund will have a \$330,000 deficit, and the Transportation Fund is expected to have a \$200,000 deficit. Mr. Ward mentioned that amendments could be made to the budget. These figures are reflective of the higher General State Aid, in which we have received two GSA payments. Mrs. Morris asked if we can expect all GSA payments. Dr. Baule said in the past the state has not chosen not to pay the last state aid check.

A motion was made by Mrs. Morris and seconded by Mrs. Balsley to approve the 2013-2014 Budget as presented.

The motion was carried by unanimous roll call.

### **NEW BUSINESS**

**A. September 2013 Bills**

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve September Bills as presented.

Ayes: Mr. Crull, Mr. Ellingson, Mr. Moon, Mrs. Morris, Mr. Reininger

Nays: *(none)*

Abstain: Mrs. Balsley, Mr. Ward

Motion passed 5-0, with two abstentions.

### **EXECUTIVE SESSION**

A motion was made at 7:25 p.m. by Mrs. Balsley and seconded by Mr. Crull to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon, Mrs. Amy Morris and Mr. Brian Reininger.

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Mr. Moon left Executive Session and returned to Open Session at 7:50 p.m.

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A motion was made by Mrs. Balsley and seconded by Mr. Crull to return to Open Session of the Board of Education, and was called to order at 8:44 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon, Mrs. Amy Morris and Mr. Brian Reininger.

Absent: *(None)*

**ADJOURNMENT**

A motion was made by Mr. Ellingson and seconded by Mr. Moon to adjourn the meeting at 8:50 p.m.

The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_ *Don Ward /S/*  
**Don Ward**

**SECRETARY** \_\_\_\_\_ *Collin Crull /S/*  
**Collin Crull**

**APPROVED:** 10/28/13