

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, July 22, 2013

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:32 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon, Mrs. Amy Morris and Mr. Brian Reininger

Absent: *(None)*

**AUDIENCE TO VISITORS**

*(No Audience to Visitors)*

**APPROVAL OF AGENDA**

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve the Agenda. The motion was carried by unanimous voice vote.

**TREASURER'S REPORT**

The Treasurer's Report was submitted to the Board. Mrs. Rhonda Boeke noted that we are scheduling a meeting with the auditor, and Mr. Ward the auditors may be sending the Board members a letter with the schedule of items to be reviewed.

**SUPERINTENDENT'S REPORT**

**Staff Recognition**

Dr. Baule announced that both Mrs. Rhonda Boeke and Dr. Bridget Belcastro had received professional development scholarships from the National Association of School Business Officials and the Illinois Principals Association respectively. Also, Mrs. Jane Lenser has received a library grant, which will supply extra books to North Boone Upper Elementary and Manchester Elementary.

**Registration**

Registration is scheduled for July 24th and August 1st from 1:00 to 8:00 p.m. at NBHS. During registration, we will also be screening new students who many need ELL support. The change in the fee waiver application process has been communicated, and we have had several families stop by the District Office to pick up forms.

### **Before School Care**

Due to Obamacare, we cannot offer our own extended care due to insurance costs for employees, as it's not cost effective. Therefore, Dr. Baule contacted the YMCA, which has been offering Belvidere students before school care starting at 5:30 a.m. The YMCA has sent a mailing to Poplar Grove residents offering before school care, and will also be present at the registration days to promote the opportunity. If the Poplar Grove pilot works, and if there is a need, parents could ultimately drop off at Poplar Grove and students could be shuttled to Manchester or Capron.

### **Regional Office Changes**

There is now a Boone County campus for the Regional Learning Academy, which has essentially taken over Endeavor. Last year we had one student assigned to Endeavor, but they do have a capacity for 120 students, with some students coming from District 205. Mr. Jacob Hubert has been working with an on-site credit recovery program, however there are credit recovery and night school options for grades 6-12 at the Learning Academy. Mr. Ellingson asked if the Co-op building, used by ROE, might still be sold. Dr. Baule said eventually that is a possibility, but it is currently used for alternative education. Mrs. Morris asked if we ever received a final appraisal on the Co-op. Dr. Baule said Mrs. Boeke is currently working to get an affordable appraisal.

### **Education Reform**

Lately there has been a real push back against Common Core. Dr. Baule feels Common Core makes sense, in that we could share text books more effectively across state lines, even the playing field and reduce our overall costs.

### **Boys and Girls Club of Poplar Grove**

Dr. Baule had responded to an inquiry from the Poplar Grove Boys and Girls Club regarding a possible partnership, but has not yet heard back from them. Mrs. Morris spoke to a resident regarding the intentions of the Boys and Girls Club and was told they were in the early stages. Dr. Baule stated he thought they'd like to have the use of our facilities, and we would be supportive of their after school activities.

### **Hourly Grounds and Health Data Work**

Ms. Sherri Timm has been assigned to work the additional hours on the grounds crew, and Mrs. Sarah Fleming will be responsible for the health data entry.

### **Miscellaneous**

The number of homeless students in Boone County is up 50% over last year, but the state has cut the budget by 37%. Mrs. Melissa Geyman, our homeless liaison, and Dr. Baule will work with parents to get the best services possible.

Dr. Baule mentioned that Mrs. Boeke is looking at a facilities audit from Chevron Energy Services, which is a free service. They will evaluate and provide advice on how to reduce costs. After we receive a recommendation, we can consult the Facilities Committee.

## **COMMITTEE REPORTS**

### **Policy Committee**

The last Policy Committee meeting was May 13, 2013. Mr. Ward asked if we needed a second reading, but Mrs. Balsley stated it was not necessary. The next Policy Committee meeting is to be determined.

### **Business Services Committee**

Mr. Collin Crull reported that at the July 17, 2013 committee meeting, they reviewed the draft budget and the replacement of buses. Regarding the past due amounts owed by students, it was discussed that attorneys will be working the larger debts, and that Mrs. Boeke is currently gathering bids from collection agencies. Dr. Baule mentioned the possibility of potentially selling off the debt from those families no longer in the district, as we do not have much recourse once a student has graduated. Mr. Ward questioned if a student was in arrears, and athletic fees are collected, if the fees should be applied toward core curriculum. Dr. Baule stated that in the past, that was not the practice, however, this year we are requiring 20% down and payment plan in place to pay off the outstanding debt. Mr. Ward asked if parents are in arrears over \$1,000, and haven't made any arrangements to pay, could they still participate in athletics. Dr. Baule felt we would leave the individual decisions up to Mrs. Boeke, the principals and the athletic director based on the scope and what is reasonable. Mr. Dale Purvis has worked hard in the past to enable students to participate without full payment up front. No parking stickers will be issued to students in arrears. Mrs. Boeke stated if a student was paid through the quarter, and was successfully adhering to their payment plan, the student could participate. The graduation payment is 20% up front, and an additional percentage each quarter. Mr. Ward confirmed the middle school has the same policy for graduation.

### **Facility/Long Range Planning Committee**

The next Facility/Long Range Planning Committee meeting is to be determined.

### **Curriculum, Instruction and Assessment Committee**

The next Curriculum, Instruction and Assessment Committee meeting is to be determined.

## **CONSENT AGENDA**

A motion was made by Mrs. Balsley and seconded by Mr. Moon to approve the Consent Agenda as presented.

The motion was carried by unanimous roll call.

A. Minutes of the Regular Meeting June 24, 2013

B. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Certified – Hire</b>				
NBHS	Carrie Lenzen	Family and Consumer Science	BA, Step 5	8/16/13
<b>2. Certified - Resignation</b>				
NBHS	Amy Saia	Family and Consumer Science	N/A	7/12/13
<b>3. Non-Certified – Hire</b>				
District	Veronica Myers	Bookkeeper	\$28,000 Including IMRF	7/24/13
<b>4. Non-Certified – Resignation</b>				
District	Cindy Kastning	Bookkeeper	N/A	8/09/13
District	Jessica Koltz	Bus Driver	N/A	8/01/13
Capron	Sheri Sager	Special Education Teacher Assistant – Pre-K	N/A	7/22/13

- C. Review of Transportation Serious Safety Hazards
- D. Appointment of Hearing Officers
- E. Title I Schoolwide Plan – Capron
- F. Approval of ECRA Letter of Agreement

**UNFINISHED BUSINESS**

*(No Unfinished Business)*

**NEW BUSINESS**

**A. July 2013 Bills**

A motion was made by Mrs. Morris and seconded by Mr. Reininger to approve July Bills as presented.

Ayes: Mr. Crull, Mr. Ellingson, Mr. Moon, Mrs. Morris, Mr. Reininger, Mr. Ward

Nays: *(none)*

Abstain: Mrs. Balsley

Motion passed 6-0, with one abstention.

**B. Teacher Evaluation Plan**

Mr. Klett presented the Teacher Evaluation Plan and mentioned at this point, all teachers were involved in changes. Not yet included are evaluation tools for student services staff which are technically not our employees, as they are hired through the Special Education Cooperative. As of next year, they will be employed by NBCUSD, therefore, Mrs. Geyman and Mrs. Lindsay Abbeduto are working to create the tools for speech language pathologists, psychologists, social workers, etc. Mrs. Morris asked about student progress and if we were still waiting for the standards from the State Board of Education. Dr. Baule said this should have happened this past June. We have two rubrics, which is half of the process. Principal evaluations, for example, have two parts, 1) professional practice and 2) student growth. The state allows us to weigh 30-50% on student growth

and 50-70% for professional performance. Right now, student growth is not part of the teacher's evaluation, but should be by 2016. ECRA provides the student growth model. We have provided data for teachers to see, but student growth doesn't become a required component until 2016. The ISAT cut scores were dropped dramatically to adjust for the common core. Mrs. Balsley noted that that agenda item only addressed the 2013-2014 school year, but would approve the copy dated 2013.

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve the Teacher Evaluation Plan as presented, effective July 22, 2013.  
The motion was carried by unanimous voice vote.

**C. Discuss Use of Sales Tax Receipts**

Dr. Baule asked if we should use all the money for bond abatement. Mrs. Morris asked about the payoff timeframe. Mrs. Boeke said the schedule was through 2028 and the bonds were callable. Dr. Baule said there was a goal in place for athletic facilities and other needs, and when the bonds were sold, we thought there would be 4,900 students in the district. The plan was to pay down debt, and use for preventative and facilities maintenance. Mr. Ellingson said he was leaning toward abating the bonds rather than adjusting them. Mrs. Morris felt that was the message sent to the public. Mrs. Balsley brought up the possibility of paying off the bonds instead of the other items. Mr. Ward mentioned the alternative bonds are scheduled to be reimbursed from transportation and won't reduce property taxes, whereas standard bonds go to the taxpayer bill. Mrs. Morris asked Dr. Baule for a recommendation. Dr. Baule asked which set of bonds they'd like to pay off. He said \$100,000 in their first year won't have much of an impact on the bond piece, since next year it will be a \$2,000,000 extension, but \$100,000 in latitude in the operating fund could make a big difference for us. In that respect, Dr. Baule felt abating the operating fund bonds would make sense.

Assuming the state pays everything on time, we are likely to see a \$500,000 deficit next year. By abating the bonds, Dr. Baule said we could avoid \$100,000 in potential extra-curricular and teacher cuts next year. He said if we restructure the debt, we could extend the time to 40 years instead of 20. Mrs. Balsley suggested using the \$100,000 of sales tax each year to pay off bonds and interest on this building, and anything collected over that be used to abate the taxes on the other buildings. She also recommended updating the schedule of bond due dates. Dr. Baule will consult with attorney Scott Nemanich and ask him to work with Mrs. Boeke to pull together a listing of all bonds and dates. Mr. Ward suggested that Ms. Linda Bobert may be able to attend a Business Committee meeting or a Board meeting to explain how the bonds are structured. Dr. Baule will contact Ms. Bobert and ask her to create a report, and will invite her to the October meeting.

**EXECUTIVE SESSION**

A motion was made at 7:25 p.m. by Mr. Ellingson and seconded by Mr. Crull to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the

public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; or other matters provided for pursuant to §2(c) of the Open Meetings Act.  
The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon, Mrs. Amy Morris and Mr. Brian Reininger.



Mr. Moon left Executive Session and returned to Open Session at 8:00 p.m.



A motion was made by Mrs. Balsley and seconded by Mrs. Morris to return to Open Session of the Board of Education, and was called to order at 8:12 p.m. by President Don Ward.

- Present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon, Mrs. Amy Morris and Mr. Brian Reininger.
- Absent: *(None)*

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

Mrs. Balsley requested the minutes show the closed session minutes were reviewed but none were opened at this time.

**ADJOURNMENT**

A motion was made by Mr. Crull and seconded by Mr. Ellingson to adjourn the meeting at 8:14 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_  
**Don Ward**

**SECRETARY** \_\_\_\_\_  
**Collin Crull**

**APPROVED:** \_\_\_\_\_