

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, May 14, 2012

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:32 p.m. by President Don Ward.

Present: President Don Ward, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris

Absent: Vice President Denise Balsley

AUDIENCE TO VISITORS

(No Audience to Visitors)

APPROVAL OF AGENDA

A motion was made by Mr. Gratz and seconded by Mrs. Zwart to approve the Agenda
The motion was carried by unanimous voice vote.

SUPERINTENDENT'S REPORT

Dr. Baule stated that the high school prom went very well on Saturday, May 5. All the students conducted themselves well and there were no issues. Nathan Moore was Prom King and Nicole Abraham was the Prom Queen.

Summer library hours will begin June 5 and run through August 1, 2012. Dr. Baule had noticed that the students are taking reading very seriously, and he and Mr. Hubert recently spoke about assigning reading over the summer. He acknowledged Mrs. Lenser's efforts in finding many generous donations for this program, which resulted in the summer library being fully funded.

Dr. Baule announced that on Friday, he had sent out a press release explaining the grading changes that will take place next school year. These changes were recommended by the Grading Committee and reviewed by the Curriculum Committee. Mr. Hubert was recently interviewed by a television station about these changes. Once the grading changes were explained to the teachers on the Curriculum Committee, they were very supportive. The new grading scale was also explained to the incoming freshman class on May 9th. The grading and promotion practices are not in policy.

Dr. Baule informed the Board that he was meeting with Miller, Buettner and Parrott tomorrow regarding the potential insurance cooperative. They are working with approximately 12 districts of approximately North Boone's size in Boone and Winnebago Counties. He doubted there

would be any savings up front but once the district is in the cooperative, any spikes in cost would be ameliorated. Dr. Baule expected that this would be submitted to the Board for approval sometime this fall.

The pilot principal evaluation training was supposed to start today, but ISBE still is not ready with their program. Dr. Baule has been asked by the Boone/Winnebago Regional Office and by the McHenry Regional Office to participate in both their pilot programs.

Dr. Baule acknowledged Ms. Kurnat for the great job she did on the recent high school concert on May 7th. He felt the music selections were good and the length of the concert was just perfect.

The North Boone Middle School and North Boone Upper Elementary band concert will take place tomorrow, Tuesday, May 15, 2012 at 7:00 p.m.

Dr. Baule announced that the North Boone Alternative High School Graduation was scheduled for 6:00 p.m. tomorrow, May 15, 2012. Anyone is welcome to stop by and wish the teachers well.

Dr. Baule announced that the district Retirement and Recognition Open House was planned for 3:30 p.m. to 5:30 p.m. this Thursday, May 17, 2012 in the Commons Area at North Boone High School.

Dr. Baule informed the Board that he has recently been working on a family residency issue. The family was difficult to work with and gave the schools fraudulent information, but the sheriff verified that they have been and continue to live outside the district. This issue will be presented to the Board pending any further action.

COMMITTEE REPORTS

Policy Committee

Mr. Crull reported that the Policy Committee did not meet in May. The next Policy Committee meeting date is to be determined.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee last met on May 8, 2012. The Committee reviewed Policy 4:60, which will go back to the Policy Committee. The minutes are not yet final. The next Business Services Committee meeting date is to be determined.

Facility/Long Range Planning Committee

Mr. Ward reported that the Facility/Long Range Planning Committee did not meet in May. The next Facility/Long Range Planning Committee meeting date is to be determined.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the Curriculum, Instruction and Assessment Committee last met on May 3, 2012. The next Curriculum Committee meeting date is to be determined.

Other Committee Reports

Mrs. Zwart reported that the Community Involvement Committee last met on May 2, 2012. The Committee discussed this year's golf outing. Mr. Purvis is coordinating the event which will be held on August 18, 2012 at Beaver Creek. The next Community Involvement Committee meeting date is to be determined.

Mr. Kinser reported that the Technology Subcommittee did not meet in May. The next meeting date is to be determined.

Mrs. Morris reported that the Boone County Special Education Coop Board of Directors did not meet in May. However, they did host a Wheel-A-Thon in April. Mrs. Moore added that the weather was miserable but the event was a lot of fun. The raised approximately \$1,600 and won the Spirit Award.

TREASURER'S REPORT

The Treasurer's Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mrs. Zwart and seconded by Mr. Kinser to approve the Consent Agenda. The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting April 23, 2012
- B. Minutes of the Special Meeting May 1, 2012
- C. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Certified – Hire				
NBHS	Joshua Conkling	0.4 Driver's Education Teacher	BA, Step 4	1 st Semester 2012-2013
NBHS	Dustin Berthold	1.0 Math Teacher	BA, Step 1	August 17, 2012
NBMS	Jenna Robinson-Pawlak	Reading Teacher	BA, Step 2	August 17, 2012
NBMS	Rob Ullrich	7 th Grade Social Studies	MA, Step 0	August 17, 2012
NBMS	Jason Williams	7 th Grade Science Teacher	BA, Step 0	August 17, 2012
Capron	Joshua Conkling	0.6 Physical Education Teacher	BA, Step 4	August 17, 2012
Manchester/ Poplar Grove	Deon Dinsmore	1.0 Physical Education Teacher	BA+24, Step 3	August 17, 2012
Capron, Manchester, Poplar Grove	Kristie Marsala	0.6 Art Teacher	BA+16, Step 0	August 17, 2012
2. Certified – FMLA				
PGE	Lindsey Keppel	1 st Grade Teacher	N/A	May 16, 2012 thru End of School Year
3. Non-Certified – Hire				
NBHS	James Barnes	Assistant Custodian	Step 1 (4 hrs/day)	May 14, 2012 thru End of Fall Sports Season
4. Non-Certified – Recall				
NBHS	Donna Sremaniak	Special Education Assist	TA30, Step 8	August 17, 2012

5. Non-Certified – Resignation				
NBHS	Dustin Berthold	3.25 Special Education Assist	N/A	End of 2011-2012 School Year
6. Extra-Curricular – Resignation				
NBHS	Deb Torrison	Scholastic Bowl Sponsor	N/A	End of 2011-2012 School Year
7. Extra-Curricular – Volunteer				
NBHS	Ben Montemeyer	Football Assistant	Indemnify	2011-2012 School Year

- D. First Reading and Approval of Policy 6:50, School Wellness
- E. Overnight Field Trip Request – Cross Country
- F. Overnight Field Trip Request – Ag/FFA
- G. Approval of IASB Annual Dues
- H. Set Hearing Date for Amended FY2012 Budget
- I. Approval of TechCare Network Support Contract
- J. Acceptance of Donation
- K. Overnight Field Trip Request – North Boone Middle School

UNFINISHED BUSINESS

A. Approval of ECRA-HYA Letter of Agreement

Dr. Baule recommended ECRA to provide the skilled services required for teacher and principal evaluations as well as program evaluation. The state has mandated that as of September 1, 2012 all principals and assistant principals must be evaluated under new criteria encompassing a student achievement component. However, the ISBE has not yet completed their model. ECRA’s model is complete, has been tested and is highly recommended by the AASA as well as other school districts. The proposed agreement provides for program and technology infrastructure and 100 hours of consulting services. Districts of similar size have used anywhere from 100 to 300 hours of consulting.

A motion was made by Mr. Gratz and seconded by Mr. Crull to approve the Letter of Agreement with ECRA-HYA.

The motion was carried by unanimous roll call.

B. Manchester Kitchen Renovation Bids

Mr. Stahler, Cashman Stahler Group, reminded the Board that at the last Board meeting they had approved the low bidder on the food service equipment to move forward with submittals and shop drawings. The district had received four bids on the Manchester kitchen renovation, and the lowest bidder was Carmichael Construction, Inc. at \$248,998. There were two alternate bids:

1. Storage room renovations for \$3,827 – Lighting, ceiling and flooring finish replacement in the area where custodial supplies had been kept and installation of appropriate shelving for dry goods, per code.
2. Door replacement for \$3,500 – As part of renovation of old locker room for relocation of custodial office, replacement of two doors.

In response to Mrs. Morris, Mr. Stahler stated that the two doors in the old locker room could be replaced at a later time at a similar price and their replacement was not essential to the project.

Dr. Baule stated that the cost of this would have to come out of the fund balance, and it could not be used out of life safety money because other projects have been earmarked for those funds.

A motion was made by Mr. Gratz and seconded by Mrs. Zwart to accept the lowest responsible bid from Carmichael Construction, Inc. in the amount of \$248,998 for the Manchester Kitchen Renovation.

To bring the Board up-to-date on the roofing projects, Mr. Stahler explained that they had cut some bigger holes in the roof at Capron Elementary to inspect the roofing and insulation and determined that it all has to be removed.

However, there are three areas in the roofing at the middle school in which there may be potential savings by reusing some insulation. Mr. Stahler stated that he has done this on other projects and the roofing engineer will warranty all of the roofing for 20 years. He estimated that the savings would be approximately \$50,000 to \$70,000. Mr. Stahler suggested that a good use for this savings would be to complete the last small part of the roof over the original building. Another use would be to supplement the kitchen at Manchester.

Dr. Baule summed up the three options available to the Board:

1. Obtain a change order to reduce the total cost of the roofing project.
2. Add the last small roofing work at Capron Elementary to complete the reroofing over the original building (north and northwest portion of the original building over the lunch room). The least expensive time to do this work would be when the other part of the roofing is being done.
3. Put that money toward the renovation of the kitchen and storage areas at Manchester Elementary.

Dr. Baule suggested that the Board wait until the district ascertains the actual savings before determining how to use those funds.

Mr. Kinser recommended not to replace the two doors in the old locker room, but did recommend using part of those funds toward the remainder of the roofing over the original building at Capron Elementary. Mrs. Morris and Mr. Ward expressed their agreement.

A motion was made by Mrs. Morris and seconded by Mr. Kinser to accept Alternate Bid #1 from Carmichael Construction, Inc. in the amount of \$3,827 for the storage room renovation.

Ayes: Mr. Crull, Mr. Kinser, Mrs. Morris, Mr. Ward, Mrs. Zwart

Nays: Mr. Gratz

Motion passed 5-1.

NEW BUSINESS

A. May 2012 Bills

A motion was made by Mrs. Zwart and seconded by Mr. Gratz to approve the May 2012 Bills.

Ayes: Mr. Crull, Mr. Gratz, Mrs. Morris, Mrs. Zwart

Nays: Mr. Kinser
Abstain: Mr. Ward
Motion passed 4-1, with one abstention.

B. Approval of *enVision*MATH Common Core for K-5

Mrs. Crawford displayed examples of the 1st and 5th grade teachers' editions of *enVision*MATH as she reviewed the components of this math series for the Board. She and the Math Committee felt it was evident that this curriculum was written to address the new Common Core Standards. It is very teacher friendly and gives teachers more time to teach and the students more time to understand. This program enables students to move past the point of being problem solvers to working as mathematical thinkers. The format of this series is consistent throughout the grades. It is very interactive, resulting in the teachers no longer acting as lecturers. The homework is leveled on a par with the student. The series contains regular lessons, remedial lesson, enrichment lessons, and the series is very strong in ELL strategies. It also transitions well into Connected Math at the 6th grade level. Mrs. Crawford explained that after piloting and completing evaluations on this and the *My Math* series, the Committee highly recommended that the district implement *enVision*MATH in grades K-5 for the 2012-2013 school year. She commented that a teacher who was very much in favor of Saxon Math made a statement that now she understood what the district was missing.

Mrs. Crawford informed the Board that she planned to give an overview of the *enVision*MATH series for the teachers in late May and hoped to be able to meet with parents before the next school year starts to give them more information on the concepts of this series.

Dr. Baule pointed out the most recent cost sheets to complete the *enVision*MATH order increases approximately \$2,000 from \$69,621.26 to \$71,572.53. He also explained that when the Connected Math series for 6th grade through 8th grade was originally ordered, the entire series was not purchased and only three out of seven books were implemented, thus several pieces of this series are missing. It was recommended that this series be completed at a cost of \$15,443.68. He added that Pearson will also hold some training sessions this summer on Connected Math.

Mr. Hubert also recommended both the *enVision*MATH and Connected Math and felt confident that these math series will help students transition much easier into high school math.

Dr. Baule thanked Mrs. Crawford for leading this challenging process.

A motion was made by Mr. Gratz and seconded by Mr. Crull to adopt the *enVision*MATH Common Core for K-5 and to complete the Connected Math series for 6th-8th grades.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 8:15 p.m. by Mrs. Zwart and seconded by Mrs. Morris to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; student

discipline; pending litigation; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris. Vice President Denise Balsley was absent.

The Open Session of the Board of Education was called to order at 9:50 p.m. by President Don Ward.

Present: President Don Ward, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris
Absent: Vice President Denise Balsley

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Zwart and seconded by Mrs. Morris to suspend Student 2012-05 for the remainder of the 2011-2012 school year.

The motion was carried by unanimous roll call.

A motion was made by Mr. Kinser and seconded by Mr. Crull to expel Student 2012-06 until May 14, 2013.

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. **Enrollment**
- B. **FOIA Log**
- C. **Student Activity Fund Reports**

ADJOURNMENT

A motion was made by Mrs. Zwart and seconded by Mr. Crull to adjourn the meeting at 9:53 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____ *Don Ward* _____ /S/
Don Ward

SECRETARY _____ *Tom Kinser* _____ /S/
Tom Kinser

APPROVED: 6-12-12