

**North Boone Community Unit School District No. 200**

Minutes of the Regular Meeting of the  
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, March 19, 2012

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:32 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris

Absent: *(None)*

**AUDIENCE TO VISITORS**

Cindy Zeller, employee in Transportation Dept. who has lived in the district since 1994, commented that she had never realized how much effort went on in the Transportation Department during the morning until she started working there.

Julie VanLaar, stated that Leroy and Manchester Townships are being considered to receive wind turbines. She distributed a CD to the Board members about the Shirley Wind Project built at the end of 2010. A child who lived near this project in Wisconsin is said to have developed many health problems because of the project. Mrs. Van Laar asked the Board to review the CD and voice their concerns to the Boone County Board.

**APPROVAL OF AGENDA**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Agenda. The motion was carried by unanimous voice vote.

**PUBLIC HEARING – REDUCTION OF TENURED TEACHERS**

Meredith Williams, stated that as an experienced teacher who has received nothing but excellent evaluations has been harassed by administrators in the past but she held her ground. To harass any tenured teacher or make things difficult for a teacher is wrong. It is much more productive to handle any concerns with vision and understanding.

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to close this public hearing. The motion was carried by unanimous voice vote.

## **SUPERINTENDENT'S REPORT**

Dr. Baule recognized Francisco Mendez, custodian at Poplar Grove Elementary, who was chosen Boone County Employee of the Year. He was recently honored at the Chamber of Commerce Annual Dinner held last Wednesday, March 14<sup>th</sup> at the Radisson Hotel.

Dr. Baule announced that twelve North Boone High School students competed in the Rock Valley College Science Olympiad under the lead of Mr. Hal Vickery, Science Teacher at NBHS. These students brought home more than 12 medals.

Dr. Baule expressed his disappointment in Golden Apple's announcement of the final five teachers who will receive the Golden Apple Award. He praised our nominee, Mrs. Jean Perkins, who is a stellar teacher and most deserving of this award.

Except for Capron Elementary, the percentage of parents who attend parent/teachers conferences is very low. Dr. Baule felt that part of the reason for this is the ability of parents to access PowerSchool and the difficulty for working parents to attend during the day. He suggested the district try to find a way to motivate our parents; otherwise, he wondered if the district and students should lose those instruction days. Individual conferences would still be available whenever parents feel it necessary.

Dr. Baule commented that the in-service day (Teacher Institute) on March 2<sup>nd</sup> went very well. It had a nice mix of internal and external presenters, and he thanked Dr. Sharon Olds for planning the day's activities. He added that they do try to listen to what the teachers want. Although there was a wide array of subject matters from which to choose, an emphasis was placed on science curriculum. He also thanked Williams Manny Insurance for sponsoring the lunch.

Dr. Baule added that things also went very well at the SIP (School Improvement) day on March 7<sup>th</sup>. Many of the topics were continued conversations from the previous institute day on March 2<sup>nd</sup>.

In referencing the Engineering and Science Running Start Program that the Board approved in December 2011, Dr. Baule stated that twelve North Boone students have expressed an interest in the program. This is a four-year commitment in which students would start in their junior year of high school, earning their Association Degree at Rock Valley College (RVC) by graduation and move on to Northern Illinois University to earn their Bachelors Degree in engineering. RVC is trying to find scholarship funding to help these students attend.

Dr. Baule announced that the Math Committee had met last Wednesday. They are finishing the 1<sup>st</sup> of two pilot series for K-5 math. At this time, they are looking for resource material to support 6<sup>th</sup> through 8<sup>th</sup> grade math. Connected math is topic-based but we need to find a list of books for it to be implemented.

Mrs. Crawford added that all the teachers in that Committee have been working hard to research and pilot these math series. The second series in math will begin when they return from spring break.

Dr. Baule announced that the district would be applying for the Illinois School Maintenance Grant. The grant is for \$50,000 and is due by May 1, 2012.

Mrs. Nelson added that since it is a matching grant and the state doesn't usually approve everything listed, we will write for more than \$50,000 and include everything possible.

The Illinois Youth Survey for 6<sup>th</sup> and 8<sup>th</sup> grade students will be given out on March 23<sup>rd</sup>. This survey provides useful statistical information for our counselors and social workers and will be compared to regional and state averages.

Dr. Baule announced that there has been a change in vaccination requirements. The changes require that students going into 6<sup>th</sup> and 9<sup>th</sup> grades receive one dose of Tdap before enrolling next fall. This is a booster vaccination to protect against pertussis (whooping cough). He thanked the Boone County Health Department for doing a great job in communicating these types of needs to the schools. Mrs. Sager will be advising the schools of this requirement.

Dr. Baule noted that Mrs. Kristi Crawford, Principal at Manchester Elementary, has been nominated for Outstanding Administrator of the Year. However, the results have not yet been announced.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mrs. Balsley reported that the Policy Committee did not meet in March. The next Policy Committee meeting date was scheduled for April 9, 2012 at 3:30 p.m.

### **Business Services Committee**

Mrs. Zwart reported that the Business Services Committee did not meet in March. The next Business Services Committee meeting date is to be determined.

### **Facility/Long Range Planning Committee**

Mr. Ward reported that the Facility/Long Range Planning Committee last met on March 12, 2012. The Committee discussed upcoming projects to be sent out for bid. A Facility/Long Range Planning Committee meeting will not be held in April because the bids for the roofs at Capron Elementary and North Boone Middle School and the cafeteria renovation at Manchester Elementary will be presented to the Board at its next meeting in April.

### **Curriculum, Instruction and Assessment Committee**

Mr. Gratz reported that the Curriculum, Instruction and Assessment Committee last met on March 15, 2012. The next Curriculum Committee meeting date is to be determined.

### **Other Committee Reports**

Mrs. Zwart reported that the Community Involvement Committee last met on March 7, 2012. They met just before the Booster Club held their mystery dinner. She congratulated the Booster Club for earning approximately \$4,000. The CIC also discussed the upcoming golf outing that is scheduled for the end of June. The next Community Involvement Committee meeting date is to be determined.

Mr. Kinser reported that the Technology Subcommittee did not meet in March. The next meeting date is to be determined.

Mr. Ward reported that the Boone County Special Education Coop Board of Directors Meeting was held on March 12, 2012. A new contract with Ms. Kim Moore was approved for the next school year. The next meeting was scheduled for Monday, April 9, 2012.

**TREASURER’S REPORT**

The Treasurer’s Report was submitted to the Board.

**CONSENT AGENDA**

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the Consent Agenda. The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting February 27, 2012
- B. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Certified – Hire</b>				
NBHS	Lucia Rose	0.6 Spanish Teacher	MA, Step 10	2012-2013 School Year
<b>2. Certified – Resignation</b>				
NBUE	Sue Budzynski	6 <sup>th</sup> Grade Teacher	N/A	End of 2011-2012 School Year
<b>3. Certified – Summer School Hire</b>				
NBHS	Lori Graciana	English Teacher	\$28/hr. plus TRS	Mondays & Wednesdays June 11 thru August 1, 2012
NBHS	Debra Torrison	Social Studies Teacher	\$28/hr. plus TRS	Mondays & Wednesdays June 11 thru August 1, 2012
PGE	Kristi Zimmerman	Early Childhood Teacher	\$28/hr. plus TRS	5/29/12-6/1/12, 6/4/12-6/8/12 & 7/30/12-8/3/12
<b>4. Non-Certified – Summer School Hire</b>				
PGE	Jodi Pyfer	Pre-K Assistant	TA30, Step 7	5/29/12-6/1/12, 6/4/12-6/8/12 & 7/30/12-8/3/12
PGE	Sheri Sager	Pre-K Assistant	TA60, Step 1	5/29/12-6/1/12, 6/4/12-6/8/12 & 7/30/12-8/3/12
<b>5. Extra-Curricular – Resignation</b>				
NBMS	Ashley Boyer	Girls Volleyball	N/A	End of 2011-2012 School Year
<b>6. Extra-Curricular - Volunteer</b>				
NBHS	Mark Czerwinski	Spring Fishing Team	Indemnify	2011-2012 School Year

- C. Approval of Membership in the Illinois High School Association (IHSA)
- D. Overnight Field Trip Request - NBHS

**UNFINISHED BUSINESS**

**A. 2013 Budget Recommendations**

In reviewing the overall FY13 budget, Dr. Baule stated that he anticipated tuition costs for special education to be approximately \$874,000 next year. There are significant additional costs since the PMA projections made in January 2012. The following budget

reductions were recommended by the Administrative Team in order to least impact students:

2013 Budget Recommendations	Potential Savings
Reorganization in administrative staffing: Combine the business manager and transportation coordinator positions, leave technology director vacant, grounds responsibilities to be part of facilities position	107,000
Reductions realized in special education tuition by bringing students back unto district	158,431
Eliminate remaining NBMS team leader position	867
Reduce NBMS secretarial staffing from 1.63 to 1.0	12,118
Reduce transportation secretary from 6.5 to 4 hours per day	12,000
Reduce outsourced technology support	34,000
Reduce one teaching assistant position	12,500
Reduce 3.8 certified teaching positions based on enrollment	159,507
Defer non-critical maintenance projects	127,875
Reduce supply costs based on energy cost projects (using IEC)	92,458
Reduce educational supplies 5% (excepting text book adoptions)	30,000
<b>Total Potential Savings</b>	<b>746,756</b>

Additional cost reductions in the amount of \$280,577 would bring the budget as close to balanced as possible; however, administration did not recommend those reductions.

A motion was made by Mr. Gratz and seconded by Mr. Crull to approve the 2013 Budget Recommendations in the amount of \$746,756.00.

A motion was made by Mr. Kinser and seconded by Mrs. Zwart to amend the former motion by tabling the transportation position and call a special meeting in the next two weeks to discuss that portion of the 2013 Budget Recommendations.

Mr. Kinser suggested that the Board meet in order to make a holistic examination of the Transportation Department and develop a long-term plan. Dr. Baule reminded him that the state reduced transportation reimbursements 25% this year, and the governor is talking about making greater reductions in transportation reimbursements next school year. In order to make up for this shortfall, the district has been taking from General State Aid (GSA), and it is anticipated that we will receive only 92% of the anticipated GSA claim next year.

Ayes: Mr. Kinser, Mrs. Morris, Mrs. Zwart  
 Nays: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mr. Ward  
 Motion failed 4-3.

Roll Call on the original motion by Mr. Gratz:  
 Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mr. Ward  
 Nays: Mr. Kinser, Mrs. Morris, Mrs. Zwart

Motion passed 4-3.

Mr. Ward agreed that the Board should continue trying to keep the money that is going into transportation in the classroom and stated that he would like to reconvene the Transportation Committee to look for at any additional reductions that could be presented at the next Board meeting.

### NEW BUSINESS

**A. March 2012 Bills**

A motion was made by Mrs. Zwart and seconded by Mr. Kinser to approve the March 2012 Bills.

Ayes: Mr. Crull, Mr. Gratz, Mr. Kinser, Mrs. Morris, Mrs. Zwart

Nays: *(none)*

Abstain: Mrs. Balsley, Mr. Ward

Motion passed 5-0, with two abstentions.

**B. Resolution Authorizing Notice of Honorable Dismissal of Tenured and Nontenured Teachers**

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the Resolution Authorizing Notice of Honorable Dismissal of Tenured and Nontenured Teachers.

The motion was carried by unanimous roll call.

**C. Resolution Authorizing Notice of Dismissal of Nontenured Teachers Other than Final-Year Probationary Teachers**

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the Resolution Authorizing Notice of Dismissal of Nontenured Teachers Other than Final-Year Probationary Teachers

The motion was carried by unanimous roll call.

**D. Resolution Authorizing Notice of Honorable Dismissal of Educational Support Personnel**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Resolution Authorizing Notice of Honorable Dismissal of Educational Support Personnel.

The motion was carried by unanimous roll call.

### EXECUTIVE SESSION

A motion was made at 8:17 p.m. by Mrs. Balsley and seconded by Mrs. Morris to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris.

The Open Session of the Board of Education was called to order at 9:23 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris  
Absent: *(None)*

### RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to approve the Settlement Resignation Agreement.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to hire Dawn Seipts, BA / Step 0, effective April 2, 2012 through the 2011-1012 school year.

The motion was carried by unanimous roll call.

### ANNOUNCEMENTS & OTHER INFORMATION

- A. **Enrollment**
- B. **FOIA Log**
- C. **Student Activity Fund Reports**

### ADJOURNMENT

A motion was made by Mrs. Zwart and seconded by Mrs. Morris to adjourn the meeting at 9:25 p.m. The motion was carried by unanimous voice vote.

PRESIDENT \_\_\_\_\_ *Don Ward* /S/  
**Don Ward**

SECRETARY \_\_\_\_\_ *Tom Kinser* /S/  
**Tom Kinser**

APPROVED: 4-23-12