

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Monday, June 28, 2010
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:35 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser
Absent: *(None)*

SPEAKERS

(No Speakers)

AUDIENCE TO VISITORS

Julie Gardner spoke in opposition to the elimination of various positions in the school district, especially the library assistants. She was also concerned that parents be kept informed of these changes, as she felt a lack of communication between the district and the parents they serve.

Lisa Christensen stated that it was very difficult to find the Board agenda on the district website and felt the website was not user friendly.

Sara Istad, Trustee for the Capron Rescue Squad, announced that a mock school bus accident was scheduled for 8:00 a.m. on Saturday, August 21 in the parking lot between the middle school and upper elementary. She invited the public, Board members and district employees to attend. A rescue helicopter will also be on site.

Allison Louis, parent and middle school staff member, asked that one administrator be responsible for both the upper elementary and the middle school as well as one full-time assistant principal and support staff. She listed several reasons for the importance of having more than one administrator for the two buildings.

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Agenda as amended:

- X. Consent Agenda: B. Personnel – Move to Executive Agenda.
- E. Consideration of Donations from Ayre Excavating, Dhamer Trucking, Len Doetch, James Electric, Dave Koepp, Gene Peters and Poplar Grove State Bank to cover the maintenance costs of the North Boone football field – Move to XII. New Business, Item G.

The motion was carried by unanimous voice vote.

SUPERINTENDENT’S REPORT

Dr. Baule spoke about the need for a strong assessment program to support the academic programs in our schools. He provided a summary of the current and proposed assessment plan which was developed by Mrs. Crawford, together with a Quick Reference Guide explaining each assessment.

Dr. Baule stated that Administration decided to reinstate MAP testing. MAP is an important benchmark test to monitor students’ academic performances and to identify those students who need additional support. It also helps in the placement of students. MAP is a stronger assessment program than AIMSWeb, which is limited to K-8 students only. They are also searching for a universal screener.

In regard to the federal RtI initiative, Dr. Baule presented Mr. Finnegan’s summary of the current interventions the district has available for K-12 and the current universal screening tools.

Compass Learning is a much more reasonable and flexible program than Read 180. It will create individualized learning plans for remediation or acceleration for students. It will also allow students to make up multiple credits at a single cost. Administration recommends that some limited resources be purchased from Compass Learning using federal stimulus money.

Ms. Battaglia has identified a number of issues in PowerSchool. The next step is to set up meetings with principals and the appropriate staff to make sure that the necessary corrections have been made to the initial setup. It is recommended that the district purchase the PowerSchool Online Training Library so training resources are available.

TechCare has provided a summary of the technology issues that need to be addressed. The issues will be discussed at the next Technology Subcommittee meeting.

Dr. Baule recommended that the district replace our on-line application form to AppliTrack. Our current system is not efficient and is difficult to use for applicants. AppliTrack is used by a number of Illinois school districts, will shorten the screening time and allows applicants to transfer information from other applications.

Dr. Baule reported that Mr. Novak worked with Wold Architects to obtain an energy grant. Mrs. Nelson and Mr. Novak decided that the money from this grant would best be used to replace the single-pane windows in the office area at Poplar Grove Elementary. The EECBC Grant will pay 75% of the project cost, and it is anticipated to be done next summer.

REPORTS – ADMINISTRATIVE REPORT

(No Reports – Administrative Report)

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that the Policy Committee last met on May 3, 2010. The next Policy Committee meeting is scheduled for Tuesday, September 7, 2010 at 4:15 p.m.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee last met on June 21, 2010. The next Business Services Committee meeting was scheduled for Monday, July 19, 2010 at 5:30 p.m.

Facility/Long Range Planning Committee

Mr. Crull stated that the next Facility/Long Range Planning Committee meeting has not yet been determined.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the C.I.A. Committee last met on May 13, 2010. The next C.I.A. Committee: Curriculum, Instruction, Assessment meeting is scheduled for Thursday, September 9, 2010 at 3:45 p.m.

Other Committee Report

Mr. Ward reported that the Boone County Special Education Cooperative met on June 14. The Cooperative is in the process of searching for a new Special Education Director. Their next meeting is scheduled for July 12, 2010 at 5:15 p.m.

Mrs. Zwart reported that the Community Involvement Committee held their first meeting on June 9, 2010. The Committee has developed several short-term goals and expects the revenue realized from these goals to be approximately \$10,250.00. Another meeting will be scheduled within the next two weeks.

TREASURER'S REPORT

Mrs. Zwart stated that the Treasurer's Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve the Consent Agenda as amended. The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting May 24, 2010
- C. Consideration Policy 4.10, Fiscal and Business Management
- D. Consideration of Resolution of Prevailing Wages
- F. Consideration of Casting a Ballot for Tom Zelten for Director of Special Ed. and Karen Sanders for Member-At-Large for the Executive Board of Northwestern Illinois Association (Regional Special Education Cooperative)

UNFINISHED BUSINESS

A. Consideration of Amended 2009-2010 Budget

Mrs. Nelson noted that the district records its transactions on a cash basis. The state is still in arrears in paying its vouchers; however, the fund balances could potentially change, depending on what and when the district actually receives such payments. It is anticipated that the district will meet budget.

A motion was made by Mrs. Zwart and seconded by Mr. Crull to approve the Amended 2009-2010 Budget.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. Current Bills

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve Current Bills.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Ellingson, Mr. Gratz, Mr. Kinser, Mrs. Zwart

Nays: (None)

Abstain: Mr. Ward

Motion passed 6-0, with one abstention.

B. Consideration of Application for Waiver of ISBE Rule for Driver Education - Contracting

This Application to ISBE is for a five-year waiver to contract behind-the-wheel driver education to a facility approved by the Illinois Secretary of State.

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to the Application for Waiver of ISBE Rule for Driver Education, allowing the district to contract behind-the-wheel training.

The motion was carried by unanimous roll call.

C. Consideration of Health/Life/Dental/Vision Insurance Renewal

Mrs. Nelson informed the Board that the rate for Life/Dental/Vision had not increased, prescription rates increased 14.2% and emergency room deductible increased to \$250.00. She reviewed the various plans that were presented by the district's insurance broker.

A motion was made by Mrs. Zwart and seconded by Mrs. Balsley to approve the Health/Life/Dental/Vision Insurance Renewal with the \$1,000 deductible of which the district would pay \$750 and the employee pays \$250.

The motion was carried by unanimous roll call.

D. Consideration of Bus Leases

Mrs. Nelson reviewed the current and future bus requirements. Although transportation costs for special education programs that reached beyond the county/Rockford area had been shared with Belvidere, this may no longer be available because of other costs savings options Belvidere may receive from their new transportation provider. She

recommended that the district continue to lease two 30-passenger buses that include wheelchair capabilities and one 14-passenger activity bus. The total cost for the three buses will decrease \$1,080 for the 2010-2011 fiscal year.

A motion was made by Mr. Crull and seconded by Mr. Ellingson to continue the leases on the two 30-passenger buses and one 14-passenger activity bus.

The motion was carried by unanimous roll call.

E. Consideration of Auditing Services Recommendation

Mrs. Nelson presented a schedule of the proposals received from Siepert & Co. LLP, Sikich, LLP and SVA Certified Public Accountants, S.C. She stated that she had performed the reference checks, all three are local companies and all three have experience in auditing public school districts. She recommended the Board accept SVA's proposal as the lowest responsible proposer.

A motion was made by Mr. Kinser and seconded by Mr. Crull to accept the proposal from SVA Certified Public Accountants, S.C.

The motion was carried by unanimous roll call.

F. Consideration of Assumptions to Develop the 2010-2011 Budget

Mrs. Nelson reported that the district had not made any of the reductions recommended under List 3. The 2010-2011 budget assumptions are based on completed funding for previous years. The state has changed the law in order to pay school districts later, and it is anticipated that we will not receive all of the projected General State Aid. Historically Special Education payments have been prorated and not paid at 100%. The tentative budget also reflects all decisions made by the Board to date.

Mr. Ward felt that at the very least the Education, Operations and Maintenance, Transportation, IMRF & Social Security, and Tort Funds should balance. Mr. Kinser did not support split classes. However, Administration urged the Board for direction in regard to split classes so the teachers would have the summer to prepare. Mr. Crull preferred redistricting. Mrs. Balsley felt that if we redistrict, subdivisions should be applied to a school in their entirety. Dr. Baule stated the best way to be successful in reducing staff would be to go to grade level centers. Mr. Kinser stated that with the information he has at this time, he could not support split classes. Mrs. Balsley concurred. Mrs. Zwart stated that she could support split classes for one year but was not in favor of grade level centers.

A motion was made by Mr. Gratz to approve the tentative budget using 50% of extracurricular and middle school stipends for additional reductions to the budget failed for lack of a second.

A motion was made by Mr. Gratz and seconded by Mr. Ellingson to further reduce the tentative budget by approximately \$96,000 or increase the budget by a proportionate amount.

Ayes: Mr. Ellingson, Mr. Gratz, Mr. Kinser, Mr. Ward, Mrs. Zwart

Nays: Mrs. Balsley, Mr. Crull

Motion passed 5-2.

G. Consideration of Donations from Ayre Excavating, Dhamer Trucking, Len Doetch, Jakes Electric, Dave Koepp, Gene Peters and Poplar Grove State Bank to cover the maintenance costs of the North Boone football field

The Board acknowledged receipt of the donations and expressed their appreciation to everyone involved.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to accept the donations from Ayre Excavating, Dhamer Trucking, Len Doetch, Jakes Electric, Dave Koepp, Gene Peters and Poplar Grove State Bank to cover the maintenance costs of the North Boone football field.

The motion was carried by unanimous voice vote.

EXECUTIVE SESSION

A motion was made at 9:45 p.m. by Mr. Ellingson and seconded by Mrs. Balsley to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser.

The Open Session of the Board of Education was called to order at 10:50 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser

Absent: *(None)*

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mr. Crull to hire Randall Porter for the position of Computer Technician at \$45,000/yr. effective July 12, 2010.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to recall the following individuals:

Site	Action and Person	Position	Step/Group	Effective Date
NBHS	Recall: Kathy Prince	Assistant Custodian (4 hrs/day)	Step 2	July 1, 2010
NBMS	Recall: Linnea Lerch	English	BA, Step 7	August 23, 2010
TBD	Recall: Jeannine Plath	Library Assistant (8 hrs/day)	TA120, Step 18	August 17, 2010
TBD	Recall: Janice Rush	Library Assistant (7 hrs/day)	TA30, Step 21	August 17, 2010

TBD	Recall: Linda Mulholland	Library Assistant (7 hrs/day)	TA120, Step 21	August 17, 2010
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The motion was carried by unanimous roll call.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to hire KristaLyn Zimmerman, Early Childhood Teacher, BA, Step 3, effective August 23, 2010.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to dismiss Sonja Ventura effective immediately.

The motion was carried by unanimous voice vote.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to recall the following individuals:

Site	Action and Person	Position	Step/Group	Effective Date
TBD	Recall: Maria Nino	Bilingual Assistant (7 hrs/day)	TA30, Step 17	August 23, 2010
TBD	Recall: Evangelina Rutiaga	Bilingual Assistant (6.5 hrs/day)	TA30, Step 10	August 23, 2010
TBD	Recall: Sonia DelReal	Bilingual Assistant (6.5 hrs/day)	TA30, Step 5	August 23, 2010
TBD	Recall: Jairo Alvarez	Bilingual Assistant (6.5 hrs/day)	TA30, Step 3	August 23, 2010
TBD	Recall: Belena Garza	Bilingual Assistant (6.5 hrs/day)	TA120, Step 2	August 23, 2010

The motion was carried by unanimous roll call.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to accept the resignations of Sheila Foley, Assistant District Nurse, effective June 4, 2010 and Salena Kinser, Assistant District Nurse, effective June 30, 2010.

The motion was carried by voice vote, with one abstention.

A motion was made by Mr. Crull and seconded by Mrs. Zwart to extend the leave of absence for Debbie Bryan from June 4, 2010 to August 15, 2010.

The motion failed on voice vote.

A motion was made by Mr. Ellingson and seconded by Mr. Kinser to extend the current seasonal grounds positions through November 1, 2010.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Ellingson, Mr. Kinser, Mr. Ward, Mrs. Zwart

Nays: Mr. Gratz

Motion carried 6-1.

A motion was made by Mr. Kinser and seconded by Mrs. Zwart to accept the Administrative contracts for FY2010-2011.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to hire Jason Weber for the position of Boys Basketball Head Coach, Group I, Step 4, for the 2010-2011 school year and Scott Yunk for the position of Boys Junior Varsity Basketball Coach, Group II, Step 0, for the 2010-2011 school year.

The motion was carried by unanimous roll call.

The Board noted that Carol Weiffenbach will be transferred from North Boone Middle School to North Boone High School to the position of Language Arts Teacher effective August 23, 2010.

ANNOUNCEMENTS & OTHER INFORMATION

- A. **District Activities Calendar** – To resume August 2010
- B. **Enrollment**
- C. **FOIA Report** – None to report
- D. **Student Activity Fund Reports**

ADJOURNMENT

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to adjourn the meeting at 11:05 p.m. The motion was carried by unanimous voice vote.

PRESIDENT *Don Ward* /S/
Don Ward

SECRETARY *Laura Zwart* /S/
Laura Zwart

APPROVED: **7-26-10**