

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
District Office  
6248 North Boone School Road, Poplar Grove, Illinois 61065  
Monday, April 26, 2010  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:37 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer  
Laura Zwart, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser  
Absent: Mr. John Ellingson

Mr. Ward introduced Dr. Steven Baule, who will be in the district intermittently on an interim basis and joining the district as Superintendent full time on July 1, 2010.

**SPEAKERS**

Mrs. Debbie Moore, North Boone High School Color Guard Director, proposed forming a high school color guard (flag line) to support the marching band. In order to compete, the high school is required to have a drum major and color guard. Approximately 15-20 girls have expressed an interest in participating, and tryouts would take place in the middle of May. As a former color guard at Belvidere High School, Mrs. Moore informed the Board that much is involved in marching and twirling a flag. There would be no cost to the district, and the purpose is to inform the Board before starting this project.

**AUDIENCE TO VISITORS**

Allison Louis, Dana Rosenquist, Kellie Townsend and Carl Weiffenbach spoke on behalf of the middle school about many of the successes they have had over the past few years. They affirmed that much of the momentum has been due to the strong leadership of Kevin Finnegan. They enumerated many of his responsibilities and the ease with which handles each issue.

**APPROVAL OF AGENDA**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Agenda as amended:

IX. Consent: Item F, Consideration of 1<sup>st</sup> Reading – 4:60, Purchases and Contracts – Move to XI. New Business: Item F.  
Item O, Consideration of a Two-Year Extension of Current Milk Contract with Schuring & Schuring – Move to XI. New Business: Item G.

The motion was carried by unanimous voice vote.

## **REPORTS – ADMINISTRATIVE REPORT**

Tracy Schabacker, 4<sup>th</sup> Grade Teacher at Manchester Elementary, spoke on the newly-adopted program, “Being a Writer.” She explained the process in teaching the program, which supports the writers’ workshop approach. The program focuses on the following seven areas:

1. Time for writing
2. Choice of writing topics
3. Models of good writing
4. Student self-assessment
5. Writing for real audiences and purposes
6. Collaboration and conversation
7. Teacher and peer writing conferences

Ms. Schabacker noted the impact the program has had on the students and the vast improvement that has resulted. She then passed around examples of the books her students have written.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mrs. Balsley reported that the Policy Committee last met on April 6, 2010. The next Policy Committee meeting was scheduled for Tuesday, May 3, 2010 at 4:15 p.m.

### **Business Services Committee**

Mrs. Zwart reported that the Business Services Committee last met on April 12, 2010. The next Business Services Committee meeting was scheduled for Monday, May 10, 2010 at 5:30 p.m.

### **Facility/Long Range Planning Committee**

Mr. Crull stated that the next Facility/Long Range Planning Committee meeting has not yet been determined.

### **Curriculum, Instruction and Assessment Committee**

Mr. Gratz reported that the C.I.A. Committee last met on April 8, 2010. The next C.I.A. Committee: Curriculum, Instruction, Assessment meeting was scheduled for Thursday, May 13, 2010 at 3:45 p.m.

### **Other Committee Report**

Mr. Kinser reported that the Technology Subcommittee last met on April 8, 2010. The next Technology Subcommittee meeting was scheduled for Thursday, May 13, 2010 at 5:30 p.m.

## **TREASURER’S REPORT**

Mrs. Zwart stated that the Treasurer’s Report was submitted to the Board.

## CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Consent Agenda as amended. The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting March 15, 2010
- B. Minutes of the Reconvened Regular Meeting March 18, 2010
- C. Minutes of the Special Meeting April 15, 2010
- D. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Non-Certified Resignation</b>				
Transportation	Nickole Wells	Bus Aide	N/A	March 19, 2010
NBMS	Christa Morris	Teacher Assist - Special Education	N/A	End of 2009-2010 School Year
<b>2. Extra Curricular Hiring</b>				
NBHS	Matt Lerner	JV Baseball Coach	Group III, Step 0	2009-2010 School Year
<b>3. Extra Curricular Resignation</b>				
NBHS	Allison Clinite	Freshman Class Advisor	N/A	End of 2009-2010 School Year
NBHS	Jason Weber	Boys Basketball Coach – JV	N/A	End of 2009-2010 School Year

- E. Consideration of 1<sup>st</sup> Reading – 4:30, Revenue and Investment
- G. Consideration of 1<sup>st</sup> Reading – 4:40, Activity Funds
- H. Consideration of 1<sup>st</sup> Reading – 4:110, Transportation
- I. Consideration of 1<sup>st</sup> Reading – 4:170, Safety
- J. Consideration of 1<sup>st</sup> Reading – 5:20, Workplace Harassment Prohibited
- K. Consideration of 1<sup>st</sup> Reading – 7:50, School Admissions and Student Transfers To and From Non-District Schools
- L. Consideration of 1<sup>st</sup> Reading – 8:30, Visitors To and Conduct On School Property
- M. Consideration of Approval of Membership in the Illinois High School Association
- N. Consideration of Ag/FFA Field Trip Request: June 8-10, 2010 for State FFA Convention held at Springfield, IL

## UNFINISHED BUSINESS

**A. Consideration of:**

**Policy 8:20, Community Use of School Facilities**

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve Policy 8:20, Community Use of School Facilities.

The motion was carried by unanimous voice vote.

**Policy 8:20-AP, Community Use of School Facilities**

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve Policy 8:20-AP, Community Use of School Facilities.

The motion was carried by unanimous voice vote.

**Policy 8:20-E, Application and Procedure for Use of School Facilities**

Mr. Kinser expressed his concern with the fees listed in Policy 8:20-E and preferred that there be no fee in Classification B. If that is the case, Dr. Baule suggested there be a caveat that no costs would incur to the district.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve Policy 8:20-E, Application and Procedure for Use of School Facilities.

A motion to amend by Mr. Kinser to list items under Classification B in Policy 8:20-E at no fee.

There being no second, motion failed.

Voice vote on original motion by Mrs. Balsley:

The motion was carried by 5 ayes and 1 nay voice votes.

**B. Consideration of Manchester Job Share Plan for Erin Roth and Pam Boens for the 2010-2011 School Year**

Dr. Baule stated that he has reviewed the results of the parent surveys and spoken with Mrs. Crawford. The majority of the parents' responses were positive. He and Mrs. Crawford will work together to address any communications concerns.

A motion was made by Mr. Gratz and seconded by Mrs. Balsley to approve the Manchester Job Share Plan for Erin Roth and Pam Boens for the 2010-2011 school year. The motion was carried by unanimous roll call.

**C. 2010-2011 Budget**

Some of the decisions needed in order to reduce the budget by \$1.5M are: 1) multi classrooms, 2) administrative staffing plan, 3 combining the Upper Elementary and Middle School under one principal and assistant principal. Other reductions in athletics, field trips and the Pre-K program were discussed.

Dr. Baule reported that HB 4711, which will provide mandate relief to school districts, was approved by the Senate Education Committee and is now before the full Senate. However the concern is that this is short-term.

Dr. Baule stated that his goal was to bring an entire list of budget recommendations to the Board, including the items to bring back first and their impact. The intent is to have all budget information to the Board by the end of the week.

In regard to the technology issues, Dr. Baule has asked for proposals from H3 Technology Group, PDS Technology Services and TechCare on the same scope of work. H3TG proposal was for \$54,000 to do assessment and remediate the network and servers. PDS proposal was for \$39,000 to do network and server work and \$16,000 to create new images for a total of \$55,000. TechCare proposal was to maintain all servers and the network for \$5,750/mo. with a startup fee of \$8,500, totaling \$77,500 for a year. After reviewing TechCare's comprehensive proposal and receiving positive references, Dr. Baule recommended the district pursue a contract with TechCare. Not hearing anything to the contrary, Mr. Ward instructed Dr. Baule to pursue an agreement with TechCare.

Mrs. Nelson reviewed the line items that were over budget and noted a remaining balance of \$7,800.

## **NEW BUSINESS**

### **A. Current Bills**

A motion was made by Mrs. Balsley to approve Current Bills except two bills: Dell Marketing and Primetime Audio.

Motion withdrawn by Mrs. Balsley.

A motion was made by Mr. Kinser and seconded by Mr. Gratz to approve all Current Bills except two, and to table a bill from Dell Marketing in the amount of \$44,574.82 (Check #47336) and a bill from Primetime Audio in the amount of \$32,249.86 (Check #47406) to the next special Board meeting.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mr. Kinser, Mrs. Zwart

Nays: (None)

Abstain: Mr. Ward

Motion passed 5-0, with one abstention.

### **B. Consideration of 2010-2011 Student Fee Schedule**

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the 2010-2011 Student Fee Schedule, raising K-12 Book Rentals, deleting Art and Music Fees for 7-12 and increasing High School Athletic Fees for Adults and Students by \$1.00 each.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mrs. Zwart

Nays: Mr. Kinser, Mr. Ward

Motion passed 4-2.

### **C. Consideration of 2010-2011 Lunch and 'A La Carte Prices**

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the 2010-2011 Lunch and 'A La Carte Prices.

The motion was carried by unanimous roll call.

### **D. Consideration of 2010-2011 School Calendar**

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the 2010-2011 School Calendar.

The motion was carried by unanimous roll call.

### **E. Consideration of Amended Boone County Special Education Cooperative Joint Agreement**

A motion was made by Mr. Kinser and seconded by Mrs. Zwart to approve the Amended Boone County Special Education Cooperative Joint Agreement as presented.

The motion was carried by unanimous roll call.

**F. Consideration of 1<sup>st</sup> Reading – 4:60, Purchases and Investments**

Concerns were raised about the last sentence, “The Board shall review purchases that exceed \$10,000.00.” The sentence was meant to say that items not falling under the bid requirements are to be reviewed by the Board. Dr. Baule will review these changes.

**G. Consideration of a Two-Year Extension of Current Milk Contract with Schuring & Schuring**

Mrs. Nelson stated that the annual value of this contract is approximately \$40,000+ to date. A two-year extension of the contract is requested because the district received only 1 bid out of 4 requests in 2008. The contract was then extended one year in 2009. An extension of one year at this time includes a 2% discount and a 3% discount for two years.

A motion was made by Mr. Crull and seconded by Mrs. Zwart to approve a two-year extension of the current milk contract with Schuring & Schuring.

The motion was carried by unanimous roll call.

### **EXECUTIVE SESSION**

A motion was made at 8:28 p.m. by Mrs. Balsley and seconded by Mr. Kinser to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; pending or imminent litigation; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser. The following Board member was absent: Mr. John Ellingson.

The Open Session of the Board of Education was called to order at 10:19 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser

Absent: Mr. John Ellingson

### **RECOMMENDATIONS FROM EXECUTIVE SESSION**

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the maternity leave for Molly Lilja, 6<sup>th</sup> Grade Teacher at North Boone Upper Elementary, effective the first quarter of the 2010-2011 school year.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to accept the resignations of: Jaime Fagan, English Teacher at North Boone High School, effective at the end of the 2009-2010 school year;

Janice Penning, Special Education Teacher at Poplar Grove Elementary, effective August 13, 2010; and,

Shelley Salin, 3<sup>rd</sup> Grade Teacher at Capron Elementary, effective April 30, 2010.  
The motion was carried by unanimous voice vote.

A motion was made by Mrs. Balsley to approve the termination of Brian McGovern and Konrad Weiss effective April 26, 2010.  
There being no second, motion failed.

A motion was made by Mr. Crull and seconded by Mrs. Balsley to approve the termination of Brian McGovern effective April 26, 2010.  
The motion was carried by unanimous roll call.

A motion was made by Mr. Crull and seconded by Mrs. Balsley to approve the termination of Konrad Weiss effective April 26, 2010.  
Ayes: Mrs. Balsley, Mr. Crull, Mr. Kinser, Mrs. Zwart  
Nays: Mr. Gratz  
Abstain: Mr. Ward  
Motion passed 4-1, with one abstention.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the nonrenewal of Patricia Hulett, Teacher Assistant at Poplar Grove Elementary.  
The motion was carried by unanimous roll call.

## ANNOUNCEMENTS & OTHER INFORMATION

- A. **Enrollment**
- B. **FOIA Report**
- C. **Student Activity Fund Reports**
- D. **District Activities Calendar**

## ADJOURNMENT

A motion was made by Mrs. Balsley and seconded by Mr. Crull to adjourn the meeting at 10:28 p.m. The motion was carried by unanimous voice vote.

**PRESIDENT** Don Ward /S/  
**Don Ward**

**SECRETARY** Laura Zwart /S/  
**Laura Zwart**

**APPROVED:** 5-24-10