

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Monday, January 25, 2010
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer
Laura Zwart, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser
Absent: Mr. John Ellingson

SPEAKERS

(No Speakers)

AUDIENCE TO VISITORS

Rick McCollum stated that he has lived in Boone County most of his life and in his home for almost 28 years. He expressed his opposition to the increased taxes which he said were reported in the newspaper approximately a month ago. Mr. Ward assured him that the Board had not increased taxes and had no intention to do so.

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Agenda as amended:

XI. New Business – Item G. Boone County Special Education Cooperative: Move this item to after Executive Session

The motion was carried by unanimous voice vote.

REPORTS – ADMINISTRATIVE REPORTS

A. Internet Safety Student Project

Mr. Finnegan introduced Mrs. Lerch, Computer/Career Education Teacher, who summarized the focus of her classes this year:

- 1st Qtr. Internet safety and cyberbullying
- 2nd Qtr. Career and life styles
- 3rd Qtr. Computer and word processing commands

Mrs. Lerch then introduced the following 8th grade students who helped develop the tonight's presentation to be used for a workshop for students on internet safety:

| | |
|-----------------|-----------------|
| Zane Bridges | David Caballero |
| Mitchel Griffis | Michaela Dean |
| Taylor Davis | Liberty Jones |

B. e-Report Card Results and Trends

- Manchester Elementary

Mrs. Crawford stated that Manchester Elementary made AYP (Adequate Yearly Progress) for the 2008-2009 school year. She then distributed a report comparing Manchester's reading, math, writing and science scores with the scores of other 3rd and 4th grade students within the district and in the state. The achievement standard for 2008-2009 was 70%; however, it has increased to 77.5% for this school year. Manchester is working with the Regional Office of Education on their School Improvement Plan. The following new programs and strategies are being implemented this year to help every student be a successful writer:

- 1) "Being a Writer" program
- 2) RtI (Response to Intervention) program
- 3) Emphasize reading comprehension
- 4) Created additional learning centers in the classroom
- 5) Use "Common Formative Assessments"
- 6) "AIMSweb" computer program
- 7) Technology to enhance learning and monitor progress

- Poplar Grove Elementary

Mrs. Olds stated that Poplar Grove Elementary had also made AYP for the 2008-2009 school year. She distributed a report showing 3rd and 4th grade data in reading, math, writing and science, including percentages of Free and Reduced, Mobility and LEP students and how these issues impact scores. The report listed the school's concerns and initiatives to aid in areas of concern. Mrs. Olds also gave an example of an "AIMSweb" report to show how that program aids in assessing students.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that Policy Committee last met on January 4, 2010. The next Policy Committee meeting was scheduled for Monday, February 1, 2010 at 4:15 p.m.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee last met on December 14, 2009 and January 11, 2010 at which meeting PMA Financial Network, Inc. gave a presentation on their financial planning program. The next Business Services Committee meeting was scheduled for Monday, February 8, 2010 at 5:30 p.m.

Facility/Long Range Planning Committee

Mr. Crull reported that the Facility/Long Range Planning Committee last met on January 11, 2010. The next Facility/Long Range Planning Committee meeting was scheduled for Monday, March 8, 2010 at 6:00 p.m.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the C.I.A. Committee last met January 14, 2010. A vote was taken on the school transition matter, and the majority of the Committee members wanted to keep the District's current configuration. The next C.I.A. Committee: Curriculum, Instruction, Assessment meeting was scheduled for Thursday, February 11, 2010 at 3:45 p.m.

Other Committee Report

(No Other Committee Report)

TREASURER'S REPORT

Mrs. Zwart stated that the Treasurer's Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mr. Kinser and seconded by Mrs. Balsley to approve the Consent Agenda. The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting December 14, 2009
- B. Minutes of the Regular Meeting December 14, 2009
- C. Personnel

| Site | Person | Position | Salary | Effective/ End Date |
|---|--|---|-----------|---|
| 1. Non-Certified Leave | | | | |
| District | Stephanie Drought (maternity leave) | Bus Driver | N/A | March 28-May 10, 2010 |
| NBHS | Judy Fredberg (surgery leave) | Head cook | N/A | 8-10 weeks starting January 19, 2010 |
| 2. Non-Certified Hiring | | | | |
| Capron | Sara Palmer | Lunch Aide | Step 1 | January 26, 2010 |
| PGE | Tricia Hulett | Teaching Assistant Special Ed (one-on-one) | Step 1 | Upon receipt of background check. |
| 3. Extra Curricular Hiring & Volunteer | | | | |
| NBHS | Bradley Smith | Varsity & JV Basketball | Indemnify | 2009-2010 School Year |

- D. Current Bills
- E. Consideration of 1st Reading – 6:110, Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentive Program
- F. Consideration of 1st Reading – 6:300, Graduation Requirements
- G. Consideration of 1st Reading – 6:310, Credit for Alternative Courses and Programs, and Course Substitutions
- H. Consideration of 1st Reading – 6:320, High School Credit for Proficiency

- I. Consideration of 1st Reading – 6:340, Student Testing and Assessment Program
- J. Consideration of 1st Reading – 7:240, Conduct for Participants in Extracurricular Activities
- K. Consideration of 1st Reading – 7:300, Extracurricular Activities
- L. Consideration of 1st Reading – 8:100, Relations with Other Organizations and Agencies
- M. Consideration of Chess Club Field Trip Request: February 12-13, 2010 for Chess Club Meet in Peoria, IL
- N. Consideration of Natural Helpers Field Trip Request: April 15-16, 2010 for Natural Helpers Retreat in Whitewater, WI
- O. Group VIII Program Request – Josh Conkling & Jill Grove – Poplar Grove Elementary – After School Boys’ Club
- P. Group VIII Program Request – Michelle Rever – NBUE – Homework Club
- Q. Group VIII Program Request – Ashlee Hilton – Manchester – ISAT Study Sessions
- R. Group VIII Program Request – Suzi Parris – Manchester – ISAT Study Sessions
- S. Group VIII Program Request – Tracy Schabacker – Manchester – ISAT Study Sessions
- T. Group VIII Program Request – Karin Taylor – Manchester – ISAT Study Sessions
- U. Consideration of Gift from Guenther Wolfarth of a Story and Clark piano appraised at \$850 to be used at North Boone Middle School

UNFINISHED BUSINESS

(No Unfinished Business)

NEW BUSINESS

A. Consideration of Discontinuing the Transportation Department’s Attendance Bonus Program

Mrs. Nelson reported that \$2,150 was available for attendance bonuses. The Transportation Safety Committee has been meeting on a monthly and decided they would prefer that the money be put back into their training program.

A motion was made by Mr. Crull and seconded by Mrs. Zwart to approve discontinuing the Transportation Department’s Attendance Bonus Program.

The motion was carried by unanimous roll call.

B. Consideration of an Resolution Abating the Tax heretofore Levied for the Year 2009 to Pay Debt Service on the District’s General Obligation Bonds (Alternate Revenue Source), Series 2008A

Mrs. Nelson explained that this is the annual abatement of taxes for the Transportation/Administration Center. The tax will be paid out of the general funds rather than increasing the bond and interest property tax levy.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Resolution abating the tax heretofore levied for the year 2009 to pay debt service on the District’s General Obligation Bonds (Alternate Revenue Source), Series 2008A.

The motion was carried by unanimous roll call.

C. **Open Meetings Act: Consideration of the Appointment of an Employee to Receive Training on Compliance with the Open Meetings Act within 30 Days, and Annual Training thereafter**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to appoint the Board President, Don Ward, and Executive Secretary to the Superintendent, Dianne Mulligan, to receive training on compliance with the Open Meetings Act within 30 days, and annual training thereafter.

The motion was carried by unanimous voice vote.

D. **FOIA: Consideration of the Appointment of a Freedom of Information Officer to Complete an Electronic Training on Curriculum within 30 Days, and Annual Training thereafter**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to appoint the Executive Secretary to the Superintendent, Dianne Mulligan, as Freedom of Information Officer to complete an electronic training on curriculum within 30 days, and annual training thereafter.

The motion was carried by unanimous voice vote.

E. **Schedule Special Board Meeting in February 2010 for Superintendent Search**

Mr. Ward reported that the Regional Office of Education was going to have their initial presentation to the Board the first week in February but because of the number of applicants, will make their presentation the second week in February. Mr. Ward will contact the Regional Office to confirm a meeting date on either February 8th or 10th, 2010.

F. **Discussion and Action regarding Financial Issues for FY10 & FY11**

Mrs. Nelson reported on the Financial Planning Program presented by PMA at the recent Business Committee meeting. Several five-year forecasts can be developed, depending on the data put into the program, which is a useful program for budgeting.

Mrs. Nelson stated that revenue on categoricals and grants from the state is several months in arrears; however, federal payments have been received on a fairly regular basis. Based on where the District is at this time, by the end of FY12, the District will have negative balances in all funds. The recent returned surveys have been compiled and will be presented to the Board at the February meeting.

A motion was made by Mrs. Zwart and seconded by Mr. Gratz to freeze expense line items for this year's budget.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to amend to allow principals to group their line items and to freeze their previously-approved total budgets.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mrs. Zwart

Nays: Mr. Kinser, Mr. Ward

Motion passed 4-2.

Roll call on original Motion, as amended, by Mrs. Zwart:

Approved unanimously on roll call.

A motion was made by Mr. Crull and seconded by Mr. Gratz to direct the Business Manager to bring to the next regular Board meeting proposed budget revisions, including offsets, to line items currently over budget to maintain the bottom line previously approved for this year's budget or fund.

The motion was carried by unanimous voice vote.

A motion was made by Mr. Ward and seconded by Mrs. Zwart to direct the Superintendent, with input from staff and administrators, to prepare a plan or plans for approval no later than the March Board meeting to reduce general funds not less than \$500,000 for the 2010-2011 school year.

The motion was carried by unanimous voice vote.

EXECUTIVE SESSION

A motion was made at 8:28 p.m. by Mrs. Balsley and seconded by Mr. Kinser to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser.

The Open Session of the Board of Education was called to order at 10:33 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser

Absent: Mr. John Ellingson

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the following personnel actions. The motion was carried by unanimous roll call.

| Site | Action and Person | Position | Step/Group | Effective Date |
|----------|--|-------------------------------|------------|---|
| NBHS | Retirement: Harold Vickery | Science Teacher | N/A | End of School Year June 2014 |
| PGE | Retirement: Patti Key | 3 rd Grade Teacher | N/A | End of 2013-2014 School Year |
| ME | Maternity Leave: Ashlee Hilton | 3 rd Grade Teacher | N/A | 3/29/10-5/28/10 |
| District | 3rd Qtr. Leave: Pat Jones | Media Director/Teacher | N/A | 1/14/10-3/19/10 (½ sick day each day-work afternoons) |
| District | Resignation: Claudia Lindstrom | Director of Technology | N/A | June 25, 2010 |
| Capron | Sub Pay: Karen Anderson | Secretarial Sub | N/A | Continue hourly sub pay at \$13.50 for secretarial services at Capron Elementary. (This is a unique situation and not intended to establish precedent.) |

NEW BUSINESS

G. Boone County Special Education Cooperative

Dr. Brodnax presented a copy of a letter indicating that Belvidere School District intended hire their own Special Education staff and not use the services of the Boone County Special Education Cooperation. She also presented a letter she intended to send on behalf of North Boone Schools to that same effect. The deadline for this notice to the Coop is February 1.

ANNOUNCEMENTS & OTHER INFORMATION

A. Enrollment

B. Discipline Reports

C. Student Activity Fund Reports

D. District Activities Calendar

ADJOURNMENT

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to adjourn the meeting at 10:37 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____ *Don Ward* (S)
Don Ward

SECRETARY _____ *Laura Zwart* (S)
Laura Zwart

APPROVED: 2/22/10