

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Monday, September 28, 2009
6:30 PM

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:32 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer
Laura Zwart, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser
Absent: Mr. John Ellingson

SPEAKERS

(No Speakers)

AUDIENCE TO VISITORS

(No Audience to Visitors)

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Agenda as amended:

IX. Consent Agenda: Item B. Personnel - Move "1. Non-Certified Hiring" to XII.
Executive Session

The motion was carried by unanimous voice vote.

REPORTS – ADMINISTRATIVE REPORTS

A. Certificate of Achievement to Mrs. Maureen Glickenberg for Obtaining the Illinois School Library Media Association's Abraham Lincoln Grant

Mrs. Glickenberg stated that this award was given to 40 school librarians out of over 150 applications.

The Board of Education presented a Certificate of Achievement to Mrs. Glickenberg in recognition of her work in receiving the ISLMA grant.

B. Certificate of Appreciation to Enbridge Energy LLC for Donation of Rock Base for the Transportation/Administration Building.

Mr. Mulholland introduced Mr. Larry Livengood and Mr. McMillan, of Enbridge Energy LLC, for their contribution to the district of field stone for the Transportation/Administration Building parking lot.

The Board of Education presented a Certificate of Appreciation to Enbridge Energy LLC.

C. H1N1 Virus Information

Mrs. Ellen Genrich, Health & Outreach Coordinator for the Boone County Health Department, presented a brief update on the H1N1 virus, which included:

- Influenza Profile
- BCHD Seasonal Influenza Vaccine Efforts
- H1N1 and the Boone County Response
- Novel H1N1 Confirmed and Probable Case Rte in the US by Age Group
- Novel H1N1 US Hospitalization Rate per 1000,000 Population by Age Group
- Novel H1N1 US Deaths by Age Group
- Pandemic Severity Index
- Community Mitigation Strategies
- Pandemic H1N1 Vaccination Strategy
- Goal of Pandemic Flu Vaccination
- CDC Pandemic H1N1 Planning Assumptions
- Pandemic H1N1 Vaccine Priority Recommendation
- Pandemic H1N1 Vaccine – Who is not a priority group?
- Federal, State and Local Roles
- BCHD H1N1 Influenza Planning Efforts
- BCHD Vaccine Planning Challenges
- Pandemic H1N1 School Vaccination Strategy
- Pandemic H1N1 Venues for Vaccination
- H1N1 School Vaccination Strategy - Boone County Scenario
- H1N1 School Vaccination Strategy – BCHD Assessment
- H1N1 School Vaccination Strategy Challenges
- What Schools Can Do

D. Six-Day Enrollment

Dr. Brodnax reviewed the Six-Day Enrollment showing a total enrollment of 1,780 as of August 31, 2009, which is 14 fewer students than last year (7 less regular education students and 7 less special education students receiving services at Belvidere 100).

E. Village of Poplar Grove Sesquicentennial Update

Dr. Brodnax informed the Board that the Poplar Grove Sesquicentennial Celebration was scheduled for October 17 & 18, 2009, and official forms for the Business Expo and Official Entry form & Parade Rules were available as an attachment to the agenda for this Board meeting at <http://lesspaper.schoolboard.net/il/northboone>.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that the next Policy Committee was scheduled for Monday, October 5, 2009 at 6:30 p.m.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee last met on September 14, 2009. A written report was submitted to the Board. Because of Columbus Day, the next meeting is scheduled for Monday, October 19 at 5:30 p.m.

Facility/Long Range Planning Committee

Mr. Crull reported that the Facility/Long Range Planning Committee last met on September 14, 2009. A written report was submitted to the Board. Because of Columbus Day, the next meeting is scheduled for Monday, October 19 at 6:00 p.m.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the next C.I.A. Committee: Curriculum, Instruction, Assessment was scheduled for Thursday, October 8 at 3:30 p.m.

Other Committee Report

(No Other Committee Report)

TREASURER'S REPORT

Mrs. Zwart stated that the Treasurer's Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the Consent Agenda as amended.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting August 24, 2009
- B. Minutes of the Special Meeting September 2, 2009
- C. Minutes of the Special Meeting September 8, 2009
- D. Minutes of the Special Meeting September 10, 2009
- E. Personnel

Site	Person	Position	Salary	Effective/ End Date
2. Non-Certified Resignations				
NBUE	Douglas Scott	Assistant Custodian	N/A	8/28/09
3. Non-Certified Transfer				
NBHS	Jeannine Plath	Transfer from Library Assist at NBMS to Library Assist at NBHS (from 7 hrs. to 8 hrs. per day)	TA 120, Step 17	September 14, 2009
NBMS	Maureen Glickengerger	Transfer from Teaching Assist-Special Ed at NBMS to Library Assist at NBMS (from 6.5 hrs. to 7 hrs. per day)	TA 120, Step 3	September 14, 2009
4. Non-Certified Recall				
NBMS	Dennis Jeffers	Teaching Assistant-Special Ed	TA 120, Step 2	September 14, 2009
5. Non-Certified Leave				
NBHS	Therese Hotze	Teaching Assistant-Special Ed	N/A	January 19-April 30, 2010
6. Extra Curricular Hiring				
NBHS	Randy Hammond	Freshman Class Advisor	Group VI, Step 5	2009-2010 School Year
NBHS	Dale Purvis	Senior Class Advisor	Group V, Step 0	2009-2010 School Year
NBHS	John Shick	Assistant Wrestling Coach	Group II, Step 0	2009-2010 School Year
7. Extra Curricular Resignation				
NBHS	Jason Wallace	JV Baseball Coach	N/A	September 18, 2009
8. Extra Curricular Corrections				
NBUE	Molly Lilja	Track Girls – Head	Group II, Step 3 (corrected from Step 0)	2008-2009 School Year
NBUE	Molly Lilja	Track Girls – Head	Group II, Step 4 (corrected from Step 1)	2009-2010 School Year

- F. Consideration of Ag/FFA Field Trip Request: October 21-24, 2009 for National FFA Convention held at Indianapolis, IN
- G. Consideration of Applications for Recognition of Schools to ISBE
- H. Consideration of Disposal of Trailer on Field in Front of Middle School
- I. Consideration of Asking for Sealed Bids on Previously-Approved Surplus Equipment
- J. Consideration of Disposal of and Asking for Sealed Bids on One Thousand Gallon Diesel Fuel Tank Located at ConServ FS
- K. Consideration of North Boone Transportation and Administration Building Change Order in the Amount of (\$2,135.00) Credit: PR#4, 4.5
- L. Consideration of North Boone Middle School – Kitchen Renovations Change Order in the Amount of (\$2,250.00) Credit: 1.2

UNFINISHED BUSINESS

A. Update on Transportation / Administrative Center

Mr. Verdun reported that everything is just about completed at the Transportation/Administrative Center except for a couple punch list items and the concrete in the garage.

B. Update on North Boone Middle School Kitchen Renovation

Mr. Verdun reported that everything is complete in the kitchen at the middle school except for some trim work outside of the cooler.

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to recess to closed session at 7:14 p.m.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mr. Kinser, Mr. Ward, Mrs. Zwart

Nays: *None*

Motion passed 6-0.

The Open Session of the Board of Education was called to order at 8:00 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser.

Absent: Mr. John Ellingson

C. Strategic Plan: Master List of Common Formative Assessment Teacher Trainers; Staff Development Committee; and, Technology Committee

Dr. Brodnax presented a list of ten district teachers who will attend a Common Formative Assessments Seminar on October 12-13, 2009 and Certification Training on November 9-11, 2009.

Dr. Brodnax reminded the Board that the Strategic Plan calls for two subcommittees of the Board C.I.A. Committee. The subcommittees would focus on staff development and technology. They are in the process of clarifying the purpose, tasks and membership of the technology subcommittee. A draft will be presented at the October Board meeting.

D. Consideration of 2009-2010 Budget

Mrs. Nelson reported that reductions were made to the budget following the recommendations made at the last Business Committee meeting on September 14, 2009. The overall net reductions total \$103,875, and \$97,691.00 in General State Aid was transferred from the Education Fund to the Operations and Maintenance Fund, resulting in the Education Fund at 21.4% of expenditures and the Operations and Maintenance Fund at 3.34% of expenditures. All the fund balances in the budget now have a positive balance. A transfer will be made in October to pay for the Beard land in total. Goals have been set and the principals notified to reduce expenses at each building in the district. Appointments are scheduled to meet with our present and one other copier vendor to reduce costs.

Mrs. Zwart reminded everyone that the reductions in this budget will have a significant impact on the 2010-2011 budget, and reductions would have to be made to next year's budget.

It was the general consensus of the Board to continue its attention and forward planning on the budget.

A motion was made by Mrs. Zwart and seconded by Mr. Crull to approve the 2009-2010 Budget.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mr. Kinser, Mr. Ward, Mrs. Zwart

Nays: *None*

Motion passed 6-0.

The Board also discussed the process and timing of planning for the budget in future years.

(Mrs. Zwart left at 8:37 p.m.)

Mr. Ward appointed Mr. Gratz Secretary *Pro Tempore*.

E. 2009-2010 Personnel Items

1. Revised Job Descriptions: Facilities Coordinator; Transportation Director; Transportation/Administration Center Secretary

2. Transportation Dispatcher/Route Planner Job Description and Position

Dr. Brodnax stated that this item was withdrawn by Administration for possible consideration at a later date.

NEW BUSINESS

A. Current Bills

A motion was made by Mr. Crull and seconded by Mr. Ward to approve Current Bills.

Ayes: Mr. Crull, Mr. Ward

Nays: *(None)*

Abstain: Mrs. Balsley, Mr. Gratz, Mr. Kinser,

Motion passed 2-0, with three abstentions.

B. Consideration of Additional Custodial Hours

A motion was made by Mr. Crull and seconded by Mrs. Balsley to approve two (2) additional custodial hours for North Boone High School, four (4) additional custodial hours for Poplar Grove Elementary and six (6) additional custodial hours per week for the Transportation/Administration Building.

The motion was carried by unanimous roll call.

C. Consideration of Two Additional Food Service Hours at Poplar Grove Elementary

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve an additional two-hour lunch aide at Poplar Grove Elementary.

The motion was carried by unanimous roll call.

D. Consideration of Curriculum Facilitator Job Description and Position

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the Curriculum Facilitator job description and position as needed by the district during the 2009-2010 school year.

The motion was carried by unanimous roll call.

E. Consideration of Intergovernmental Agreement by and Between the Boone County Special Education Cooperative and Hiawatha Community Unit School District No. 426

Dr. Brodnax shared that there is a possibility that the Special Education Coop may be disbanded and, if so, North Boone would have to find another special education cooperative.

A motion was made by Mr. Kinser and seconded by Mr. Crull to approve the Intergovernmental Agreement by and Between the Boone County Special Education Cooperative and Hiawatha Community Unit School District No. 426.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 9:04 p.m. by Mrs. Balsley and seconded by Mr. Kinser to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser. The following Board members were absent: Mr. John Ellingson and Secretary/Treasurer Laura Zwart.

The Open Session of the Board of Education was called to order at 10:08 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Mr. Bradley Crull, Mr. Glen Gratz, and Mr. Tom Kinser.

Absent: Mr. John Ellingson, Secretary/Treasurer Laura Zwart

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the following personnel actions. The motion was carried by unanimous roll call.

Site	Action and Person	Position	Step/Group	Effective Date
NBHS	Hire: Kathy Prince	Assistant Custodian	Step 1 (4:30-10:30 p.m.)	September 1, 2009
NBUE	Hire: Glen Guthrie	Assistant Custodian	Step 1 (4 hrs. per day)	October 5, 2009
District	Hire: Kenneth Ring	District Media Director (part-time until return of Pat Jones)	\$350 per day, 2 days a week	September 29, 2009

District	Hire: John Paulsgrove	Curriculum Facilitator	\$400 per day up to 65 days	September 29, 2009
NBHS	Resignation: Justin Bowers	Science Teacher	N/A	August 14, 2009
NBHS	Maternity Leave: Kendra Stachowiak-Brady	Science Teacher	N/A	January 4, 2010 through March 19, 2010
NBMS	Resignation: Debbie Bryan	Secretary	N/A	October 9, 2009

Mr. Ward stated that Regional Superintendent Richard Fairgrievies and members of his staff will be at the next Board meeting on October 26 at 6:30 p.m.

ANNOUNCEMENTS & OTHER INFORMATION

- A. **Enrollment**
- B. **Discipline Reports**
- C. **Student Activity Fund Reports**
- D. **District Activities Calendar**
- E. **Freedom of Information Act Log**
- F. **Administrative Salary Compensation Report**

ADJOURNMENT

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to adjourn the meeting at 10:10 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____ *Don Ward* /S/
Don Ward

SECRETARY _____ *Laura Zwart* /S/
Laura Zwart

SECRETARY
PRO TEMPORE _____ *Glen Gratz* /S/
Glen Gratz

APPROVED: 10-26-09