North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education
North Boone Upper Elementary Library
6200 North Boone School Road, Poplar Grove, Illinois 61065
Monday, August 24, 2009
6:30 PM

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:35 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer

Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and

Mr. Tom Kinser

Absent: (None)

SPEAKERS

(No Speakers)

AUDIENCE TO VISITORS

(No Audience to Visitors)

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Agenda as amended:

IX. Consent Agenda, Item B. Personnel. Move the following items to XII. Executive Session:

NBHS	Laurie Dhamer	Front Office Secretary	
NBMS	Debbie Bryan	Part-Time Secretary	

The motion was carried by unanimous voice vote.

REPORTS – ADMINISTRATIVE REPORTS

A. <u>Summer School Update – Principal Jacob Hubert, Karen Schoeben, and Student Helpers</u>

Mr. Hubert and Ms. Schoeben gave a presentation on the strengths and weaknesses of the 2009 summer school and the planned improvements for future summer schools. They covered the following areas:

Attendance & Accountability Incoming 8th Graders Measuring Progress Incoming 7th Graders CurriculumIncoming 6^{th} GradersSet-UpIncoming 5^{th} Graders

Challenges Suggestions Awards Donors

Incoming 9th Graders Student Survey

The Board of Education then presented Certificates of Appreciation to Mr. Hubert, Ms. Schoeben and the student helpers: Nicole Abraham, Michael Abraham, Caitlin Bottcher, Corina Bottcher, Raven Comstock, Mel Edison, Mitchel Griffs, Hannah Kinser, Brandan Oates, Breanna Schaedel, Elizabeth Weiss and Shannon Zelek.

B. Ronald McDonald Care Mobile

Dr. Brodnax reported that the Ronald McDonald Care Mobile from Children's Medical Center at Rockford Health System was at North Boone Middle School on June 2, 2009. Seventeen students were given medical exams and 21 vaccinations were given. Approximately \$5,200 in free medical care was provided.

Dr. Brodnax thanked Toni Ellingson for her work in bringing the Care Mobile to this area.

C. "History Hall of Fame" – North Boone High School

Mrs. Troller thanked the Poplar Grove Methodist Fellowship for making the "History Hall of Fame" possible. This is a project in which old class photos were restored, framed and will be displayed in a special area at North Boone High School.

D. Beginning-of-School Activities and Enrollment

Dr. Brodnax reported that the majority of the teachers were at their schools last week, and it was great to see them back again. The "All Staff Luncheon & Assembly" was held at the new Transportation/Administration Center today, and most of the food for the luncheon was donated by the district office and bus drivers. She gave a special thank you to Mrs. Nelson and Mr. Mulholland for their work on the luncheon.

Dr. Brodnax added that as of Friday, August 21, student enrollment was at 1,784, which was ten students short of last year's six-day count.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that the next Policy Committee is scheduled for Monday, October 5, 2009 at 6:30 p.m.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee last met on August 17, 2009. A written report was submitted to the Board. The next meeting is scheduled for Monday, September 14 at 6:30 p.m.

Facility/Long Range Planning Committee

Mr. Crull reported that the Facility/Long Range Planning Committee last met on August 17, 2009. A written report was submitted to the Board. The next meeting is scheduled for Monday, September 14 at 6:00 p.m.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the next C.I.A. Committee: Curriculum, Instruction, Assessment was scheduled for Thursday, October 8 at 3:30 p.m.

Other Committee Report

(No Other Committee Report)

TREASURER'S REPORT

Mrs. Zwart stated that the Treasurer's Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mr. Kinser and seconded by Mr. Crull to approve the Consent Agenda. The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting July 27, 2009
- B. Personnel

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Site	Person	Position	Salary	Effective/ End Date			
1. Non-Certified Hiring							
District	Tina Abbinanti	Bus Driver	\$24.95 per Route	2009-2010 School Year			
District	Dominic Perri	Bus Driver	\$24.95 per Route	2009-2010 School Year			
2. Non-Certified Resignation							
NBHS	Susan Goudreau	Library Assistant	N/A	8-20-09			
3. Extra Curricular Hiring & Volunteer							
NBHS	Scott Johnson	Football Coach	Indemnify	2009-2010 School Year			
NBHS	Amanda L. Taylor	Volleyball – Freshmen	Group III, Step 0	2009-2010 School Year			
NBMS	Stacey Alvarez	Girls Volleyball	Group III, Step 0	2009-2010 School Year			
4. Extra Curricular Resignations							
NBHS	Mindy Brown	Assistant Track Coach	N/A	2008-2009 School Year			
NBHS	Maureen Glickenberger	Nat Honor Soc Sponsor	N/A	2008-2009 School Year			
NBMS	Michele Johnson	Track Head Coach	N/A	2008-2009 School Year			
NBMS	Brenda Kamholz	Basketball Coach	N/A	2008-2009 School Year			

- C. Group VIII Program Request Matt Lerner North Boone High School Community Service Advisor
- D. Consideration of North Boone Transportation and Administration Building, Change Orders in the Amount of (\$6,835.00): PR#15, 15.1
- E. Consideration of North Boone Middle School Kitchen Renovations, Change Orders in the Amount of \$16,507.72: PR#2, 2.1-2.3; PR#1, 1.1-1.3

UNFINISHED BUSINESS

A. <u>Update on Transportation / Administrative Center</u>

Ms. Emhke reported that a few mechanical items at the Transportation/Administration Center are being completed, and the concrete repair in one of the bus bays will be finished this week.

Mrs. Nelson added that the cabling should be completed by the end of this week and move-in may take place by the end of next week.

B. Update on North Boone Middle School Kitchen Renovation

Ms. Emhke reported that there are minor items to be completed in the kitchen at North Boone Middle School, including the makeup area. The cooks will be trained on the new cooking equipment. A sack lunch will be served the first couple days of school.

C. Strategic Plan

Dr. Brodnax reported that the posters with the district mission statement have been completed and distributed to all the schools. Writing tablets with this year's district theme, Patience, Greatness takes time to grow, were given to all district employees today at the All Staff Luncheon & Assembly. Dr. Brodnax also shared that at the assembly she had reviewed the 2009-2010 goals for the district.

D. Consideration of 2009-2010 Tentative Budget

Mrs. Nelson explained that if the Tentative Budget is approved by the Board, it would be on display for the general public for 30 days. The format of the 2009-2010 budget will change when it is brought to Board for final approval on September 28.

Mrs. Nelson added that PMA will make a presentation to the Board at their October meeting.

A motion was made by Mr. Crull and seconded by Mrs. Zwart to approve the 2009-2010 Tentative Budget.

Ayes: Mr. Crull, Mr. Ellingson, Mr. Kinser, Mr. Ward, Mrs. Zwart

Nays: Mrs. Balsley, Mr. Gratz

Motion passed 5-2.

NEW BUSINESS

A. Current Bills

A motion was made by Mr. Kinser and seconded by Mrs. Zwart to approve Current Bills.

Ayes: Mr. Crull, Mr. Ellington, Mr. Gratz, Mr. Kinser, Mrs. Zwart

Nays: (None)

Abstain: Mrs. Balsley, Mr. Ward Motion passed 5-0, with two abstentions.

B. Consideration of Revised Job Description – Assistant High School Principal

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the Revised Job Description for the Assistant High School Principal.

The motion was carried by unanimous voice vote.

C. <u>Consideration of Appointment of Jeff Gardner, Guenter Wohlfarth and Kent Kniep</u> to the North Boone Foundation Board for an Additional Two-Year Term

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Appointment of Jeff Gardner, Guenter Wohlfarth and Kent Kniep to the North Boone Foundation Board for an Additional Two-Year Term.

The motion was carried by unanimous voice vote.

D. <u>Consideration of a Special Board Meeting at 6:20 p.m. on September 28, 2009 for a Hearing on the 2009-2010 Budget</u>

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve a Special Board Meeting at 6:20 p.m. on September 28, 2009 for a Hearing on the 2009-2010 Budget.

The motion was carried by unanimous voice vote.

EXECUTIVE SESSION

A motion was made at 8:05 p.m. by Mrs. Balsley and seconded by Mrs. Zwart to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; or other matters provided for pursuant to \$2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser.

The Open Session of the Board of Education was called to order at 9:32 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer

Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and

Mr. Tom Kinser.

Absent: (None)

RECOMMENDATIONS FROM EXECUTIVE SESSION

Mrs. Balsley noted the following transfers for the record:

Laurie Dhamer: Transfer from Secretary at North Boone Middle School to Front Office Secretary at North Boone High School – Step 4 – Effective 8-10-09.

Debbie Bryan: Transfer from Transportation Secretary to Secretary at North Boone Middle School – Step 14 – Effective 8-25-09.

Leah Carlson: Transfer from 6th Grade Teacher to 5th Grade Teacher at North Boone Upper Elementary – Step 2 – Effective 8-21-09.

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A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the following personnel actions. The motion was carried by unanimous roll call.

Site	Action and Person	Position	Step/Group	Effective Date
District	Hire: Diane Bohl	Transportation Secretary	Step 1	8/25/09
District	Leave: Pat Jones	Media Director/Teacher	N/A	*First Quarter: 8-21-09 through 10-23-09, and possibly more. See note below
Capron	Maternity Leave: Shelley Salin	3 rd Grade Teacher	N/A	10/13/09-2/12/10 (75 sick days) 02/16/10-5/14/10 (FMLA) 05/17/10-6/03/10 (unpaid leave)
PGE	Hire: Belena Garza	Bilingual Assistant	Step 1 + 120 hrs.	8/26/09
NBHS	Hire: Kristen Miller	Special Education Teacher	BA, Step 0	8/21/09
NBMS	Honorable Dismissal: Dennis Jeffers	One-on-One Special Ed Assistant	N/A	8/31/09

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. <u>Discipline Reports</u>
- C. Student Activity Fund Reports
- D. <u>District Activities Calendar</u>
- E. Student Handbooks
- F. Freedom of Information Act Log

ADJOURNMENT

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to adjourn the meeting at 9:35 p.m. The motion was carried by unanimous voice vote.

PRESIDENT	Don Ward	/S/
	Don Ward	
SECRETARY	Laura Zwart	/S/
	Laura Zwart	

APPROVED: <u>9-28-09</u>