

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Monday, October 26, 2009
6:30 PM

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer
Laura Zwart, Mr. Glen Gratz, and Mr. Tom Kinser
Absent: Mr. Bradley Crull, Mr. John Ellingson

SPEAKERS

(No Speakers)

AUDIENCE TO VISITORS

(No Audience to Visitors)

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Agenda as amended:

Add an Executive Session after "Approval of Agenda" and before "Reports – Administrative Reports."

The motion was carried by unanimous voice vote.

EXECUTIVE SESSION

A motion was made at 6:35 p.m. by Mr. Kinser and seconded by Mr. Gratz to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Glen Gratz, and Mr. Tom Kinser. The following Board members were absent: Mr. Bradley Crull, Mr. John Ellingson.

The Open Session of the Board of Education was called to order at 7:26 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer
Laura Zwart, Mr. Glen Gratz, and Mr. Tom Kinser
Absent: Mr. Bradley Crull, Mr. John Ellingson

REPORTS – ADMINISTRATIVE REPORTS

D. Gary Meier, CPA Siefert & Co. “2008-2009 Auditor’s Report”

Mr. Gary Meier, of Siefert & Co., LLP, made a presentation to the Board on the 2008-2009 Audit Report. He reported that the District’s financial profile designation is 3.35, with the highest designation being 4.5. He noted that many of the items under budget are because of late payments from the state.

A. e-Report Card Results

Dr. Brodnax reported that the AYP percentage expectations have increased from 62.5% in 2007-2008 to 70% in 2008-2009 and is 77.5% this school year. The “Adequate Yearly Progress Information” for 2008-2009 shows that out of a total of 38 criteria subcategory areas, the district and schools met AYP in 31 areas and did not meet AYP in 6 areas. This information only includes students enrolled as of May 1, 2008; however, the e-Report Card does not designate how long a student has to be in the district. She noted that the high school will present a detailed report and action plan at the November Board meeting, and she asked the Board to bring this information back to the next two meetings. Dr. Brodnax then summarized the results of the e-Report Card.

B. H1N1 Vaccine Report Update and Pandemic Plan

Dr. Brodnax stated that Ellen Genrich, of the Boone County Health Department, would be giving a "Pandemic Flu Preparedness" Parent & Community Presentation on Thursday, October 29 at Poplar Grove Elementary. Ms. Genrich will talk about how to stay safer and report any new plans for vaccinations.

Administration has prepared a pandemic succession plan and a copy was given to the Board for review.

C. Midwest Youth Tennis & Education Foundation Grant

The district has been awarded a grant in the amount of \$540 from the Midwest Youth Tennis & Education Foundation, and a meeting was held with the Mr. Bob Edwards, Mr. Bret Schrama, of the USTA, and the district PE teachers. The discussion involved a program called “Quick Start” that assists schools with very little equipment to teach tennis. Training to train the teachers will take place from 1:00 to 4:30 p.m. on Wednesday, December 9 at the middle school.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that Policy Committee last met on October 5, 2009. A written report was submitted to the Board. The next Policy Committee was scheduled for Monday, November 2, 2009 at 6:30 p.m.

Business Services Committee

Mrs. Zwart reported that the October 19, 2009 meeting was canceled. The next Business Services Committee meeting is scheduled for Monday, November 16 at 5:30 p.m.

Facility/Long Range Planning Committee

Mrs. Nelson reported that the October 19, 2009 meeting was canceled. The next Facility/Long Range Planning Committee meeting is scheduled for Monday, November 16 at 6:00 p.m.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the C.I.A. Committee last met on October 8, 2009. A written report was submitted to the Board. The next C.I.A. Committee: Curriculum, Instruction, Assessment was scheduled for Tuesday, November 17 at 3:30 p.m.

Other Committee Report

(No Other Committee Report)

TREASURER'S REPORT

Mrs. Zwart stated that the Treasurer's Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Consent Agenda.

The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting September 28, 2009
- B. Minutes of the Regular Meeting September 28, 2009
- C. Minutes of the Special Meeting October 8, 2009
- D. Minutes of the Special Meeting October 14, 2009
- E. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Non-Certified Hiring				
T/A Bldg	Lisa Christensen	Assist Custodian (6 hrs. per week) (Add'l custodial hrs approved 9-28-09)	Step 1	October 27, 2009
NBHS	Art Pankhurst	Assist Custodian (6:30-10:30 p.m.) (Add'l custodial hrs approved 9-28-09)	Step 1	October 27, 2009
PGE	Jeff Brown	Assist Custodian (4:30-8:30 p.m.) (Add'l custodial hrs approved 9-28-09)	Step 1	October 27, 2009
NBMS	Kerri Krup	Part-Time Secretary (5 hrs / Replace Debbie Bryan)	Step 1	October 27, 2009
PGE	Laurie Hollis	Lunch Assist. (2 hr.) (Add'l food service hrs approved 9-28-09)	Step 2	October 27, 2009
2. Non-Certified Resignation				
District	Glen Guthrie	Assistant Custodian (Resigned after approved but before working)	N/A	October 13, 2009

3. Non-Certified Unpaid Leave				
District	Debbie Bryan	Bus Driver	N/A	10/12/09-Last Day of School
4. Extra Curricular Hiring				
NBHS	Deon Dinsmore	Varsity Baseball Coach	Group II, Step 0	2009-2010 School Year
NBHS	Sarah Mueller	Basketball – Girls – JV	Group II, Step 0	2009-2010 School Year
NBHS	David Foor	Girls Basketball Volunteer	Indemnified	2009-2010 School Year
NBMS	Chanise Simonson	Basketball Assist Volunteer	Indemnified	2009-2010 School Year
5. Extra Curricular Resignation				
NBHS	Mike Saxton	Girls JV Basketball	N/A	October 5, 2009

- F. Consideration of 1st Reading – 2:100, Board Member Conflict of Interest
- G. Consideration of 1st Reading – 2:240, Board Policy Development
- H. Consideration of 1st Reading – 2:260, Uniform Grievance Procedure
- I. Consideration of 1st Reading – 5:220, Substitute Teachers
- J. Consideration of 1st Reading – 6:15, School Accountability
- K. Consideration of 1st Reading – 6:310, Credit for Alternative Courses and Programs, and Course Substitutions
- L. Consideration of 1st Reading – 7:190-3 5-8 Discipline Code
- M. Consideration of 1st Reading – 7:190-4 High School Discipline Code
- N. Consideration of Approval of IASB Press Subscription Renewal in the Amount of \$625.00
- O. Consideration of Drama Club Field Trip Request: January 7, 8 & 9, 2010 to Illinois Theatre Festival at Illinois State University
- P. Consideration of a Donation from Bel-Rock Asphalt Paving for the gift of a Graco Model 3900 II line laser paint striper to North Boone CUSD
- Q. Group VIII Program Request – Heather Walsh – North Boone Middle School – Science Olympiad

UNFINISHED BUSINESS

- A. **Update on Transportation / Administrative Center**
 - **Consideration of North Boone Transportation and Administration Building, Change Order in the amount of \$1,766.00: Contractor Claim**

Mr. Verdun reported that the contractor claim is for the alternate locations of the radiant tubing manifold. The original concrete company has gone out of business and has been replaced by another contractor. The cost of the claim for the concrete area in the bus garage will be determined and submitted to the bonding company.

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve Change Order in the amount of \$1,766.00.

The motion was carried by unanimous roll call.

- B. **Update on North Boone High School Addition**
 - **Consideration of North Boone High School Addition, Change Order in the amount of \$2,708.84: Contractor Claim**

Mr. Verdun reported that the change order was for the installation of a pipe connection to the existing gas main. He added that the contractor claims they done comparable work for the district in exchange for this cost but had never provided documentation. It was the consensus of the Board that documentation would be required prior to payment of this claim.

C. Strategic Plan: Update on Four Phase Cycle for Program Improvement, and C.I.A. Subcommittee on Technology

Dr. Brodnax reported that all major initiatives are integrated into the 4 Phase Cycle, and the 4 Phase Cycle is in its final stages of development. She added that at its first meeting this school year, the C.I.A. Committee developed a four phase cycle for program improvement, i.e., 1) Analysis, 2) Development of Curriculum, Assessments & Best Instructional Practices, 3) Implementation, and 4) On-Going Evaluation and monitoring. This will be reviewed by the Leadership Committee, Language Arts Committee and the Math Committee.

A document on the outcome of the October C.I.A. Committee meeting regarding the roles and responsibilities of the Technology Subcommittee was reviewed. The Board discussed who they felt should be on this committee.

NEW BUSINESS

C. Working Cash Transfer to Operations & Maintenance for Land Payment

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the transfer of \$101,500 to make the final payment for the Beard land.

The motion was carried by unanimous roll call.

A. Current Bills

A motion was made by Mr. Kinser and seconded by Mrs. Zwart to approve Current Bills.

Ayes: Mr. Kinser, Mrs. Zwart

Nays: *(None)*

Abstain: Mrs. Balsley, Mr. Gratz, Mr. Ward

Motion passed 2-0, with three abstentions.

B. Consideration of Acceptance of 2008-2009 Audit Report

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to accept the 2008-2009 Audit Report.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 8:40 p.m. by Mrs. Balsley and seconded by Mr. Gratz to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Glen Gratz, and Mr. Tom Kinser. The following Board members were absent: Mr. Bradley Crull, Mr. John Ellingson.

The Open Session of the Board of Education was called to order at 9:00 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Glen Gratz, and Mr. Tom Kinser
Absent: Mr. Bradley Crull, Mr. John Ellingson

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Agreement between North Boone CUSD #200 Board of Education and North Boone Educational Support Staff for the period July 1, 2009 through June 30, 2012.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the following personnel actions. The motion was carried by unanimous roll call.

Site	Action and Person	Position	Step/Group	Effective Date
Capron	Updated Maternity Leave: Shelley Salin	3 rd Grade Teacher	N/A	9/18/09-1/21/10 (75 sick days) 1/22/10-4/30/10 (FMLA) 4/30/10-6/03/10 (unpaid leave)
Manchester	Maternity Leave: Pam Boens	Kindergarten Teacher	N/A	December 1, 2009 through February 26, 2010
NBMS	Unpaid Leave: Linda Alf	Special Education Teacher	N/A	March 8-17, 2010 (2 personal days, 6 days w/o pay)

ANNOUNCEMENTS & OTHER INFORMATION

- A. **Enrollment**
- B. **Discipline Reports**
- C. **Student Activity Fund Reports**
- D. **District Activities Calendar**
- E. **Freedom of Information Act Log**

ADJOURNMENT

A motion was made by Mrs. Zwart and seconded by Mr. Gratz to adjourn the meeting at 9:00 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____ *Don Ward* /S/
Don Ward

SECRETARY _____ *Laura Zwart* /S/
Laura Zwart

APPROVED: 11/23/09